

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
October 17, 2023
Ethel A. Jacobsen School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 6:30 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, New Jersey on October 17, 2023.

Board President, Colette Southwick, called the meeting to order at 6:30 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|------------|---------------|----------------|
| Dr. Chung | Mrs. Raber | Mr. Wright |
| Ms. Hagler | Mr. Schragger | Mrs. Southwick |

ABSENT: Mrs. Linkewich, Mrs. Wasilewski, Mrs. Hoffacker

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Meghan Lee, School Business Administrator/Board Secretary

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack welcomed everyone and reported on the following: website upgrades, PTA Fundraiser @ Burger 25, Ship Bottom Police Department Trunk or Treat, Parent/Teacher Conferences, PTA Book Fair, parent lunch visitations, Kiwanis of LBI Happy Feet Project sock collection, PTA assemblies and LEAD U assembly.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the following: PreK theme is fall (all about pumpkins), Kindergarten are studying sight words and learning about pumpkins, 1st grade are learning about citizenship and communications, 2nd grade are learning about pumpkins and timelines, EJ garden - all grades harvested and taste tested vegetables, PE is learning about soccer and looking forward to basketball, thanked the PTA for upcoming assemblies, etc., Parent/Teacher Conferences, Summer Gahles, children's librarian from Ocean County Library visited EJ classrooms, Lisa Willoughby gave a kite flying demonstration for students, thanked the Surf City fire department for the fire prevention program, and October 31st Halloween Parades.
6. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked all attending for their support and reported that former LBI Students have been inducted into the Honor Society.
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None
8. **BOARD CORRESPONDENCE:** Thank you and Leave of Absence Letters

9. **APPROVAL OF MINUTES**

Motion by Danielle Hagler, second by Stephanie Chung to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

September 19, 2023: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Mr. Schragger asked questions about the temporary shoring in the minutes under committee reports and SRO contract from Ship Bottom. Mrs. Southwick and Ms. Lee responded.

Upon a roll call vote, motion carried:

Ayes(4): Dr. Chung, Ms. Hagler, Mr. Wright, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain(1): Mrs. Raber

10. **COMMITTEE REPORTS**

- Building/Grounds/Transportation/Finance: Ms. Lee reported that the committee met today and discussed the following: Comprehensive Maintenance Plan and M-1, BOE truck, ESSER III Grant Funds, and status of litigation
- PTA Liaison: Stephanie Chung reported that there is a Burger 25 fundraiser on October 18th. 25% of total sales goes to the PTA.

11. **PERSONNEL**

Motion by Kristy Raber, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

A. Substitute Personnel

Motion to approve the employment of substitute personnel for the 2023-2024 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Frank Giorgianni	Teacher
Marbella Mink	Teacher
Donna Fiore	Teacher/Paraprofessional
Amy Aurelio	KidsCare Aide
Jennifer Collins	Nurse
Kayla Agudo	Teacher
Chloe Pilione	Teacher/Paraprofessional
Mark Harrington	Bus Driver

B. Leave of Absence

Motion to approve an unpaid leave of absence for employee #4274, February 20-23, 2024.

C. Leave of Absence

Motion to approve an unpaid leave of absence for employee #4501 on October 20, 2023.

D. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2023/2024 school year with approved timesheets:

- **STEAM Night (LBI School):** 2 teachers, 4 hours each @ \$50/hour: Cathy McBride, Lori Daly
- **After-School STEM Instructor:** 25 hours @ \$50/hour: Cathy McBride, Lori Daly
- **Yearbook Coordinators:** 2 teachers, up to 20 hours @ \$50/hr.: Kim Maschi, Lori Daly
- **LBI Fun & Fitness:** 1 teacher, 3 nights, 2 hours @ \$50/hour: Sal Colino

E. Salary Allocations

Motion to approve salary allocations from the FY 2024 ESSA Grant (Every Student Succeeds Act) as follows:

<u>Grant</u>	<u>Name & Position</u>	<u>Total Salary</u>	<u>Grant Allocation</u>	<u>%</u>
Title I	Heidi DeBiasi, BSI	\$95,854	\$48,616	51%
Title IV	Patti Gerety, BSI	\$97,644	\$10,000	10%

Upon a roll call vote, motion carried:

Ayes(5): Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Wright, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

12. **POLICY**

Motion by William Wright, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Policy/Regulation Approval

Motion to approve the first reading of the following new and revised policies and regulations:

P & R 1642.01	Sick Leave (New)
P 2270	Religion in the Schools (Revised)
P 3161	Examination for Cause (Revised)
P & R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P 4161	Examination for Cause (Revised)
P & R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)
P 8500	Food Services (M) (Revised)

B. Policy/Regulation Abolishment

Motion to approve the abolishment of the following policy/regulation:

P & R 3432	Sick Leave (Abolished)
P & R 4432	Sick Leave (Abolished)
P 8540	School Nutrition Programs (M) (Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Abolished)

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Schragger, Mr. Wright, Mrs. Southwick
Nays: 0
Abstain: 0

13. BUILDING/GROUNDS/TRANSPORTATION/FINANCE

Motion by Danielle Hagler, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of September 2023.

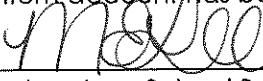
- a. Report of the Secretary dated September 30, 2023
- b. Report of the Treasurer dated September 30, 2023

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of September 2023 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of September 2023 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Meghan Lee, School Business Administrator

11/16, 2023

B. Transfers

Motion to approve the September 2023 transfer report.

C. Bills List

Motion to approve the October 2023 Bills List, totaling \$340,695.70

D. Extraordinary Aid 2022-2023

Motion to approve a budget adjustment in the amount of \$7,437 for Extraordinary Aid.

E. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
11/9/23 11/10/23	Suzanne Pukala	Custodian	NJEA Convention	Atlantic City	None
5/14/24	LisaAnne Foglia	HR/Payroll	Payroll Administration	Mt. Laurel	\$125
Any	LisaAnne Foglia/ Daniel Savage	BOE Office	NJASBO Payroll 101	Virtual	\$225

Date	Name	Position	Workshop	Location	Cost
10/13/23 11/17/23	Julie Oldham	Counselor	CIACC Training: Children's Interagency Coordinating Councils	Various locations in Ocean County	Mileage
11/6/23 11/13/23 11/20/23 11/27/23 12/4/23 12/11/23 12/18/23	Brooke Mandarakas	Head Bus Driver	Transporting Students with Disabilities	Virtual	\$698
11/2/23	Julie Oldham Heidi DeBiasi Matt Brady Chris Conrad Dr. Kopack Frank Birney Rosa Senos Colette Southwick Danielle Hagler	School Climate Team Members	School Climate Team: Required Training by NJDOE	LBI Grade School	36 ETTC Hours

- F. Field Trips
Motion to approve the following field trips:

Date	Grade	Destination	Teacher in Charge	Cost
10/27/23	3-6	EJ School PTA BMX Assembly	3-6	n/a
4/10/24	PreK 4	Out of Sight Alpacas	Mulcahy	\$507.14
5/9/24	3	NJ State Museum	Freeman Messec	\$658
5/15/24	K	Storybook Land	Leonard Ramilo	\$1,005.93
5/17/24	6	Six Flags	Gosline Rothstein	\$1,858.45
5/21/24	2	Cape May Zoo	Ferrer Holloway	\$431
5/28/24	PreK 3	Ship Bottom Park	Aurelio	\$57.03
5/30/24	1	Fernbrook Farms	Esarey Kraus	\$918.78

Date	Grade	Destination	Teacher in Charge	Cost
TBD	5	LEAD Trip	Kappy Townsend	TBD
6/3/24	6	Fantasy Island	Gosline Rothstein	\$485.60
6/4/24	6	Bay Day - Bayview Park	Gosline Rothstein	\$481.80

Dr. Chung asked for clarification on Extraordinary Aide, ETTC Hours, and LEAD trip. Ms. Lee responded.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Schragger, Mr. Wright, Mrs. Southwick
Nays: 0
Abstain: 0

14. ANNUAL APPROVALS/CONTRACTS

Motion by Kristy Raber, second by Danielle Hager to approve the following:

As per the recommendation of the Superintendent:

- A. Lead Testing Statement of Assurance
Motion to approve the annual submission of the Statement of Assurance for the Lead Testing Program for the 2023-2024 school year.
- B. Nursing Services Plan
Motion to approve the 2023-2024 Long Beach Island School District Nursing Services Plan as presented.
- C. Annual Maintenance Worksheet M-1 and Comprehensive Maintenance Plan FY 23-24
Motion to approve the Long Beach Island School District Annual Maintenance Budget Worksheet, M-1 and the District's Three-Year Comprehensive Maintenance Plan 2023-2024 as presented.
- D. Bus Evacuation Drills 2023-2024
Be it Resolved, upon the recommendation of the Superintendent, the Board of Education acknowledges the completion of the first of two of the required School Bus Evacuation Drills for the 2023-2024 school year on October 3 (LBI School) and October 4 (EJ School), 2023. New Jersey Administrative Code 6:21-11.3 requires two school bus evacuation drills yearly.
- E. Anti-Bullying Bill of Rights Act Self-Assessment 2022-2023
Motion to approve the submission of the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* July 1, 2022 to June 30, 2023 to the Department of Education for the Ethel Jacobsen School and the Long Beach Island Grade School as presented.

F. SRI & ETTC Hours

Motion to approve the purchase of an additional 100 ETTC Hours for professional development from SRI (Southern Regional Institute for Professional Development) & ETTC (Educational Technology Training Center) at a cost of \$2,400.

Mr. Schragger asked questions about the Annual Maintenance Worksheet and Comprehensive Maintenance Plan. Ms. Lee and Mrs. Southwick responded.

Upon a roll call vote, motion carried:

Items A, B, D, E, F

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Schragger, Mr. Wright, Mrs. Southwick
Nays: 0
Abstain: 0

Upon a roll call vote, motion carried:

Item C

Ayes(5): Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Wright, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

15. **EDUCATIONAL**

Motion by Danielle Hagler, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session. There were no investigations.

Upon a roll call vote, motion carried:

Ayes(5): Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Wright, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Danielle Hagler, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Board of Education Goals 2023-2024

Motion to approve goals for the Long Beach Island Board of Education for the 2023-2024 school year as follows:

1. During the 2023-2024 school year, through collaboration with school staff and community members, activities and events will be planned to actively engage families and the community.
2. Continued growth in student academic achievement and social emotional well-being.
3. Continue to foster a learning environment where all students are engaged and have an opportunity to achieve academic excellence.
4. Continue to facilitate the consolidation of staff and students into one building.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Schragger, Mr. Wright, Mrs. Southwick
Nays: 0
Abstain: 0

A motion was made by Frederic Shragger, second by Stephanie Chung to approve the following:

Motion to approve a request for additional information on maintenance figures to be prepared by the School Business Administrator with regards to the Comprehensive Maintenance Plan and M-1 worksheet (Annual Approvals/Contracts Item C).

Upon a roll call vote, motion failed:

Ayes(1): Mr. Schragger
Nays(5): Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Wright, Mrs. Southwick
Abstain: 0

17. ANNOUNCEMENTS

A. Thank You

Thank you to the following organizations and individuals for donating their time for the following presentations to Long Beach Island School District students:

- Fire Prevention Programs and equipment demonstrations: Surf City and Ship Bottom Fire Departments for Fire Prevention Week.
- Lisa Willoughby and Kite Flyers for kite flying demonstrations for students at the EJ and LBI Schools to kick-off the LBI FLY International Kite Festival.
- Family Promise: Backpacks filled with school supplies for EJ and LBI students.
- Black Eyed Susans: 3 large fern potted plants for the LBI Grade School entrance.

18. PUBLIC COMMENT: Members of the public commented, asked questions on the following topics:

- Dates to Remember
- Yearbook

19. Motion by Stephanie Chung, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting (Executive Session) on November 14, 2023, at 6:00 p.m. in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, NJ for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes(6):	Dr. Chung, Ms. Hagler, Mrs. Raber, Mr. Schragger, Mr. Wright, Mrs. Southwick
Nays:	0
Abstain:	0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 7:02 p.m., a motion was made by Kristy Raber, second by Stephanie Chung to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary