

WARREN HILLS REGIONAL BOARD OF EDUCATION

September 27, 2022

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Mr. Corey Piasecki, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Molly Fraumeni, Jean Hansen, Lisa Marshall and Corey Piasecki. Also present were Earl Clymer, Dennis Mack, and Donnamarie Palmiere. Christopher Cannavo, Eric Horton, Sam Knutson and Eric Walls were absent.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Hansen and seconded by Mrs. Fraumei to go into Executive Session at 6:37 p.m. with full board consent.

D. Reconvene: 6:55 p.m.

Approval to Reconvene

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to go into Open Session at 6:55 p.m. with full board consent.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- September 13, 2022 Regular & Executive Session Meetings

Motion by Mrs. Marshall and seconded by Mrs. Hansen to approve the minutes of the September 13, 2022 Regular and Executive Session Meeting.

MOTION: Lisa Marshall		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton				X
Sam Knutson				X
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo				X
Corey Piasecki	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

Mr. Clymer reported that an email was received from the students that attended and spoke at the September 13, 2022 meeting regarding the dress code policy. The email was forwarded to the Education and Policy committee. Another email was received today that was sent from a parent to the board today regarding athletic events.

F. Superintendent’s Report – Mr. Earl C. Clymer, III

- Student Safety & Data System Annual Report - Mr. Clymer
- Grade Report Anti-Bullying Bill of Rights Act - 2021-2022 - Mr. Clymer
- Streak Nation - Presentation
- WHRHS Student Council Presentation
- 2021-2022 NJSLA Spring Assessment Results
- Student Safety & Data System Report
 - Middle School - 28 Total Incidents / 0 HIB Alleged
 - High School - 51 Total Incidents / 3 HIB Alleged

- Excel building update
- QSAC Review - Mrs. Fraumeni has volunteered as the BOE Rep
 - First review meeting tentatively scheduled for 10/5
- Reminder Community Day - Saturday October 8th
- NJSBA Fall Workshop
 - Attending/Not Attending
- Moment of silence Friday night at Football game for Linden football player who recently passed

G. Presenter(s):

Mr. Jones introduced Heather Wight and the Streak Nation Club.

- Blue Streak Nation - HS Club

Mr. Clymer introduced Penny Giamoni and the Student Council club.

- Student Council Club

Both clubs discussed the purpose and goals of the clubs and shared some of their activities.

- NJSLA Score Report - 2021-2022 Spring Test Results - Mr. Clymer

H. Goals:

Warren Hills Board of Education District Goals for 2022-2023:

District Goal 1: Provide resources to faculty, implement best practices and strategies with tiered systems of support focused on improving areas of weakness and enhancing areas of strength to increase student achievement in core content tested areas across the district under the New Jersey Student Learning Assessment (NJSLA) and the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2: To ensure best practices related to diversity, equity & inclusion within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.

District Goal 3: To create, implement and enhance established programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies, including but not limited to, the use of the Nurtured Heart Approach, the DREAMS Program and the Warren County Prosecutor's Office Restorative Justice program.

Under District Goal 1 – October 10th professional development day and the NJSLA report that was given tonight.

Warren Hills Board of Education Board Goal for 2022-2023:

- A. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
- B. Increase student presentations at Board of Education Meetings.

Under Board Goal B- the two student presentations tonight.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Sam Knutson
Education, Policy & Technology	September 21, 2022	By Chair: Scott Bodenschatz
Personnel & Student Activities	September 14, 2022	By Chair: Eric Walls
Negotiations	No meeting held	By Chair: Lisa Marshall

Mr. Bodenschatz reported that Education, Policy & Technology met on September 21st and discussed the following:

- Timelines for the programs of studies
- Doctor’s standing orders
- Dress Code Policy & Regulation

Mr. Clymer reported that Personnel & Student Activities met on September 14th and discussed the agenda items, retirement of Director of Plants & Facilities, Tabled the discussion of another athletic trainer and the new HS Business teacher will start on Oct.3rd.

J. Old Business

None

K. New Business

None

L. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

No public comment.

M. ACTION ITEMS

Mrs. Marshall made a motion and Mrs. Fraumeni seconded it to amend *13 under Budget & Finance to strike football and baseball.

MOTION: Lisa Marshall		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton				X
Sam Knutson				X
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo				X
Corey Piasecki	X			

Public comment regarding the 2021-2022 School Self-Assessment Program to Determine Grades under the Anti-Bullying Bill of Rights Act.

No Public Comment.

I. PERSONNEL

Motion by Mrs. Marshall and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions I.1 to I.3 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Karyn Poncin-McGrory	Amend	Substitute Teacher	\$130/day	District	9-14-22	6-30-23	Amend Rate
2	Charles Archdeacon	Amend	Substitute Teacher	\$130/day	District	9-14-22	6-30-23	Amend Rate
3	Lauren Voight	Amend	Drama Club Assistant	\$2,050	District	8-29-22	6-30-23	Stipend amended from 8-23-2023 Agenda
4	Christine Tyburczy	Approve	Club Zen Co-Advisor	\$1,350	District	8-29-22	6-30-23	Tier 5

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
5	Danielle Miksch	Approve	Kidz Connection Co-Advisor	\$1,450	District	8-29-22	6-30-23	Tier 4 - shared position
6	Shannon Klinder	Approve	5th Prep	\$1,400 per semester	Excel	8-29-22	6-30-23	n/a
7	Christine Hamas	Approve	Substitute Teacher	\$130/day	District	9-28-22	6-30-23	Pending receipt of all required paperwork
8	Harold Beasley	Approve	Substitute Custodian	\$16.25/ hr	District	9-28-22	6-30-23	Pending receipt of all required paperwork
9	Kenneth Kurpat	Approve	Fall Weight Room	\$2,500	HS	9-28-22	11-23-22	n/a
10	Amy Haines	Approve	Home Instructor	\$46.00/hr	District	9-28-22	6-30-23	All paperwork on file
11	Amy Haines	Approve	Substitute Teacher	\$130/day	District	08/29/22	6-30-23	All paperwork on file
12	Lane Miller	Accept	Part-Time Custodian	Resignation	District	9-22-22	9-22-22	n/a
13	Anthony Sbriscia	Accept	Director of Plants & Facilities	\$101,237.00	District	01-01-23	n/a	Retirement
14	Gloria Hrabovecky	Approve	Asst. girls Basketball Coach	\$4,769.00	HS	Start of Season	End of Season	Open Position
15	Daniel Diveny	Rescind	MS Boys Soccer	\$5,432.00	MS	9-28-22	End of Season	n/a
16	Daniel Diveny	Approve	MS Boys Soccer	\$2,716.00	MS	9-28-22	End of Season	Split Stipend
17	Gloria Hrabovecky	Approve	MS Boys Soccer	\$2,716.00	MS	9-28-22	End of Season	Split Stipend

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Madison Cassullo	Observation	N/A	N/A	HS	9-28-22	12-31-22	20 Hours - under direction of WCCCC Supervisor and Christopher Kavcak
2	Stephanie Scupoline	Observation	N/A	N/A	MS	9-28-22	12-31-22	10 Hours - under direction of E Stroudsburg University and Nicholas Remondelli
3	Marissa Cafaro	Student Teacher	N/A	N/A	HS	9-28-22	12-23-22	Clinical hours - under direction of College Supervisor and Christopher Kavcak
4	Mary-Pat Emanuel	Volunteer - Gymnastics	N/A	N/A	District	Start of Season	End of Season	Criminal History Approval Received

*3. Motion to approve the following faculty & staff as members for the District Mental Health Team for the 2022-23 school year, at a stipend amount of \$3,500.00, prorated, paid through grant funds:

Robin Bloom

Jennifer Giamoni

Abigail Makoski

Kevin Horn

Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton				X
Sam Knutson				X
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo				X
Corey Piasecki	X			

II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mrs. Fraumeni to amend Regulation 5511 as set forth tonight. Revision to first read.

MOTION: Lisa Marshall		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton				X
Sam Knutson				X
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo				X
Corey Piasecki	X			

Motion by Mr. Bodenschatz and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.8, as amended and described below:

*1. Motion to approve the **First Read** of the following revised policies & regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- Policy & Regulation - #5511 - Dress and Grooming

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 2022-2023 - Case # 001; 002

HS - 2022-2023 - None

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Jennifer Giamoni	NJASC Fall Conference	\$40 Students Transportation	HS Student Council
2	Nicole Silvis	NJASC Fall Conference	\$36 Students Transportation	MS Student Council
3	Margaret Devine Kevin Horn Carmello Chiara	HS Horizons - SLAM Writing Group	Transportation	Poetry Festival
4	Lauren Voight Richard Patricia	Choral Palooza	\$500 Clinician Cost & Transportation	HS Select Choir
5	Lauren Voight	Caroling Activity	Transportation	HS Select Choir

Code	Requested by:	Trip	Board of Education Cost	Discussion
6	Lauren Voight Jason Graf Sandra Young	HS Choir & Band Programs	Transportation	HS Performing Arts Event
7	Christopher Kavcak	Future Educators University Field Experience	Transportation	n/a
8	Laura Muroski	8th Grade - Class Trip	Transportation	n/a
9	Alison Frey	DECA/FBLA Class	\$25 Reg Fee Transportation	Leadership Conference
10	Michele McGann Cheryl Yanoff Nicole Bayer	MD/AU Life Skills Class	\$11 entry fee Transportation	n/a
11	Jason Graf	Band Performance	Transportation	HS Performing Arts Event
12	Maria Forsythe	Team Bonding Experience	Transportation	HS Girls Soccer Teams

*4. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	Christopher Kavcak	NJSBA Conference	Atlantic City, NJ	Mileage, lodging, meals & incidentals	October 24-26, 2022
2	Alison Loro	Increase Students' Mindfulness: Strengthen Your Students' Academic Success & Confidence While Reducing Disruptive Behaviors	Recorded Seminar	\$279	Webinar
3	Vittoria Sigona	AENJ Annual Conference	Long Branch NJ	\$388 = Lodging Mileage	October 12-14, 2022

*5. Motion to approve the Doctor's Standing Orders for the 2022-2023 School Year.

*6. Motion to approve the School Self-Assessment Program to Determine Grades under the Anti-Bullying Bill of Rights Act and to submit the grades to the NJDOE.

*7. Motion to approve the annual Memorandum of Agreement between law enforcement officials and education for the school year 2022-2023.

*8. Motion to accept the annual Student Safety & Data System Report for the school year 2021-2022 as reported by the Superintendent.

Middle School - 28 Total Incidents / 0 HIB Alleged

High School - 51 Total Incidents / 3 HIB Alleged

Approval of Education & Policy Motions

MOTION: Scott Bodenschatz		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton				X
Sam Knutson				X
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo				X
Corey Piasecki	X			

III. BUDGET AND FINANCE

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 13 as amended and described below:

*1. The Warren Hills Regional Board of Education approves the July, 2022 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the revised monthly financial report of the Secretary and the Treasurer for the month of July, 2022; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve transfers in the amount of \$981,939.24 for the month of July, 2022.

*3. Motion to approve the bill list for the period September 14, 2022 through September 27, 2022, in the amount of \$1,685,446.56.

*4. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #6107363909, commencing September 6, 2022 until September 13, 2022, at the rate of \$55.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

*5. Motion to approve Home/Bedside Instruction Agreement with Saint Clare’s Hospital for Student #1693675379, commencing September 9, 2022 until September 15, 2022, at the rate of \$55.00 per hour for a total of 5 hours per week.

*6. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #6107363909, commencing September 20, 2022 until further notice, at the rate of \$41.00 per hour for a total of 10 hours per week.

*7. Motion to approve the following Special Education Tuition Contract for the 2022-2023 regular school year:

Student	School	Amount	Aide	Related Services	Effective
9559845055	Morris-Union Jointure Commission - DLC	\$39,929.60	N/A	\$1,947.75	9/19/22-12/23/22

*8. Motion to accept Tuition Student #1733076328 from Hampton Public School District into the ERIC program commencing September 29, 2022 and approve the Tuition Contract for the 2022-2023 school year in the amount of \$21,000.00 prorated.

*9. Motion to approve the Personal Paraprofessional Agreements for the 2022-2023 school year as follows:

Student	Sending District	Amount	Effective
4819804283	Lopatcong Township	\$28,977.00	8/29/22-6/30/23
6264277903	Pohatcong Township	\$28,977.00	8/29/22-6/30/23
1621577524	Oxford Township	\$28,977.00	8/29/22-6/30/23
9553159645	Oxford Township	\$14,172.00	8/29/22-6/30/23

*10. Motion to approve the Police Services Agreement with the Township of Washington for the 2022-2023 school year at the following rates:

\$89.10 per hour for each officer – two (2) officers per event

\$8.50 per hour for administrative costs

\$20.00 per hour for each vehicle required

*11. Motion to approve the Agreement of Service with the Washington Emergency Squad for the 2022-2023 school year for two (2) Emergency Medical Technicians and one (1) equipped ambulance per event in the amount of \$50.00 per hour per Technician.

*12. Motion to accept, with gratitude, the donation of \$2,000.00 from National FFA Foundation, Inc. for the Warren Hills Regional School District FFA program pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

*13. Motion to accept, with gratitude, several donations to the ~~Football and Baseball~~ athletic programs in memory of Brendon Hydock pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

Approval of Budget & Finance Motions

MOTION: Molly Fraumeni		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton				X
Sam Knutson				X
Lisa Marshall	X		#5	
Eric Walls				X
Christopher Cannavo	X			X
Corey Piasecki	X			

Motion *5 Does not pass

O. Public Comment

A member of the public had questions regarding the dress code, including how many violations and were they 1st offenses or 2nd offenses, repeat offenders.

Q. Adjournment 8:50 p.m.

Approval to Adjourn

Motion by Mrs. Hansen and seconded by Mrs. Marshall to adjourn at 8:50 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary