

WARREN HILLS REGIONAL BOARD OF EDUCATION

September 13, 2022

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Corey Piasecki, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Molly Fraumeni, Jean Hansen, Eric Horton, Lisa Marshall and Corey Piasecki. Also present were Earl Clymer, Dennis Mack, and Donnamarie Palmiere. Sam Knutson and Eric Walls were absent.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Cannavo and seconded by Mrs. Fraumei to go into Executive Session at 6:32 p.m. with full board consent.

D. Reconvene: 7:13 p.m.

Approval to Reconvene

Motion by Mr. Cannavo and seconded by Mrs. Hansen to go into Open Session at 7:13 p.m. with full board consent.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

The Warren Hills Regional Band performed the Star Spangled Banner as well as a piece from their halftime performance.

Approval of Board Minutes

- August 23, 2022 Regular & Executive Session Meetings

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to approve the minutes of the August 23, 2022 Regular and Executive Session Meeting.

MOTION: Molly Fraumeni		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson				X
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

Mr. Clymer reported that there were several emails received regarding the dress code and another regarding the Mansfield proposed waste site.

Mr. Clymer thanked Mr. Graf and the marching band for a wonderful performance.

F. Superintendent's Report – Mr. Earl C. Clymer, III

- WHRHS Marching Band
- HS Back To School Night is this Thursday 9/15 - Early Dismissal for student 11:55AM
 - 1st period begins at 7:33AM

- MS Back To School Night - Great Success - EXCEL Program very well received by families
- Policy 2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, Or Treatment - Will be sent home per the policy on Wednesday - "Opt Out"
- QSAC Review - Need a BOE volunteer to sit as part of the review team
- 2022 Statewide Spring Assessment Results - Memo
- Start Strong Testing HS & MS - Mandatory
 - September Testing window will be utilized
- Community Day - Saturday October 8th
- WTPD Chief Jones and Det. LT. Koch

G. Presenter(s): WHRHS Marching Band

H. Goals:

Warren Hills Board of Education District Goals for 2022-2023:

District Goal 1: Provide resources to faculty, implement best practices and strategies with tiered systems of support focused on improving areas of weakness and enhancing areas of strength to increase student achievement in core content tested areas across the district under the New Jersey Student Learning Assessment (NJSLA) and the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2: To ensure best practices related to diversity equity & inclusion within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.

District Goal 3: To create, implement and enhance established programs, provide resources, and offer support to students parents faculty & staff related to Mental Health Awareness in collaboration with local and state agencies, including but not limited to the use of the Nurtured Heart Approach the DREAMS Program and the Warren County Prosecutor's Office Restorative Justice program.

Warren Hills Board of Education Board Goal for 2022-2023:

- Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
- Increase student presentations at Board of Education Meetings.

The marching band performance falls under Board Goal B.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation		By Chair: Sam Knutson
Education, Policy & Technology	9/12/22	By Chair: Scott Bodenschatz

Personnel & Student Activities		By Chair: Eric Walls
Negotiations		By Chair: Lisa Marshall

Mr. Bodenschatz reported that the Education, Policy & Technology committee met on September 12th and discussed the following:

- Class Size – over & under
- Emergency Virtual Remote Learning Plan
- New forms for HIB
- QSAC
- Morning resource period
- Dress Code policy needs further discussion

J. Old Business - Solid Waste Disposal Facility - Mansfield Twp. – Resolution

A motion was made by Mrs. Marshall and seconded by Mrs. Fraumeni to add the following resolution under Education and Policy:

WHEREAS, the Warren Hills Regional School District (“District”) is a grade 7-12 school district located in Warren County, New Jersey; and

WHEREAS, the District services seventh through twelfth grade public school students from the Township of Mansfield, among other municipalities; and

WHEREAS, there are two schools in the District, Warren Hills Regional Middle School and Warren Hills Regional High School, located in Washington Township, both of which are in close geographic proximity to the Township of Mansfield;

WHEREAS, it has recently come to the Board’s attention that there is proposed development at 350 Blau Road in the Township of Mansfield (“Property”) to be developed as a food composting facility (“Facility”); and

WHEREAS, it is the Board’s understanding that the Facility will accept food scraps and similar organic materials, and employ a decomposition process which will return fertilizer and top soil for farming and related purposes; and

WHEREAS, the Board has significant concerns regarding the location, size, and scope of the Facility, and its impacts to the Property, the District and surrounding area, and the District’s students and staff; and

WHEREAS, the Board has great concern that should the Facility be approved at the Property, this could result in a near round-the-clock operation of heavy trucks to and from the Property, thereby causing constant heavy truck noise and exhaust; and

WHEREAS, due to heavily regulated truck routes in the area of the Property, truck traffic will likely be directed through winding and often treacherous stretches of roadways for the size and weight of trucks expected to traverse to and from the Property, which will cause a high

likelihood of increasing the number of traffic incidents in the vicinity of the Property, including the jack-knifing of heavy trucks, which already occur with great regularity; and

WHEREAS, the noxious fumes caused by the newly-decomposing organic materials shipped by the heavy trucks will likely cast a lingering odor, emanating from the Property and throughout the truck traffic route, which will negatively impact the well-being of the residents of the immediate and surrounding area, including the District's Mansfield Township students; and

WHEREAS, the Board has serious concerns pertaining to the physical safety of students, staff, and parents who travel through Mansfield Township to and from school, due to the anticipated high increase in traffic accidents that will be caused by the numerous heavy trucks that will be traveling to and from the Facility through winding and often treacherous stretches of roadways on a daily basis; and

WHEREAS, the Board has serious concerns pertaining to Mansfield Township students' abilities to travel to and from school via school-provided transportation, and the correlated effect on student attendance, due to the numerous traffic issues that will be caused by the creation of the Facility, as well as the likely road damage that will be caused by the daily heavy trucks, which the Board foresees will interfere with the location of the Board's bus stops and bus transportation routes; and

WHEREAS, the Board has serious concerns, both short-term and long-term, pertaining to the health and safety of students and staff caused by the myriad of environmental and air pollution issues that would result due to the creation of the Facility;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education formally expresses its opposition to the proposed development of the Facility at the Property for the reasons contained herein; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent by the Board Secretary to Governor Murphy, our local Legislators, the Commissioner of Education, County Commissioners, District Officials and the Executive County Superintendent of Schools.

MOTION: Lisa Marshall		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson				X
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

K. New Business

Mr. Piasecki thanked the coaches, trainers, students and administrators whose quick actions helped our student athlete.

L. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

None

M. ACTION ITEMS

Mr. Clymer administratively withdrew Policy 5511 – Dress Code – Policy & Regulation under Education and Policy *1.

Mr. Clymer administratively withdrew *5. under Budget and Finance:

*5. Motion to accept Tuition Student #1733076328 from Hampton Public School District into the ERIC program and approve the Tuition Contract for the 2022-2023 school year in the amount of \$21,000.00.

I. PERSONNEL

Motion by Mrs. Marshall and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions I.1 to I.3 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Heather Kerner	Accept	Paraprofessional	\$28.63	District	7-15-22	7-15-22	Resignation
2	Kimberly Yapaola	Accept	Paraprofessional	\$28.63	District	7-20-22	7-20-22	Resignation
3	Lindsay Bugge	Approve	Secretary	\$40,809 ProRated	Middle School	On or about 10-31-22	6-30-23	Pending completion of paperwork - Replacing J DeMaio who is moving to HS
4	Lane Miller	Approve	Part Time Custodian	\$17.15/hr	District	9-14-22	6-30-23	4 hours a day/ Step 1 & Pending completion of paperwork
5	Jessica Morgan	Rescind	New Teacher Mentor	\$440	High School	6-30-22	6-30-22	Resignation
6	Cesar Mendes	Approve	New Teacher Mentor	\$500 Prorated	High School	8-29-22	12-31-22	Mentoring Karen Lerch - German
7	Joseph Greenwood	Approve	Paraprofessional	\$26.98/hr	Middle School	9-6-22	6-30-23	BA - Step 1 IEP Driven
8	Ryan Pugliese	Approve	Social Studies Leave Replacement	\$65,133 Prorated	High School	9-12-22	On or about 1-2-23	Step-D; MA; Mat. Leave Replacement for #58572538
9	Jeffrey Balas	Approve	5th Prep	\$1,400 per semester	Middle School	8-29-22	6-30-23	2022-2023 School Year, per contractual language
10	Nicole Silvis	Approve	5th Prep	\$1,400 per semester	Middle School	8-29-22	6-30-23	2022-2023 School Year, per contractual language
11	Jonathan Wood	Approve	Volunteer - Marching Band	N/A	District	Start of Season	End of Season	Pending completion of all required paperwork
12	Mary-Pat Emanuel	Approve	Volunteer - Gymnastics	N/A	District	Start of Season	End of Season	Pending completion of all required paperwork
13	Joseph Bamford	Approve	Chaperone	\$31.00/hr	District	Start of Season	End of Season	Boys Soccer Games Home & Away
14	Meredith Borelli	Rescind	Club Zen Co-Advisor	\$2,700 - Tier 5	District	8-29-22	6-30-23	Amend Personnel #3, from the 8-23-22 BOE meeting
15	Rebecca Ladiana-Flannery	Rescind	Kidz Connection Co-Advisor	\$1,450 - ½ of Tier 4	District	8-29-22	6-30-23	Amend Personnel #3, from the 8-23-22 BOE meeting
16	Kim Eilenberger	Rescind	H.O.T.T/Glam Girls Club	\$3,300 - Tier 3	District	8-29-22	6-30-23	Amend Personnel #3, from the 8-23-22 BOE meeting
17	Christina Comero-Page	Rescind	District News & Information Coordinator	\$4,500.00	District	8-29-22	n/a	Amend Personnel #2, Code No. 40 from the 8-23-22 BOE meeting
18	Christine Tyburczy	Rescind	District Mental Health Team	\$3,500.00	District	8-29-22	n/a	Amend Personnel Motion #6 from June 28, 2022 BOE meeting
19	Karyn Poncin-McGrory	Approve	Substitute Teacher	\$120/day	District	9-14-22	6-30-23	All Required Paperwork on file

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
20	Charles Archdeacon	Approve	Substitute Teacher	\$120/day	District	9-14-22	6-30-23	All Required Paperwork on file
21	Sandra Young	Approve	After-School Peer Tutor	\$46/hr	High School	9-14-22	6-30-23	Peer Tutor Monitor after school on Tuesday & Thursday
22	Kelsey Connelly	Approve	After-School Peer Tutor	\$46/hr	High School	9-14-22	6-30-23	Peer Tutor Monitor after school on Tuesday & Thursday
23	Diane DeVivo	Approve	After-School Peer Tutor	\$46/hr	High School	9-14-22	6-30-23	Substitute Peer Tutor Monitor after school on Tuesday & Thursday
24	Ari Eisner	Approve	After-School Peer Tutor	\$46/hr	High School	9-14-22	6-30-23	Substitute Peer Tutor Monitor after school on Tuesday & Thursday
25	Kenneth Petrovcik	Approve	School Security	\$33,143.00	High School	8-25-22	6-30-23	Step 2, High School (2:00 pm - 10:00 pm)
26	Jessica Rader	Approve	5th Prep	\$1,400.00 per semester	Middle School	8-29-22	6-30-23	2022-2023 School year, per contractual language

***2. Motion to approve the following internships/observations/volunteers:**

Code No.	Name	Position	Degree/Step/No. of Hours	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Marylouise Rowlin	Internship	N/A	N/A	District	9-14-22	12-15-22	Internship to obtain CSA; Under the Supervision of Mr. Clymer

***3. Motion to approve Teacher Mentor Training Hours for the following 2022-2023 School Year Mentors not to exceed 2 hours at \$31.00 per hour:**

Noelle Andreoli
Alison Frey
Alyvia Jacobson

Michael Arminio
Shawna Guikema
Cesar Mendes

Bonita Duryea
Kevin Horn
Kimberly Tomasino

Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson				X

Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

II. EDUCATION AND POLICY

Motion by Mr. Bodenschatz and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.7, as amended and described below:

*1. Motion to approve the **Second and Final Read** of the following revised policies & regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 2530 - Resource Materials - Policy
- 3270 - Professional Responsibilities - Policy & Regulation
- ~~5511 - Dress Code - Policy & Regulation~~
- 5514 - Student Use of Vehicles on School Grounds - Regulation
- 5533 - Pupil Smoking - Policy & Regulation
- 5610 - Suspension - Policy & Regulation
- 5701 - Academic Integrity/Plagiarism - Regulation
- 7610 - Vandalism - Policy & Regulation
- 9130 - Public Complaints and Grievances - Regulation

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 2022-2023 - None

HS - 2022-2023 - 001

*3. Motion to approve the Emergency Virtual or Remote Learning Plan for the 2022-2023 school year, as presented by the Superintendent. (Attachment "A")

*4. Motion to approve the attached MS & HS waiver for classes in which student enrollment exceeds 30 or is less than 10, per Class Size Policy & Regulation #2312. Additional adjustments may be presented at the next Board of Education meeting. (Attachment "B")

*5. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Patricia Smith	October 7-8, 2022 NJ FFA LEAD Conference for Chapter Officers - 10 Students/1 adult	Transportation	State Leadership Conference Westin Inn, 555 Fellowship Road, Mount Laurel Township, NJ 08054

Code	Requested by:	Trip	Board of Education Cost	Discussion
2	Patricia Smith	Oct 25-29, 2022 National FFA Convention, Indianapolis IN 12 Students / 4 adults	N/A	National FFA Convention, Indianapolis IN - Flying Via Newark to Indianapolis
3	MaryAnn Strohl-McKinney	Oct 24, 2022 Newspaper Staff & Yearbook - Busch Campus Center, Piscataway NJ 20 Students / 3 Adults	Conference Fee & Transportation	Garden State Scholastic Press Association's Annual Fall Press Day Conference - Workshops & Competitions for students and advisors
4	Jeremy Willis JV Baseball Coach	Jan 12-14, 2023 World Baseball Coaches' Conference Mohegan Sun Casino, Montville CT	\$175 Registration Cost	Elite coaching conference in area and will help to improve baseball program at WHRSD / improve coaching knowledge & ability

*6. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	Patricia Smith	NJ Fall Food, Agriculture & Natural Resources Education Professional Development Conference	Eco Complex, 1200 Florence-Columbus Road Columbus NJ	\$140 + Mileage	September 30, 2022
2	Toni Manfra	Rutgers Center for Literacy Development 2022-2023 Speaker Series	Rutgers Campus NJ	\$175 + Mileage	October 20, 2022
3	Patricia Smith	National Assoc of Agriculture Educators Convention & Assoc for Career & Technical Education Vision Conference	Las Vegas Nevada	\$400 Conference \$355.18 Airfare Accommodations \$396 + taxes & Fees	November 29 - December 2, 2022
4	Toni Manfra	Rutgers Center for Literacy Development 2022-2023 Speaker Series	Rutgers Campus NJ	\$175 + Mileage	December 8, 2022
5	Christine Hough	NJPSA - Section 504 Review	Monroe NJ	N/A	September 28, 2022

*7. WHEREAS, the Warren Hills Regional School District (“District”) is a grade 7-12 school district located in Warren County, New Jersey; and

WHEREAS, the District services seventh through twelfth grade public school students from the Township of Mansfield, among other municipalities; and

WHEREAS, there are two schools in the District, Warren Hills Regional Middle School and Warren Hills Regional High School, located in Washington Borough and Washington Township, both of which are in close geographic proximity to the Township of Mansfield;

WHEREAS, it has recently come to the Board’s attention that there is proposed development at 350 Blau Road in the Township of Mansfield (“Property”) to be developed as a food composting facility (“Facility”); and

WHEREAS, it is the Board’s understanding that the Facility will accept food scraps and similar organic materials, and employ a decomposition process which will return fertilizer and top soil for farming and related purposes; and

WHEREAS, the Board has significant concerns regarding the location, size, and scope of the Facility, and its impacts to the Property, the District and surrounding area, and the District’s students and staff; and

WHEREAS, the Board has great concern that should the Facility be approved at the Property, this could result in a near round-the-clock operation of heavy trucks to and from the Property, thereby causing constant heavy truck noise and exhaust; and

WHEREAS, due to heavily regulated truck routes in the area of the Property, truck traffic will likely be directed through winding and often treacherous stretches of roadways for the size and weight of trucks expected to traverse to and from the Property, which will cause a high likelihood of increasing the number of traffic incidents in the vicinity of the Property, including the jack-knifing of heavy trucks, which already occur with great regularity; and

WHEREAS, the noxious fumes caused by the newly-decomposing organic materials shipped by the heavy trucks will likely cast a lingering odor, emanating from the Property and throughout the truck traffic route, which will negatively impact the well-being of the residents of the immediate and surrounding area, including the District’s Mansfield Township students; and

WHEREAS, the Board has serious concerns pertaining to the physical safety of students, staff, and parents who travel through Mansfield Township to and from school, due to the anticipated high increase in traffic accidents that will be caused by the numerous heavy trucks that will be traveling to and from the Facility through winding and often treacherous stretches of roadways on a daily basis; and

WHEREAS, the Board has serious concerns pertaining to Mansfield Township students’ abilities to travel to and from school via school-provided transportation, and the correlated effect on student attendance, due to the numerous traffic issues that will be caused by the creation of the Facility, as well as the likely road damage that will be caused by the daily heavy trucks, which the Board foresees will interfere with the location of the Board’s bus stops and bus transportation routes; and

WHEREAS, the Board has serious concerns, both short-term and long-term, pertaining to the health and safety of students and staff caused by the myriad of environmental and air pollution issues that would result due to the creation of the Facility;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education formally expresses its opposition to the proposed development of the Facility at the Property for the reasons contained herein; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent by the Board Secretary to Governor Murphy, our local Legislators, the Commissioner of Education, County Commissioners, District Officials and the Executive County Superintendent

Approval of Education & Policy Motions

MOTION: Scott Bodenschatz		SECOND: Chris Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson				X
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

III. BUDGET AND FINANCE

Motion by Mrs. Hansen and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 4 and motions III.6 through III.14 as amended and described below:

*1. Motion to approve the bill list for the period August 20, 2022 through September 13, 2022, in the amount of \$876,383.47

*2. Motion to approve Student Activities bill list for the period of July 1, 2022 through July 31, 2022 in the amount of \$15,289.12.

*3. Motion to approve the following additional Special Education Related Services for the 2022-2023 extended and regular school year:

Student	School	Amount	Effective
2612772623	Morris-Union Jointure Commission	\$737.50	6/28/21-8/9/22
9559845055	Morris-Union Jointure Commission	\$6,784.00	6/28/22-6/30/23

*4. Motion to approve the following Special Education Tuition Contract for the 2022-2023 regular school year:

Student	School	Amount	Aide	Effective
6006202566	Mercer County Special Services School District	\$68,265.00	N/A	9/7/22-6/30/23
5276478543	Kolbe Academy	\$25,000.00	N/A	8/29/22-6/5/23

~~*5. Motion to accept Tuition Student #1733076328 from Hampton Public School District into the ERIC program and approve the Tuition Contract for the 2022-2023 school year in the amount of \$21,000.00.~~

*6. Motion to approve Paraprofessional Contract with Hunterdon County Educational Services Commission Board of Education for the 2022-2023 school year for out-of-district student #9583918576 attending Franklin Township Board of Education. The estimated cost of the contract based on the hourly rate of \$28.75 plus benefits of \$1,221.78 per month is \$51,950.86.

*7. Motion to approve Transportation Contracts with the NJ Department of Education for the 2022-2023 school year to transport 3 students to the DCF Regional School, Warren Campus in Port Murray, NJ at a cost of \$75.00 a day per student.

*8. Motion to approve a Joint Transportation Agreement with Mansfield Township School District for the 2022-2023 school year to transport our combined student population as follows:

Route	WH Cost
WH-6	\$21,557.45
WH-7	\$21,557.45
WH-9	\$21,557.45

WII-13	\$21,557.45
WH-20	\$21,557.45
WH-26	\$21,557.45
WH29	\$33,304.00
WH10	\$32,851.50
WH8	\$32,851.50
Shuttle	\$ 1,871.54

*9. Motion to accept Grants for Growing funds from the National FFA Foundation, Inc. in the amount of \$3,214.00 for the Warren Hills Regional School District FFA program.

*10. Motion to approve 3-year Sponsorship with Absolute Home Mortgage Corp. for \$10,000.00, split equally over 3 years to provide additional financial resources to club and athletic programs in the Warren Hills Regional School District.

*11. Motion to approve 1-year Sponsorship in amount of \$500.00 from the following companies to provide additional financial resources to club and athletic programs in the Warren Hills Regional School District:

AAS Diner & Restaurant Inc.
Good Impressions Print Communications, LLC
Knoll-DeVoe Funeral Services

*12. Motion to renew an agreement for Prescription Drug Management Services with Benecard Services, LLC at the following rates for period July 1, 2022 to June 30, 2023:

	<u>Single</u>	<u>P/C</u>	<u>Member/Spouse</u>	<u>Family</u>
Subgroups 1000/1099	\$190.57	\$247.76	\$381.10	\$438.27
Subgroups 2000/2099	\$203.33	\$264.35	\$406.62	\$467.60
Subgroups 3000/3099	\$203.33	\$264.35	\$406.62	\$467.60
Subgroup 1098	\$152.01			
Subgroup 2098	\$162.18			
Subgroup 3098	\$162.18			

For the period July 1, 2023 to June 30, 2024 program charge increase shall not exceed 4%.

*13. Motion to approve the attached list of Use of Facilities for the 2022-2023 school year. [Attachment C]

*14. Motion to accept the School Alliance Tier I Safety Incentive Program Award in the amount of \$4,000.00 toward the 2022-2023 assessment.

Approval of Budget & Finance Motions

MOTION: Jean Hansen		SECOND: Chris Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson				X
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

O. Public Comment

Several students from WHRHS (Priscilla Lucci, Milen Palacious, Bailey Asbury and Alyssa De Santis) spoke to the board regarding the dress code policy. They were advised to send their comments to Mrs. Palmiere who will forward to the board.

Q. Adjournment 8:13 p.m.

Approval to Adjourn

Motion by Mr. Cananvo and seconded by Mrs. Hansen to adjourn at 8:13 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary

ATTACHMENT "A"
To Be Reviewed by
E+P on Monday 9/12

**WARREN HILLS REGIONAL
SCHOOL DISTRICT**

**EMERGENCY VIRTUAL/REMOTE
INSTRUCTIONAL PLAN**

2022-2023 SCHOOL YEAR

**EARL C. CLYMER, III
SUPERINTENDENT OF
SCHOOLS**

Emergency Virtual/Remote Learning Plan

The Warren Hills Regional School District, per Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year, is submitting the following virtual/remote learning plan in case of an Emergency School Closure requiring Virtual/Remote instruction.

In April 2020, Governor Murphy signed A-3904 into law (P.L.2020, c.27, or "Chapter 27"), which in part requires each school district, charter school, renaissance school project, and Approved Private School for Students with Disabilities, hereinafter referred to as Local Educational Agencies (LEA), to annually submit a proposed program for emergency virtual or remote instruction (Plan) to the New Jersey Department of Education (Department). This law provides for the continuity of instruction in the event of a public health-related district closure by permitting LEAs to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education.

By September 30, 2022, each Chief School Administrator or Lead Person must submit the LEA's Plan for the 2022- 2023 school year, approved by their district board of education or charter school board of trustees, and the completed checklist to their county office of education.

This plan will be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other matters as determined by the Commissioner of Education. LEAs must include the statutory requirements listed in the "LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 SY," in their plans for virtual or remote instruction for the 2022-2023 school year. The 2022-2023 plans must be approved by the LEA's board of education or board of trustees (board), submitted to the county office of education for review and approval, and posted on the LEA's website. The approved plan will be disseminated to members of the school community through our BlackBoard mass Notification System.

Emergency Virtual/Remote Instruction Plan 2022-2023 School Year

Chromebook/Device Access/Connectivity

- All Warren Hills Regional students have equitable access to remote learning technologies as well as in-person instructional resources.
- All students in the WHRSD, grades 7-12, have been issued a school purchased Chromebook
- All faculty & staff have access to technology resources including but not limited to, a district issued Chromebook/Laptop, applications, resources and electronic professional development videos (lightning PD).
- Students and families in need of additional internet connectivity support will be provided a district issued "Hot Spot."
- Phone and email "hotlines" will be available to support students and families experiencing difficulty with devices and/or connectivity issues.
- In situations when the district is unable to resolve Chromebook issues via the phone and email "Hotlines," the district will provide a replacement Chromebook for the student.
- Guidance Counselors and Child Study Team (CST) are available to provide resources and counseling services to students and families in need.
- The district will continue to partner with the School Based Youth Services Program and Warren County Family Guidance to provide support and resources for individuals and families in our community.

Virtual/Remote Learning Schedule

- All students will be required to attend and participate, on a daily basis, in all of their classes via Google Classroom utilizing their school provided electronic device.
- IEP and ELL students will be provided additional resources and materials necessary to ensure equal educational opportunities.
- The daily bell schedule will be 7:45 AM to 2:25 PM (WHRHS) & 7:35 AM to 2:24 PM (WHRMS)
- Teachers will hold "live" interactions, through Google Classroom, with students based on the daily bell schedule.

- **Assessment of student growth will be completed through Google Classroom lessons and on-line assessments.**
- **Additional/Accelerated Learning Opportunities will be made available through in-district resources, Edgenuity and Dual Enrollment courses through Warren County Community College virtual platform.**
- **MS students will have access to Title I programming through Google Classroom, Google Meet and/or Zoom.**
- **Students will follow their full day, in-person class schedule, each day of the Emergency Closing.**
- **Attendance will be recorded for each class. Students must actively participate in on-line lessons in order to be considered present for the class.**
- **Attendance concerns/issues will be addressed with the Parent/Guardian by building administration.**
- **All students will be required to meet attendance requirements, per the Attendance Policy & Regulation #5200.**
- **Summer Credit Recovery and Summer Remediation are available for HS & MS students, respectively.**
- **Communication may take the form of emails and/or phone calls. Zoom meetings may be held to facilitate further discussion. Translators are available to assist ELL students & families.**
- **Teachers, Guidance Counselors, CST and support personnel will be available for open office hours (extra help), daily to assist students and families with academic and social emotional support resources.**
- **Recognition and award ceremonies for students, faculty & staff will be facilitated in a remote environment such as Zoom or Google Meet.**
- **In a remote learning environment, transportation, community centered programs and child care would not be available.**

Meals

- During at-home virtual instruction, students who qualify for free and reduced lunch will receive breakfast (MS only) and lunch (MS & HS) from Maschio's Food Services.
- There will be no cash sales. All sales transactions will take place using the Mypaymentsplus platform.
- Students who are absent from an in-person instructional day will be able to pick up their meals at Warren Hills Regional High School & Middle School the following day during their on-line instructional time.
- The monthly Maschio's Food Services menu is available to view at <https://warrenhills.nutrislice.com/menu/>
- Maschio's Food Services will provide a Google Document that will be used to order meals on a weekly basis.

Special Education

- All students receive remote instruction through Google Classroom and Google Meet. IEP accommodations and modifications are embedded in the Google Classroom Lesson plan and activities.
- Students requiring accommodations including but not limited to, iPad's, large print text and hard copy materials will receive materials delivered to their home or available for pick up in the CST office of each building.
- Accommodations and modifications will be tracked and documented through the IEP Direct software program and Google Classroom activities.
- CST staff will communicate frequently with families via email and phone communication to ensure effective implementation of the IEP.
- CST and faculty collaboration will occur as a method of providing status updates on student progress and effectiveness of stated accommodations and modifications.
- Annual evaluation meetings, re-evaluation meetings, and initial evaluation meetings will be conducted via electronic meeting, Zoom and/or Google Meet.

Building Maintenance

- The Warren Hills Regional School District (WHRSD) will follow the guidance of the New Jersey Department Of Health (NJDOH), New Jersey Department Of Education (NJDOE) and Warren County Health Department (WCHD) on cleaning and sanitizing protocols.
- Shared workspaces, labs and other shared equipment will be sanitized/cleaned daily utilizing electro-static spray guns and EPA COVID-19 approved sanitizing solutions.
- Wall mounted, automatic hand sanitizing stations will be placed in each room.
- Disinfectant wipes and additional supplies of hand-sanitizer will be available in every classroom, office area and common area.
- Duct work will be inspected, cleaned and sanitized.
- Classroom/office windows can be opened to provide additional fresh air flow to those areas.
- Air purifiers will be purchased for specific areas of each school building.
- Routine cleaning schedules will be enhanced to ensure the sanitizing and disinfecting of frequently touched surfaces, objects, items, etc.
- All cleaning/sanitizing products will meet prescribed CDC and EPA guidelines for effectiveness in battling COVID-19.
- Electrostatic cleaning guns will be used to disinfect classrooms, restrooms, busses, hallways, doorknobs, handrails, and offices.
- Hand sanitizer will be available in all classrooms, offices and specific locations in hallways as prescribed by medical professionals.
- Approved disposable wipes will be placed in each classroom and available to staff for the cleaning of keyboards and other frequently touched surfaces and objects.
- The district will ensure adequate supplies of cleaning materials are available to support enhanced cleaning practices and protocols.
- Water fountains will be shut down. Students will be encouraged to bring their own water.
- Sports equipment will be sanitized as per the guidelines of the NJSIAA for phase one of athletic reopening using a disinfectant sprayer.
- Bulleted items are reflective of Policy & Regulation #1648 Restart & Recovery Plan, #1648.02 Remote Learning Options for Families and/or #1648.03 Restart and Recovery Plan Full Time Remote Instruction.

Essential Employees

Name	Title	Email	Work Phone	Cell Phone
Earl Clymer	Superintendent	clymere@warrenhills.org	908-689-3143	610-216-5479
Donna Palmiere	Business Administrator	palmiered@warrenhills.org	908-689-3143	973-727-6549
Anthony Sbriscia & Select Custodial Maintenance Staff	Director of Plants & Facilities	sbrisciaa@warrenhills.org	908-689-3143	908-339-5429
Chris Kavcak	WHRHS Principal	kavcakc@warrenhills.org	908-689-3050	908-329-7868
Nick Remondelli	WHRMS Principal	remondellin@warrenhills.org	908-689-0750	908-872-7771
MaryLouise Rowlin	Supervisor of Special Education	rowlinm@warrenhills.org	908-689-3050	908-319-1810
Christine Hough	Director of Guidance	houghc@warrenhills.org	908-689-3050	908-963-9188
Tim Jaw	Technology Coordinator	jawt@warrenhills.org	908-689-3050	908-914-8505
Bonita Duryea	School Nurse	duryeab@warrenhills.org	908-689-3050	908-763-9549
Dave Guth	School Security	guthd@warrenhills.org	908-689-3050	973-214-9346



Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year

The New Jersey Department of Education (Department) remains at the ready to assist every local educational agency (LEA) in returning to full-time, in-person instruction for school year (SY) 2022-2023. This includes providing LEAs with guidance in the event of declared emergencies resulting in a district-wide closure. The Department appreciates the challenges that LEAs had to overcome during the 2021-2022 SY as LEAs faced a myriad of decisions affecting both the safety of their students and staff as well as the instructional experience. The Department is encouraging LEAs to reflect upon their experiences with virtual and remote instruction when planning for the 2022-2023 SY.

In April 2020, Governor Murphy issued an executive order that became [P.L. 2020, c. 27](#). This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to *N.J.S.A. 18A:7F-9*. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (Plan) to the New Jersey Commissioner of Education. This plan would be implemented during an LEA closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. A chief school administrator or lead person must consult with the board of education or board of trustees, if practicable, prior to implementing the LEA's plan of virtual or remote instruction. A day of virtual or remote instruction, if instituted under a plan approved by the New Jersey Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and other such matters as determined by the New Jersey Commissioner of Education.

LEAs must include the statutory and regulatory requirements listed in the "LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 SY," in plans for virtual or remote instruction for the 2022-2023 school year. The 2022-2023 SY plans must be approved by the board of education or board of trustees (board) of each LEA and approved by the respective County Office of Education before being posted predominately on the LEA's website. **The board-approved plan and checklist are due to the respective County Office of Education no later than September 30, 2022.** In the event that the LEA is directed by a public health agency or officer to provide virtual or remote instruction before garnering County Office of Education approval of the Plan, the approval date will be retroactive. Questions should be directed to the [County Office of Education](#).



Local Education Agency Guidance for Virtual or Remote Instruction Plan Attestation for the 2022-2023 SY

The New Jersey Department of Education (Department) is providing the following guidance pursuant to N.J.S.A. 18A:7F-9(c) and N.J.A.C. 6A:32-13.1 and 13.2, to assist LEAs in the development of their 2022-2023 virtual or remote instruction plans. The Department encourages LEAs to reflect on the previous school year to enhance elements of the prior year's plan to provide the most substantive education, and including, but not limited to, related services, for all students in the event of an LEA closure.

For each of the areas below, the chief school administrator or lead person will either mark "yes," confirming that the information is in the Plan and list the corresponding Plan page number, or mark "no" if the information is not contained in the Plan. The chief school administrator or lead person is expected to provide an explanation to the County Office of Education for all areas marked "no."

By September 30, 2022, the chief school administrator or lead person must submit a board-approved LEA Guidance for Virtual or Remote Instruction Plan for 2022-2023 SY along with this form to their county office of education. At the time of submission to the county office of education, the plan must be posted on the LEA's website. Plans will be reviewed in each county office of education on a rolling basis with an electronic response communicated within two business days of receipt.

LEA Checklist for Virtual or Remote Instruction Programs for the 2022-2023 SY

LEAs must enter the page number where each checklist item may be found in the virtual or remote instruction program submitted to the County Office of Education.

Contact Information

County: Warren

Name of District, Charter School, APSSD or Renaissance School Project:

Warren Hills Regional School District

Chief School Administrator/Charter or Renaissance Leader Name/APSSD Leader:

Earl C. Clymer, III

Phone Number of Contact: (908) 689-3143

Equitable Access and Opportunity to Instruction

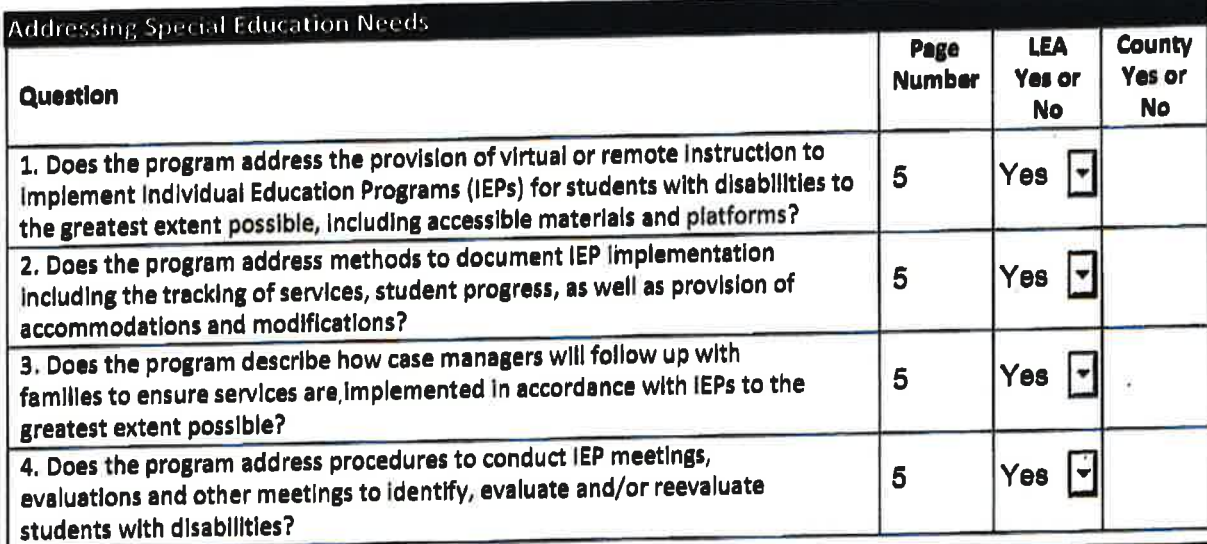
Question	LEA Yes or No
1. Is the LEA ensuring equitable access and opportunity to instruction for all students?	Yes <input type="checkbox"/>



Question	Page Number	LEA Yes or No	County Yes or No
2. Does the program ensure that all students varied and age-appropriate needs are addressed?	3 - 4	Yes <input type="checkbox"/>	
3. Is the program designed to maximize student growth and learning to the greatest extent possible? Synchronous and/or asynchronous virtual or remote learning plans which will maximize student growth and learning.	3 - 4	Yes <input type="checkbox"/>	
4. Does the program describe how the LEA will continuously measure student growth and learning in a virtual or remote instruction environment?	3 - 4	Yes <input type="checkbox"/>	
5. Does the program describe how the LEA will measure and address any ongoing digital divide issues, including a lack of internet access, network access and/or sufficient access to devices?	3 - 4	Yes <input type="checkbox"/>	

Notes on Equitable Access to Instruction

1:1 Laptop Initiative for students and faculty 7 staff
WIFI "Hotspots" available to families in need
Use of Google Workspace platform for instruction, assessments and meetings



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**Addressing English language learners (ELL) Plan Needs**

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program include an English as a Second Language and/or bilingual education program aligned with State and Federal requirements to meet the needs of ELLs?	3	Yes <input type="checkbox"/>	
2. Does the program describe how the LEA communicates with families of ELLs including providing translation materials, interpretative services, and literacy level appropriate information?	4	Yes <input type="checkbox"/>	
3. Does the program include the use of alternate methods of instruction (that is, differentiation, sheltered instruction, Universal Design for Learning), access to technology and strategies to ensure ELLs access the same standard of education as non-ELL peers?	3	Yes <input type="checkbox"/>	
4. Does the program include training for teachers, administrators, and counselors to learn strategies related to culturally responsive teaching and learning, socio-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country (e.g. refugee, asylee)?		Yes	

Notes on Supporting ELL Educational Needs

Vector training modules provide resources and information focused on teaching diverse populations of students including but not limited to, socio-emotional and trauma-informed best practices and strategies.



Attendance Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the LEA's attendance policies, including how the LEA will determine whether a student is present or absent, how a student's attendance will factor into promotion, retention, graduation, discipline, and any other decisions that will reflect the student's performance?	4	Yes <input type="checkbox"/>	
2. Does the program describe how the LEA communicates with the family when a student is not participating in online instruction and/or submitting assignments?	4	Yes <input type="checkbox"/>	

Notes on Attendance Plan

Follow Policy & Regulation #5200 - Attendance

Safe Delivery of Meals Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain how the LEA will provide continued safe delivery of meals to eligible students?	5	Yes <input type="checkbox"/>	

Notes on Safe Delivery of Meals



Facilities Plan			
Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain an outline of how buildings will be maintained throughout an extended period of closure?	6	Yes <input type="checkbox"/>	

Notes on the Facilities Plan Other
Custodial/Maintenance crews placed in district facilities Cleaning protocols will match pandemic protocols for cleaning and sanitizing

Other Considerations			
Does the program contain the following considerations?	Page Number	LEA Yes or No	County Yes or No
a. Accelerated learning opportunities	4	Yes <input type="checkbox"/>	
b. Social and emotional health of staff and students	4	Yes <input type="checkbox"/>	
c. Title I Extended Learning Programs	4	Yes <input type="checkbox"/>	
d. 21 st Century Community Learning Center Programs	4	Yes <input type="checkbox"/>	
e. Credit recovery	4	Yes <input type="checkbox"/>	
f. Other extended student learning opportunities	4	Yes <input type="checkbox"/>	
g. Transportation	4	Yes <input type="checkbox"/>	
h. Extra-curricular programs	4	Yes <input type="checkbox"/>	
i. Childcare	4	Yes <input type="checkbox"/>	
j. Community programming	4	Yes <input type="checkbox"/>	

Notes on Other Considerations
Google Workspace platform Edgenuity and Dual Enrollment opportunities (virtual) available to students

**APSSD Applicable Only: Sharing Plans**

Was the program shared with all sending districts? Yes ☒ No ☐

Notes on APSSD Sharing Plans

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Essential Employees

Question	Page Number	LEA Yes or No	County Yes or No
1. The LEA will ensure essential employees are identified and a list is provided to the county office at the time of the LEA's transition to remote or virtual instruction.	7	Yes <input type="checkbox"/>	

Notes on Essential Employees

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Board Approval

Date of board approval (mm/dd/yyyy): 09/13/2022

Notes on Board Approval

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Posted on Website

1. Is the program posted on the school district/APSSD/Charter/Renaissance School Project Website? Yes ☒ No ☐

2. Link to website: _____

Attachment 'B'

WHRHS	S1	690	Fashion Merchandising	5
WHRHS	S1	144	Intro. to Debate	6
WHRHS	FY	235	AP European History	6
WHRHS	FY	511	German I	6
WHRHS	FY	661	Microsoft Office Specialist Expert	6
WHRHS	FY	507	Honors French IV	7
WHRHS	FY	730	Honors Advanced Graphic Art & Design	7
WHRHS	FY	892	Honors Advanced Topics in Engineering	7
WHRHS	FY	121	English III	8
WHRHS	FY	311	Geometry	8
WHRHS	FY	322	Calculus	8
WHRHS	FY	517	Honors German IV	8
WHRHS	FY	695	DECA Distrib Education Clubs of America Leadership	8
WHRHS	S1	207	Genocide	9
WHRHS	FY	237	AP World History: Modern	9
WHRHS	S1	755	Beginning Classical Guitar	9
WHRHS	FY	745	Concert Band	39
WHRMS	FY	4300	Science 7	7
WHRMS	FY	7360	Vocal and Dramatic Arts	8
WHRMS	FY	7480	Concert Band	38