



HOCKINSON SCHOOL DISTRICT

Preparing all students for lifelong success

Hockinson School District Board of Directors
Regular School Board Meeting
6 pm Monday, July 31, 2023
LOCATION: HSD Community Center & Zoom
“News & Events” Calendar for a link to join the Zoom meeting

MINUTES

I. Board Meeting/Call To Order

A. Establish Quorum

All members present

B. Land Acknowledgement

Gordon Smith read: It is vital to honor those who came before us and acknowledge the long history of what is now southwest Washington State. This area has been home to ancestors of the Cowlitz Indian Tribe for thousands of years. The land, with its rich resources, enabled the Cowlitz People to flourish, and they stewarded the land with their traditional culture. Today we must appreciate the persistence of the Cowlitz People and the important role they play in our region as together we steward the land for all our descendants.

C. Pledge of Allegiance

II. Approval Of The Agenda

The Board Chair asked for a motion to approve the agenda. Gordon Smith made a motion to approve the agenda and was seconded by Anne-Elissa Carter. All members voted in favor of the motion. Motion carried.

III. Communications

A. Welcome Community Members

B. Excuse Any Absent Board Members

C. Reports

1. Board Share Out
2. Superintendent, Steve Marshall

Tonight's Superintendent's Report consists of one news item and a short list of highlights from the past school year.

Alex Elerick Leave

Alex Elerick, Community Education Coordinator, is out on leave. Starting today, a number of district employees will be filling in for Alex during the interim. Kelsey Stankye will be acting as our lead camp counselor. Sharon Owen will assist with Community Education payments. Josh Robertson and I will be dropping in regularly on HCE programs to offer assistance.

I am working hard to ensure that this absence does not have a negative effect on Camp Hockinson. I also apologized to our Camp Hockinson parents for the late notice. I will communicate with our families to make them aware of any changes that could impact their child's Hockinson Community Education programs in the days ahead. I will also keep the Board updated on the status of Alex's leave.

A Few Highlights from the 2023-24 School Year

Expanded Teacher Professional Development:

Over 1,000 hours of district-provided training in addition to school-provided professional development, including: Two half-day pull-out trainings on Universal Design for Learning and the Workshop instructional model and optional October Inservice Day sessions (Communication, Student Growth Goals). Book studies, and



Instructional Technology I:

Full 1:1 Chromebook program for K-5 students made possible by the OSPI Diversity, Equity, and Inclusion Grant. Installation of HHES electronic readerboard. Purchase of STEM resources, including VEX Robotics kits (and after-school club) and Hummingbird Robotics and Solar Car Challenge (Highly Capable program and General Education), which strengthens the HSD's elementary-middle-high school STEM pipeline. Completion of Phase 1 of building tech replacement at HHS, which replaced desktop computers, projectors, and document cameras.

Facilities and Maintenance:

The HSD acquired 40 acres of land for \$700,000, pending a successful property evaluation. Larger-scale preventive maintenance projects included school parking lot sweeping and crack sealing at HHES, re-paving of HCC parking lot, refinishing of gym floor at high school, and cleaning and sealing of HHS exterior as well as Community Education. Installation of new HVAC units and controls at district office and HHES. LED lighting retrofit at HHES, HHS, and district office. Countless reactive maintenance projects, including summer projects such as: Painting, floor tile repair at HHS, HHES Kitchen remodel/expansion, HMS playground fencing, HMS retaining wall, parking lot striping, and sports field treatments.

Creation of the HSD Data Dashboard:

To continuously improve student learning in the HSD, it is critical to identify key progress markers not only for all students, but for smaller groups of students and individual students.

Steven Marshall, Superintendent

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Effective school improvement planning in part depends on accessible, valid data. The development of a data dashboard will facilitate the disaggregation of students to measure/monitor student participation and performance.

Improvements to HSD Safety Plan and Supplies:

Buckets of safety supplies were created and deployed in all HSD classrooms that did not already have safety supplies. Each school was also equipped with three Go Kits (1st Aid and trauma supplies) and a safety suitcase that contains building-wide emergency supplies. A School Safety shared drive has been created to store our policies and procedures. These documents have been created with the guidance of Rick Steele, our safety consultant.

Curriculum implementation and Curriculum Adoption:

This year, the HSD: Purchased NewsELA, a multi-disciplinary and leveled online curriculum; Advertised and implemented our recently adopted Comprehensive Sexual Health Education Curriculum; and adopted Amplify Science, a middle school science curriculum that is delivered online/via Chromebooks.

Branding:

The lettering, graphics, and colors of the four entities that comprise the HSD - [District](#), [HHES](#), [HMS](#), and [HHS](#) - have been updated and standardized. Each entity has a branding guide that is accessible internally and externally. This standardization is beneficial in multiple ways: “These branding guidelines reflect Hockinson School District’ commitment to excellence by reinforcing the correct usage of all visual elements throughout all forms of communication. This includes apparel, newsletters, press releases, publications, presentations and marketing materials both online and offline. Sending a consistent message is essential in making district communications clearly identifiable to stakeholders and community members.”

D. Community Input On Agenda Or Comments

Public comment is welcome. So that the planned business of the Board may proceed in a timely manner, a total of 30 minutes maximum is allocated to public comment, with each speaker expected to limit their remarks to 2 minutes. Zoom software will be used to receive public comment. Please review Policy 1400 Meeting Conduct, Order of Business & Quorum. The Board also reminds participants to treat each other with courtesy, honesty and respect. Listen willingly to each other, even when opinions differ. Share accurate information. Honor the District’s policies to promote consistency and safety. respect each other’s time by adhering to the time limit. Thank you.

4 people spoke during public comment

IV. Approval Of The Consent Agenda

Greg Gospe asked for a motion to approve the Consent Agenda. Patrick Carter made a motion to approve and was seconded by Teresa VanNatta. All members voted in favor. Motion carried.

A. July 2023 Vouchers

1. General Fund ACH Chks	222300496-222300512	\$10,771.16
2. ASB ACH Chks	222300513-222300514	\$249.93
3. General Fund Chks	100172-100174	\$1,043.19
4. ASB Chks	11646-11649	\$9,841.69
5. ASB Chks	11650-11650	\$190.00
6. General Fund Chks	100142-100171	\$45,195.51
7. General Fund Chks	100175-100175	\$260.00
8. General Fund Chks	99178-99178 Void Chk99177 \$29,990.00	\$16,149.62
9. General Fund Chks	100189-100240	\$363,809.86
10. General Fund Chks	100243-100243	\$137.98
11. General Fund Chks	100244-100244	\$1,410.30
12. General Fund Prepaid Cks	100241-100242	\$32,695.95
13. ASB Chks	11651-11654	\$1,348.50
14. General Fund ACH Chks	222300516-222300520	\$60,542.81
15. General Fund Prepaid ACH Chks	222300522-222300522	\$8,520.00
16. ASB ACH Chks	222300521-222300521	\$122.06
17. Wire Transfer Chk	202200017-202200017	\$177.09
18. Wire Transfer Chks	202200018-202200021	\$1,762.70
19. General Fund Chks	100245-100249	\$63,148.62
20. Wire Transfer Chks	202200022-202200023	\$773.80
July Actual Payroll \$1,903,376.84		

B. Budget

1. June 2023 Budget Status Report
2. July 2023 Enrollment Report

C. Approval of Previous Months Board Minutes

1. June 28, 2023
2. July 27, 2023

D. Boundary and Homeschool Reports - this report shows what we have so far for the 2023-2024 school year. When the principals are back and looking at class sizes we may be able to accept more boundaries. The 7th grade class is in overload already so no boundaries will be considered for that grade.

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E. Educational Service District Contract Renewal

1. Hockinson School District #98, 2023-2024 Contract #24002-008
Communication Retainer Services for \$55,000

F. Personnel

1. Certified New Hires
 - a) Tasha Hill, Eff. 23-24 SY, Board Certified Behavior Analyst, 1.0 FTE
 - b) Heather Higgins, Eff. 23-24 SY, Speech Language Pathologist, 1.0 FTE
 - c) Melissa Broholm, Eff. 23-24 SY, 5th Grade Teacher, 1.0 FTE
2. Classified New Hires
 - a) Hector "Daniel" Platero-Cisneros, Eff. 23-24, Special Programs Paraeducator-Sped, ES, 6hpd
3. Classified Change Position
 - a) Annemarie Vickery, Eff. 23-24 SY, Registered Behavior Technician, 6hpd
Annmarie will move from Sped Para to assume an open RBT Position
4. Retirement/Resignation/Transfer/Termination
 - a) Caleb Millay, Resignation, Eff. 7/31/23, .4 Asst Principal/.6 Covid Compliance Health and Safety Mgr (HVA)
 - b) Hannah Smith, Resignation, Eff. 7/31/23, Special Programs Para-Sped, ES, 6hpd
5. New Extracurricular Assignments
 - a) Joey Harteloo, Effect Fall Season 23-24, HS JV Volleyball Coach
Joey resigned her MS Volleyball Coach position to return to the HS
6. Extracurricular Resignations/Non-Renewal
 - a) Michelle Watt, Eff. June 30, 2023, HS JV Volleyball Coach

V. Discussion Items

A. Budget Status Update

B. Calendar at a Glance

Briefly reviewed the calendar.

C. WSSDA Policy Updates - 1st Reading

1. Policy 4210 - Regulation of Dangerous Weapons on School Premises -
Revise - Essential
After receiving feedback that the "exceptions" section of the model policy was unclear, WSSDA has revised both the model policy and procedure. The revisions clarify that a person with a concealed weapons permit may carry a weapon on school property, but only outside of school buildings, or when picking up/dropping off students, or when attending a board meeting off-campus. This clarification aligns with House Bill 1630, which is now incorporated in RCW 9.41.280(3)(e).

Steven Marshall, Superintendent

2. Policy 4060 - Distribution of Information (retitle from Distributions of Materials) - Revise - Discretionary

The revisions to 4060/4060P protect the district from inadvertently creating an open public forum by adding language that reserves the district's right to cease providing any information that impedes or detracts from the district's educational purpose or program. The revisions also add government entities to the organizations that may seek to have the school district distribute their information. Additionally, the revisions shift the method of distribution from a physical delivery of printed information to posting on the district's website. This saves time and reduces the amount and weight of paper students carry home.

3. Policy 6111 - Tuition - Revise - Discretionary

WSSDA has revised this policy to remove outdated language regarding tuition for kindergarten and to better track the law cited in the policy's legal references.

4. Policy 5161 - Civility in the Workplace - New - Discretionary

Please note that although this policy incorporates aspects of staff speech, the primary purpose of 5161 is to create a work environment that is safe, civil, and grounded in both orderly conduct and mutual respect so as to contribute to a quality educational environment for students.

WSSDA developed this policy based on requests for a model policy, articulating a value statement that would define and promote civility in the workplace - something much needed for some districts. 5161 can be immensely helpful in circumstances where staff struggle to get along or to be respectful but where the behavior does not rise to the level of actual harassment. As the employer, school districts have the legal authority, through adoption of board policy, to establish a viewpoint-neutral policy of civility.

5. Policy 5254 - Staff Expression - New - Discretionary

The overall purpose of 5254 is to address speech that occurs as a result of employee's employment, it also includes language intended to provide staff with notice that off-duty speech may be subject to discipline. This is a key policy component for school districts because your surrounding community might understandably struggle to separate a staff member's role within the school district, where many school staff regularly interact with children, from an employee's private speech.

The overall goal of 5254 is to provide staff with notice of district expectations regarding staff speech, in a variety of media, and to address staff speech that falls outside those expectations. The new policy & procedure focus on employee speech that occurs as a result of the employee's employment with the school district (ie: "while performing job responsibilities, using district facilities as employees, or appearing to be acting in their role as a district staff member"). WSSDA also grounded this new policy/procedure in preexisting school district policies and

Steven Marshall, Superintendent

procedures where possible (ie: "Employees must act consistent with district policies/procedures.")

5254 does not attempt to list permitted and non-permitted speech specifically or exhaustively, but it does articulate a basic standard of permitted and non-permitted speech, and ensures that implementing this policy will not conflict with your pre-existing policies/procedures. However, this approach does underscore the need to review the related policies you have in place.

6. *Policy 6815 - Advertising on District Property - New - Discretionary To support school boards considering the option of advertising on school district property, WSSDA has developed 6815/6815P. Some people misunderstand the categorization of model policies and think that the categorization has to do with importance. This is erroneous. The categorization of model policies reflects whether adoption is mandatory. Here, your board can decide not to pursue revenue through advertising, meaning that it will not permit advertisements in any form on school grounds, and by default, your district retains full control of its property. Even if your district does pursue revenue through advertising, there is no law requiring you to adopt a governing policy - it is just tremendously advisable that you do so.*

VI. Action Items

A. Adopt 2023-2024 Budget Resolution 23-24-01

Greg Gospe asked for a motion to approve the 2023-2024 Budget, Resolution 23-24-01. Teresa VanNatta made a motion to approve the 23-24 Budget and was seconded by Anne-Elissa Carter. All members voted in favor of the motion. Motion carried.

B. Approval of the HHS proposal (proposed to the board at the July 27th Work Session) allowing a no-cost option for coaches to complete required training.

Greg Gospe asked for a motion to approve Hockinson High School's proposal. Patrick Carter asked for a motion to approve the proposal and was seconded by Gordon Smith. All members voted in favor of the motion. Motion carried.

C. Approval of 2023-2024 HHS Off-Campus Lunch Proposal for Seniors

Proposed to the board at May's board meeting.

Greg Gospe asked for a motion to approve Hockinson High School's Off-Campus Lunch Proposal for qualified seniors for the 2023-2024 school year. Teresa VanNatta made a motion to approve this proposal and was seconded by Anne-Elissa Carter. All members voted in favor of the motion. Motion carried.

VII. Adjournment

A. Next School Board Meeting

1. August 14, 2023, Special Meeting/Work Session

There will be an Action item to approve the HEA Contract.

