

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
August 15, 2023
Long Beach Island Grade School Media Center
Executive (Closed) Session 5:30 PM – Regular (Public) Session 6:30 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, New Jersey on August 15, 2023.

Board President, Colette Southwick, called the meeting to order at 6:30 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL** Ms. Hagler Mr. Schragger Mrs. Southwick
 Mrs. Linkewich Mrs. Hoffacker

ABSENT: Dr. Chung, Mrs. Raber, Mrs. Wasilewski

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
 Mr. Frank Birney, Principal
 Ms. Meghan Lee, School Business Administrator/Board Secretary
 Mr. Dennis McKeever, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported on the following: professional development for staff on August 30 and 31, interactive flat panels purchased 1 for EJ and 1 for LBI, Acer Spin touch screen Chromebooks purchased for Kindergarten and ASUS Chromebooks purchased for 5th & 6th grade, assessments - i-Ready, DRA, and Gates-McGintie, a Curriculum meeting will be held on 8/21 and a Safety Committee Meeting was held 8/8.
5. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for their support and for attending the meeting. She is looking forward to the start of the school year.
6. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None
7. **BOARD CORRESPONDENCE:** Letter - Marci Bleam
8. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

June 20, 2023: Regular and Closed Session as amended

July 18, 2023: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Upon a roll call vote, motion carried:

June 20, 2023 Minutes

Ayes(4): Ms. Hagler, Mrs. Linkewich, Mrs. Hoffacker, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

Upon a roll call vote, motion carried:

July 18, 2023 Minutes

Ayes(3): Ms. Hagler, Mrs. Linkewich, Mrs. Hoffacker

Nays(1): Mr. Schragger

Abstain(1): Mrs. Southwick

9. **COMMITTEE REPORTS**

- Building/Grounds/Transportation/Finance: Ms. Lee reported that the committee did not meet and gave an update on the following: facilities team working on grounds, Shore Connection provided access for heating to be repaired, ballistic film was added on windows and sidelights, and windows and screens were washed.
- PTA Liaison: Dr. Kopack reported that administration met with Marci Bleam, President regarding the upcoming school year and reminded everyone that volunteers are needed.

10. **PERSONNEL**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. Resignation/Employment

Motion to accept the resignation of Linda Mohalley from the full-time Paraprofessional position which was approved June 20, 2023 to return to her part-time position for the 2023/2024 school year at the annual salary of \$14,980.87 (Step 4 on the Paraprofessional Salary Guide). Benefits are not included.

B. Paraprofessional

Motion to approve the employment of Jennifer Hendrickson as a full-time Paraprofessional for the 2023-2024 school year at the annual salary of \$21,724 (Step 4 on the Paraprofessional Salary Guide).

C. Substitute Rates

Motion to approve substitute rates for the 2023-2024 school year as follows:

Teacher	\$110/day
Nurse	\$210/day
Aides/Secretaries	\$15/hour
Custodian	\$18/hour
Bus Driver	\$19/hour

D. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2023/2024 school year with approved timesheets:

- Curriculum Committee: 5 teachers, up to 5 hrs. each @\$50/hour: Janelle Gosline, Megan Kraus, Lauren Rothstein, Jackie Ramilo, Shelley Smith
- SciP/DEAC Committee: 4 teachers, 5 hrs. each @ \$50/hr.: Patti Gerety, Karen Beetel, Jackie Ramilo, Liz Messec

E. KidsCare Aides

Motion to approve the employment of KidsCare Aides for the 2023-2024 school year at the hourly rate of \$15 as follows: Benefits are not included.

Kathleen McClellan
Debra Cifone

F. Substitute Personnel

Motion to approve substitute personnel for the 2023-2024 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Teacher/Aide	Teacher/Aide	Aide (classroom/transportation/kids care)
Danielle Agnello	Olivia Swanson	Chase Bendik
Daniella Bianco*	Jamie Terman	Debra Cifone
Alison Bowden	Olivia Tilton	Jessica DiNapoli*
Janice Carroll		Cynthia Eble
Christopher Cormann	School Nurse	John Gartland
Gail Cragg	Marie Marucci	Jennifer Hendrickson
Zoe Deakyne	Carol Power*	Eileen Milacek
Rickey Eng*	Sharon VonGorski	Joanne Miller
Jan Gartland	Michelle Wallace	Linda Mohalley
Julia Hess		Brooke Oldham
Patrick Johns*	Secretary	Julie Oldham
Anne Jordan	Chase Bendik	Patricia Pogorzelski
Marie Kelly	Cynthia Eble	Elizabeth Purks
Jenna Kulinski	Anne Jordan	Kate Shaw
Eve Lehrer	Brooke Oldham	
Kathleen McClellan	Jamie Terman	

Teacher/Aide	Bus Driver	Custodian
Mary Mirisola	William Baker	Brooke Mandarakas
Sara Paone	Elizabeth Dolly	Oral Williams
Ellen Reilly		
Kathleen Reilly		
Edward Ronk		
Mary Schuster		
Roman Schwoebel		
Sandra Smith-Lusk	*New Substitute	

G. Replacement Teacher

Motion to approve the employment of Olivia Tilton as a TIPP/Enrichment/Tech K-2 Leave Replacement Teacher beginning approximately August 30, 2023 through December 4, 2023 at the annual salary of \$62,854 prorated (step 1 on the BA salary guide).

H. Additional Hours

Motion to approve additional hours for the following Summer ESY Program employees:

Amy Aurelio, Teacher	\$200
Debra Cifone, Paraprofessional	\$ 60

I. Resignation

Motion to accept the resignation of Charlene Boyle, Bus Driver, effective August 10, 2023. Ms. Boyle has been employed in the district since 1994.

Upon a roll call vote, motion failed:

Ayes(4): Ms. Hagler, Mrs. Linkewich, Mrs. Hoffacker, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

Motion by Kelly Linkewich, second by Brielle Hoffacker to approve Personnel Items A-I:

Personnel items A-I were reviewed individually. Mr. Schragger asked how the salaries are determined. Mrs. Southwick stated that salaries are from the negotiated salary guides. Mrs. Southwick explained the agenda review process and stressed the importance of Board Members asking questions prior to the Board meeting.

Upon a roll call vote, motion carried:

Ayes(5): Ms. Hagler, Mrs. Linkewich, Mr. Schragger, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve Addendum Item J:

J. Change of Hours and Salary

Motion to approve a change in hours for Paul Scholey, bus driver, from 4 to 6 hours per day and change in salary from \$18,885.00 to \$28,327.50 for the 2023-2024 school year. (Additional hours to cover the mid-day bus run.)

Upon a roll call vote, motion carried:

Ayes(5): Ms. Hagler, Mrs. Linkewich, Mr. Schragger, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

11. **POLICY**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

A. Policy/Regulation Approval

Motion to approve the second reading and adopt the following new policy:

1. Policy 2419 School Threat Assessment Team (M) (New)

Upon a roll call vote, motion carried:

Ayes(5): Ms. Hagler, Mrs. Linkewich, Mr. Schragger, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

12. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of June and July 2023.

- a. Report of the Secretary dated June 30, 2023
- b. Report of the Secretary dated July 31, 2023
- c. Report of the Treasurer dated June 30, 2023

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the months of June and July 2023 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of July 2023 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).



Meghan Lee, School Business Administrator

9/20, 2023

B. Transfers

1. Motion to approve the June 2023 transfer report.
2. Motion to approve the July 2023 transfer report.

C. Bills List

Motion to approve the August 2023 Bills List, totaling \$452,485.67

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
9/14/23 10/12/23 11/16/23 12/14/23 1/11/24 PD Event TBD 2/8/24 3/14/24 4/11/24 5/9/24 6/2024 TBD	Frank Birney	Principal	Ocean County Curriculum Consortium Monthly Meetings	Ocean County College	\$99 membership fee Mileage
8/17/23 9/19/23 10/17/23 11/14/23 12/12/23 1/16/24 2/13/24 3/12/24 4/16/24 6/4/24	Peter Kopack	Superintendent	Ocean County Association of School Administrators Monthly Meetings	Various Locations in Ocean County	Mileage
9/18/23 9/25/23 10/2/23 10/9/23 10/16/23 10/23/23 10/30/23	Brooke Mandarakas	Head Bus Driver	Employee Training & Safety Education	Online	\$668

E. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. LBI PTA Meetings (10/12/23, 11/16/23, 12/7/23, 1/11/24, 2/8/24, 3/7/24, 4/18/24 and 5/9/24), LBI Grade School.
2. Rebels Basketball, LBI School Gym, dates to be determined.

Upon a roll call vote, motion carried:

Items A, B, D, E

Ayes(5): Ms. Hagler, Mrs. Linkewich, Mr. Schragger, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

Upon a roll call vote, motion carried:

Item C

Ayes(4): Ms. Hagler, Mrs. Linkewich, Mrs. Hoffacker, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve Addendum Item A. 1. D:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education
Motion to approve financial reports for the month of June and July 2023.

d. Report of the Treasurer dated July 31, 2023

Upon a roll call vote, motion carried:

Ayes(5): Ms. Hagler, Mrs. Linkewich, Mr. Schragger, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

13. **ANNUAL APPROVALS/CONTRACTS**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following as Amended:

As per the recommendation of the Superintendent:

- A. Child Study Team Consultant List
Motion to approve child study team consultants for the 2023-2024 school year as presented.
- B. Standing Orders
Motion to approve the Authorization for Standing Orders 2023-2024 (approved medical supplies) as presented.
- C. Emergency AED Action Plan
Motion to approve the Long Beach Island School District's Emergency AED Action Plan for the 2023-2024 school year as presented.
- D. Exposure Control Plan (Bloodborne Pathogens)
Motion to approve the Long Beach Island School District's Exposure Control Plan (Bloodborne Pathogens) for the 2023-2024 school year as presented.
- E. Virtual/Remote Plan 2023-2024
Motion to approve the Virtual/Remote Instruction Plan for the 2023-2024 school year for submission to the Executive County Superintendent as presented.
- F. Committees
Motion to approve committees for the 2023-2024 school year as follows:

- **Safety Committee/School Threat Assessment Team**

Peter Kopack	Frank Birney	Daniel Savage
Julie Oldham	Mark Bish	Barbara Sargeant
Colette Southwick	Meghan Lee	Denise Lake
Police Department Representatives		

- **Wellness Committee (as Amended)**

Peter Kopack	Frank Birney	Denise Lake	James LaMarco
Bianca Aniski	Kelly Linkewich		
Sodexo Representatives	Parent Representatives		

- **I&RS Team**

Julie Oldham - Coordinator			
Heidi DeBiasi	Sarah Franka	Denise Lake	Matt Brady
Chris Conrad	Lisa Boyd	Frank Birney	Dr. Kopack

- **School Climate Team (as Amended)**

Julie Oldham - Coordinator			
Heidi DeBiasi	Collette Southwick	Dani Hagler	Matt Brady
Chris Conrad	Dr. Kopack	Frank Birney	Rosa Senos

- **SciP/DEAC Committee**

Patti Gerety	Karen Beetel	Jackie Ramilo	Liz Messec
Frank Birney	Peter Kopack		

- G. Professional Development Plan and Mentoring Plan
Motion to adopt the Long Beach Island School District's Professional Development Plan and Mentoring Plan for the 2023-2024 school year as presented.

Upon a roll call vote, motion carried:

Ayes(5): Ms. Hagler (abstained on name only-School Climate Committee), Mrs. Linkewich (abstained on name only-School Wellness Committee), Mr. Schragger, Mrs. Hoffacker, Mrs. Southwick (abstained on name only-Safety Committee/School Threat Assessment Team)

Nays: 0

Abstain: 0

14. **UNFINISHED/NEW BUSINESS**

As per the recommendation of the Superintendent:

- A. Board of Education Goals 2023-2024 - Discussion: Mrs. Southwick asked that Board members review the goals included in their packets and it will be discussed at the next meeting.

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

- B. Donation
Motion to accept a donation from the LBI PTA for landscaping at the Ethel Jacobsen School. A Certificate of Insurance was submitted naming the LBI BOE. The cost to the PTA was \$10,600.

Upon a roll call vote, motion carried:

Ayes(5): Ms. Hagler, Mrs. Linkewich, Mr. Schragger (on donation only), Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

C. Vacancy Appointment

Motion to appoint William Wright to fill the vacancy in Long Beach Township created by the resignation of Colleen Conway. Mr. Wright will serve as a member of the Board of Education through December 31, 2024. The position will stand for election on November 5, 2024.

Upon a roll call vote, motion carried:

Ayes(4): Ms. Hagler, Mrs. Linkewich, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain(1): Mr. Schragger

A motion was made by Fred Schragger, seconded by Kelly Linkewich to approve soliciting an updated cost estimate for the Ethel Jacobsen School addition from the Speizle Architectural Group.

During a brief discussion, Board members agreed that this will need to be done; however, it is not the appropriate time.

Upon a roll call vote, motion failed:

Ayes(1): Mr. Schragger
Nays(4): Ms. Hagler, Mrs. Linkewich, Mrs. Hoffacker, Mrs. Southwick
Abstain: 0

15. **ANNOUNCEMENTS**

A. Dates to Remember

September 5:	School Opens
September 6:	EJ School Back-to-School Night
September 7:	LBI School Back-to-School Night
September 19:	Board of Education Meeting, Ethel Jacobsen School, Surf City

16. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Arrival and Dismissal Procedures
- Playgrounds unlocked after school hours

17. **Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:**

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting (Executive Session) on September 19, 2023, at 6:00 p.m. in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, NJ for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

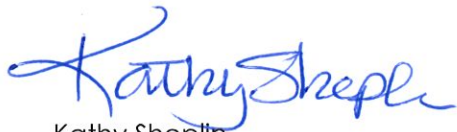
Ayes(5): Ms. Hagler, Mrs. Linkewich, Mr. Schragger, Mrs. Hoffacker, Mrs. Southwick
Nays: 0
Abstain: 0

18. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

19. **ADJOURNMENT**

At 7:10 p.m., a motion was made by Brielle Hoffacker, second by Kelly Linkewich to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary