



HOCKINSON SCHOOL DISTRICT

Preparing all students for lifelong success

Hockinson School District Board of Directors

Regular School Board Meeting

August 28, 2023

6:00 p.m - 8:00 p.m.

LOCATION: HSD Community Center & Zoom

"News & Events" Calendar for a link to join the Zoom meeting

Minutes

I. Board Meeting/Call To Order

Board Chair Greg Gospe called the meeting to order at 6:01 p.m

A. Establish Quorum

Quorum established, 3 members present.

B. Land Acknowledgement:

Gordon Smith read: We acknowledge that Hockinson School District stands on the unceded territory of the Cowlitz (St'pulmsh) People, past and present. We honor with gratitude the land itself and the people who have stewarded it throughout the generations. This calls us to commit to continuing to learn how to be better stewards of the land and better allies to the Cowlitz people.

C. Pledge of Allegiance

II. Approval Of The Agenda - Gordon & Teresa

Walk-In Item: Action Item H - Change Policy 6215

Walk-In Item: Action Item I - Contract with Center for Social Dynamics

Superintendent Marshall explained the Walk-In items. Greg Gospe asked for a motion to approve the Agenda with the Walk-In addition. Gordon Smith made a motion to approve the Agenda with the changes and was seconded by Teresa VanNatta. All members present voted in favor of the motion. Motion carried.

III. Communications

A. Welcome Community Members

Greg Gospe welcomed those attending online and via Zoom.

B. Excuse Any Absent Board Members

Patrick Carter and Anne-Elissa Carter are not in attendance. Greg Gospe asked for a motion to approve their absence. Teresa VanNatta motioned to approve the absence of Patrick Carter and Anne-Elissa Carter and was seconded by Gordon Smith. All members present voted in favor of the motion. Motion carried.

C. Reports

1. Board Share Out

The Board did not have items to share.

2. Superintendent, Steve Marshall

In my role, I receive and gather a lot of different updates from programs across the HSD. As I did last winter and spring, I have translated this information into a numerical format to give you a "By the Numbers" Superintendent's Report.

Here is a snapshot of what's going on in Hockinson Schools as we head into the 2023-24 school year:

11

Number of new certificated hires, including 6 teachers and 5 support professionals, such as speech language pathologists and psychologists.

8

Number of new classified employees. We currently have **10** positions open. If you are interested in making a difference in Hockinson schools check out our employment opportunities [here](#).

41

Number of HSD parents who have responded to the 2023 HSD Parent Perception Survey. It's not too late to provide us with your input. The [survey](#) will be open through Wednesday, Sept. 6.

906, 468, 696

Anticipated student enrollments at Hockinson Heights Elementary School, Hockinson Middle School, and Hockinson High School, respectively.

213

Number of HHS students participating in a Fall Sport

HHS Students can participate in **9** Fall Sports: Boys Tennis (Co-op), Cheer, Football, Girls Soccer, Boys Golf, Boys & Girls Cross Country, Girls Swimming, and Volleyball! HMS expects over **70** students to turn out for Volleyball and Boys & Girls Cross Country.

16.72

The average number of absences per student in the Hockinson School District during the 2022-23 school year. View last year's attendance data [here](#). All three HSD schools are focused on improving student punctuality and attendance this year. Please help us in supporting our HERO initiative: We want students to be "Here, Every day, Ready to learn, and On time" in 2023-24!

44

Number of Advanced Placement (AP) tests passed by HHS students in Spring 2023. By passing these tests, these students receive college credit or can waive equivalent content courses. HHS will be offering **11** AP classes this year along with **9** College in the Classroom courses through Central Washington University. That's a total of **41** college credits for free!

8:00, 8:50, 9:00

AM start times at HHES, HMS, and HHS

1:15, 2:20, 2:30

PM early release end times. A reminder that HSD Schools release an hour early every Wednesday - including the first day of school on Wed, Aug. 30 - so our teachers can have dedicated time to align curriculum, share best instructional practices, and assess student learning. This goes without saying, but normal release times are 2:25, 3:20, and 3:30 pm.

3.25, 3.65, 3.80

2023-24 Lunch prices, in dollars, at HHES, HMS, and HHS. Breakfast prices, correspondingly, are \$1.75, \$1.95, and \$2.25. Find more information on HSD Nutrition Services, including Free & Reduced Lunch applications, [here](#).

8/28

Steven Marshall, Superintendent

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As in today, Monday, August 28 - a big day at HMS! Aside from being the first day of Fall Sports (Girls Volleyball and Boys & Girls Cross Country), today is the 6th Grade Hornet Academy at which our incoming students visit their classrooms, meet staff, and get prepared for a successful start to middle school.

8/30

I am pleased that we are starting the school year on time! I hope you are, too. Big thanks to our HEA and HSD negotiating teams, who successfully collaborated on a three-year teacher contract, for making this possible.

As I acknowledged in my Spring 2023 By the Numbers update, I am aware "Not everything that can be counted counts, and not everything that counts can be counted." However, numbers tell part of the story in our schools. They also shine a light on areas of growth or improvement, which is critical because we know that these numbers represent our number one purpose: Every 1 of our district's 2,070 students. Our staff is coming off a high-energy pre-service week, filled with professional learning, teamwork, and goal-setting. We are excited to serve our students and achieve great things this school year. I hope you and your student(s) are excited, too. Me? I can't wait for classes to begin! I have a feeling that 2023-24 will be a breakthrough year for the HSD in so many areas, including attendance, student learning, and participation in school activities.

We look forward to welcoming your students back to school this Wednesday. Only 2 days to go!

D. Community Input On Agenda Or Comments

Public comment is welcome. So that the planned business of the Board may proceed in a timely manner, a total of 30 minutes maximum is allocated to public comment, with each speaker expected to limit their remarks to 2 minutes. Zoom software will be used to receive public comment. Please review Policy 1400 Meeting Conduct, Order of Business & Quorum. The Board also reminds participants to treat each other with courtesy, honesty and respect. Listen willingly to each other, even when opinions differ. Share accurate information. Honor the District's policies to promote consistency and safety. Respect each other's time by adhering to the time limit. Thank you.

Noone signed up to comment.

IV. Approval Of The Consent Agenda

Greg Gospe asked for a motion to approve the Consent Agenda. Gordon Smith made a motion to approve the Consent Agenda and was seconded by Teresa VanNatta. All members present voted in favor of the motion. Motion carried.

A. August 2023 Vouchers

1. General Fund Chks	100250-100251 Voids/Cancellations	\$5,280.97 \$5,610.97
2. General Func ACH Chks	222300539-222300567	\$174,231.08
3. General Fund Prepaid ACH Chks	222300568-222300568	\$918.70
4. ASB ACH Chks	222300569-222300570	\$2,703.19
5. General Fund Chks	100278-100320	\$223,858.21
6. General Fund Prepaid Chks	100321-100330	\$318,890.37
7. Capital Projects Chks	5055-5058	\$21,299.45

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8. ASB Chks	11656-11657	\$848.08
9. Comp Tax Wire Transfers	202200024-202200025	\$1,423.42
Actual August Payroll:	\$1,882,333.50	

B. Budget

1. July 2023 Budget Status Report
2. August 2023 Enrollment Report

C. Approval of Previous Months Board Minutes

1. August 14, 2023

D. Boundary and Homeschool Reports - reports are with the enrollment update in the Board Drive Discussion folder. I also added our Shared Housing count.**E. Personnel**

1. Limited Certificates

- a) Berit Kretz, Conditional CTE-STEM
- b) Leslie Pershall, Conditional CTE - Health
- c) Kristin Elgin, Conditional CTE - Yearbook
- d) Jennifer Brinkman, Conditional CTE - Yearbook
- e) Joseph Loper, Transitional Certificate/Conditional CTE: Intro to Computer Science
- f) Emily Seastone, Emergency Teacher: Special Education/Elementary Education
- g) Tasha Hill, Conditional ESA, BCBA

2. Certified New Hires

- a) Eirik Huset, Eff. 8/20/23, CTE: Woodshop, HS, 1.0. Eirik has been on a non-continuing contract with a conditional certificate. He now holds his CTE Initial Certificate and has been hired on a continuing basis.
- b) Courtney McIntyre, Eff. 8/30/23, Occupational Therapist, District Wide, 1.0, Pending WA Certification

3. Classified New Hires

- a) Michelle Stone, Eff. 8/24/23, Special Programs Paraeducator-Special Ed, 6hpd
- b) Nichole Ervin, Eff. 8/24/23, Special Programs Paraeducator-Special Ed, 6hpd
- c) Katie O'Malley-Soot, Eff. 8/16/23, Community Education/Facility Use Coordinator-Interim, FT
- d) Yesenia Sorque Equihua, Eff. 8/24/23, Special Programs Paraeducator-Special Ed, 6hpd

4. Classified Change Position:

- a) Hector Daniel Platero Cisneros, Eff. 8/24/23, Special Programs Paraeducator-Multilingual, 6phd. Daniel has accepted a Special Programs Paraeducator-Sped role, but will transfer to Multilingual

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5. Retirement/Resignation/Transfer/Termination
 - a) Alisha Leslie, Resignation, Eff. 8/31/23, Special Programs Paraeducator-Special Ed
 - b) Madison Curry, Resignation, Eff. 8/31/23, Special Programs Paraeducator-Special Ed
 - c) Greg Saum, Resignation, Eff. 8/31/23, English Language Arts/Theatre Teacher
 - d) Ellie Hamilton, Resignation, Eff. 8/31/23, Special Programs Paraeducator-Special Ed Preschool
 - e) Kayla Briggs, Resignation, Eff. 8/31/23, Occupational Therapist, District Wide
 6. New Extracurricular Assignments
 - a) Rena Watt, Eff. Fall Season, MS Volleyball
 - b) Bailey Metz, Eff. Fall Season, MS Volleyball
 - c) Rylee Seekins, Eff. Fall Season, MS Volleyball
 - d) Jessica Stetcher, Eff. Fall Season, MS Cross Country
 7. Extracurricular Resignations/Non-Renewal
 - a) Scott Weaver, Resign, Eff. immediately, HS Boys Basketball, Varsity
 - b) Evan Timperley, NR, Eff. immediately, HS Boys Basketball, JV
- F. HSD IQ Credit Card Approvals/Removals**
1. Bess Colpron, HMS Principal - Approval
 2. Katie O'Malley-Soot, HSD Community Ed - Approval
 3. Alex Elerick, HSD Community Ed - Removal
- G. Contract Approvals 2023 - 2024**
1. ESD Communications Contract - Sophia Flippin
 2. Gita Haij, Physical Therapist, Stride PT, LPPC
 3. Hanna Lawlor, Speech Language Pathologist, Sprout Therapy Solutions, LLC
- H. Citizen Advisory Committee Application**
1. Courtney Tomlinson

V. Discussion Items

A. Budget Status Update

Aaron Villanueva gave an update on the budget.

B. SEM Update

Dave Wilson gave an update on Strategic Energy Management. Hockinson School District is doing great with energy management.

C. WSSDA Policy Updates - 1st Reading

1. Policy 6700 - Nutrition, Health, and Physical Education - Essential - Revised per HB 1238. Policy is in the Board Drive (Discussion folder). There are not too many changes (adds *or designee* after superintendent, changes Board of Directors to *board*, removes & adds some language in regards to recess.

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D. Calendar at a Glance

VI. Action Items

- A. Approval of 2023-2024 United Schools Insurance Program Contract.**
Teresa and Gordon

Aaron Villanueva explained briefly how USIP works (HSD joins other smaller school districts in the state to lower insurance costs). Greg Gospe asked for a motion to approve the USIP Contract for 23-24. Teresa VanNatta made a motion to approve the contract and was seconded by Gordon Smith.

- B. Approval of WSSDA Policy 4210 - Regulation of Dangerous Weapons on School Premises. Revision.** To clarify that a person with a concealed weapons permit may carry a weapon on school property, but only outside of school buildings, or when picking up/dropping off students, or when attending a board meeting off-campus. This clarification aligns with House Bill 1630 (Ref. RCW 9.41.280(3)(e)).
- C. Approval of WSSDA Policy 4060 - Distribution of Information. Revision.** To protect the district from inadvertently creating an open public forum by adding language that reserves the district's right to cease providing any information that impedes or detracts from the district's educational purpose or program.
- D. Approval of WSSDA Policy 6111 - Tuition. Revision.** To remove outdated language regarding tuition for kindergarten. (Ref. RCW 28A.225.220).
- E. Approval of WSSDA Policy 5161 - Civility in the Workplace. New.** The primary purpose of 5161 is to create a work environment that is safe, civil, and grounded in both orderly conduct and mutual respect so as to contribute to a quality educational environment for students. (Ref. RCW 38A.330.100).
- F. Approval of WSSDA Policy 5254 - Staff Expression. New.** The overall goal of 5254 is to provide staff with notice of district expectations regarding staff speech, in a variety of media, and to address staff speech that falls outside those expectations. (Ref. RCW 41.06.250, RCW 42.17A.555 & RCW 42.17A.635).
- G. Approval of WSSDA Policy 6815 - Advertising on District Property. Revision.** To support school boards with establishing guidelines for advertising on school district property. (Ref. RCW 28A.320.010 & RCW 28A.330.100).

The Board briefly discussed the Policies. No questions so Greg Gospe asked for a motion to approve Items B-G (all the WSSDA Policies). Gordon Smith made a motion to approve Items B-G-all the WSSDA policies, and was seconded by Teresa VanNatta. All members present voted in favor of the motion. Motion carried.

- H. Approval of change to Policy 6215 - Voucher Certification and Approval.** Changing the amount from \$12,500 to \$20,000. (Policy is in Board Drive)

Superintendent Marshall explained the reason for this request. Some of the reasons being schools and the District often use vendors that do not want a purchase order, often times the purchase is an immediate need and a credit card is the quickest way, this increase will allow Caroline to pay on time. Greg Gospe asked for a motion to approve the increase in Policy 6215 to \$20,000. Teresa VanNatta made a motion to approve the change to Policy 6215 and was seconded by Gordon Smith. All members present voted in favor of the motion. Motion carried.

- I. Approval of contract with Center for Social Dynamics (for two students) for a Certified Behavior Technician and (2) Board Certified Behavior Analyst for the 23-24 school year**

Superintendent Marshall explained the reason for this Walk-In Item. The Special Education Dept. was unable to fill some positions and so had to go outside and hire through an agency. These positions were

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already budgeted for. Greg Gospe asked for a motion to approve the contract with the Center for Social Dynamics. Gordon Smith made a motion to approve the contract Gordon & Teresa

VII. Adjournment

A. Next School Board Meeting

1. Monday, September 11, 2023 - Work Session at 6:00 p.m

B. Items for Next Agenda

C. Docusign Documents

D. Close of Meeting

Greg Gospe adjourned the meeting at 6:58 p.m.

Steve Marshall

10/4/2023

Superintendent, Steve Marshall

Greg Gospe

9/27/2023

Board Chair, Greg Gospe

Steven Marshall, Superintendent

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