

WARREN HILLS REGIONAL BOARD OF EDUCATION

NOVEMBER 15, 2022

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Corey Piasecki, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Molly Fraumeni, Jean Hansen, Eric Horton (arrives 7:12), Lisa Marshall and Eric Walls. Also present were Earl Clymer and Donnamarie Palmiere. Sam Knutson and Corey Piasecki were absent as well as Student Representative Sydney White.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to go into Executive Session at 6:30 p.m. with full board consent.

D. Reconvene: 7:19 p.m.

Approval to Reconvene

Motion by Mrs. Fraumeni and seconded by Mrs. Marshall to go into Open Session at 7:19 p.m. with full board consent.

**President’s Announcement:** Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

**Pledge of Allegiance**

**Approval of Board Minutes**

- October 18, 2022 Regular & Executive Session Meetings

Motion by Mrs. Hansen and seconded by Mrs. Marshall to approve the minutes of the October 18, 2022 Regular and Executive Session Meeting.

MOTION: Jean Hansen		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton			X	
Sam Knutson				X
Lisa Marshall	X			
Eric Walls			X	
Christopher Cannavo	X			
Corey Piasecki				X

**E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools**

None

**F. Student Liaison Report - Sydney White**

**G. Superintendent’s Report – Mr. Earl C. Clymer, III**

- Ms. Manfra and Best Buddies is re-scheduled to December 13th
- Welcome Ms. Man Lee - Nisovoccia
- QSAC DPR’s Successfully uploaded
- SBYSP (School Based) Issue
  - Update - Discussion with Gregor – Video interviews
- Reminder FLL Competition this Saturday 11/19 at the HS - 8:30 AM
- 2023-2024 - Budget Process is underway
  - Meetings with admin and supervisors to review areas and requests

- Donation activities at the HS
  - Stuff the Bus - Food Donation
  - Clothing drive
  - Toy drive

**H. Presenter(s):** Best Buddies - Ms. Manfra Postponed until Dec 13  
 Man Lee, Nisivoccia LLP, Certified Public Accountants – Annual Audit

**I. Goals:**

**Warren Hills Board of Education District Goals for 2022-2023:**

**District Goal 1:** Provide resources to faculty, implement best practices and strategies with tiered systems of support focused on improving areas of weakness and enhancing areas of strength to increase student achievement in core content tested areas across the district under the New Jersey Student Learning Assessment (NJSLA) and the New Jersey Graduation Proficiency Assessment (NJGPA).

**District Goal 2:** To ensure best practices related to diversity, equity & inclusion within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.

**District Goal 3:** To create, implement and enhance established programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies, including but not limited to, the use of the Nurtured Heart Approach, the DREAMS Program and the Warren County Prosecutor's Office Restorative Justice program.

Under District Goal 2 – Culture & Climate presentation with the staff last week.

Under District Goal 3 – Wreath making that was done as part of professional development.

**Warren Hills Board of Education Board Goal for 2022-2023:**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Increase student presentations at Board of Education Meetings.

Under Board Goal 1 - Culture & Climate presentation with the staff last week.

**I. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	November 2, 2022	By Chair: Sam Knutson
Education, Policy & Technology	November 14, 2022	By Chair: Scott Bodenschatz
Personnel & Student Activities	November 2, 2022	By Chair: Eric Walls
Negotiations	No Meeting Held	By Chair: Lisa Marshall

Finance, Facilities and Transportation met on November 2<sup>nd</sup> to meet with the new Director of Facilities. They also were updated on the pipe line and LENS system for the Excel Building.  
 November 15, 2022

Mr. Bodenschatz reported that Education, Policy and Technology met and discussed the following:  
 Policy 1540 Administrators Code of Ethics  
 Policy 2624 Grading Policy  
 QSAC – DPR’s were turned in  
 Restorative Justice program  
 Initial discussion on Program of Studies  
 Discussion on extending library hours  
 German program has low numbers and there may not be a German program at the middle school

Personnel and Student Activities met with the new Director of Facilities. They also discussed coaches on the agenda.

Mrs. Marshall reported that the Legislative committee met at Hawk Pointe and discussed ethics and social media. Delegate Assembly will be meeting on Saturday and NJ School Boards was not supporting the change in the gun resolution to include the age of 21.

**J. Old Business**

None

**K. New Business**

Mrs. Fraumeni made a motion seconded by Mrs. Marshall to accept, with deep regret, the resignation of Sam Knutson from position as school board member representing Washington Township effective December 31, 2022.

MOTION: Molly Fraumeni		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson				X
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo		X		
Corey Piasecki				X

Mr. Cannavo shared that it is with great sadness we are losing a very active member of the board.

**L. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second

public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

### No Public Comment

## **M. ACTION ITEMS**

A motion was made by Mrs. Marshall and seconded by Mr. Bodenschatz to add the following resolution under Education and Policy:

#### \*4. Resolution to Endorse Responding with Restorative Practices (RRP) Program

As education and juvenile justice system stakeholders in Warren County work to prepare students for adulthood, it must be ensured schools are provided with the resources needed to engage students with behavioral problems with successful interventions to alleviate future incidents of misconduct, consequential suspensions, and referrals to law enforcement.

Norwescap's Responding with Restorative Practices (RRP) is a transformative initiative that will work closely with the Warren Hills school district to establish a relationship-based work model with a goal of reducing referrals to law enforcement and suspensions (in/out-of-school) by implementing a continuum of Restorative Practices including Responsive Circles and Community Conferencing in lieu of traditional disciplinary responses. This approach is a process by which an individual acknowledges wrongdoing and takes steps to repair harm and fosters a culture that elevates dialogue and values relationships. This initiative will also use the restorative practices model to provide ongoing training and tools to support students, educators, and families.

Norwescap will work with the district to establish a referral process when a minor school-based incident occurs (as determined by the school administration) precipitating the school and Norwescap to collaborate on ways to best support a student in approaches to address the underlying behaviors contributing to student misconduct and minor delinquency.

Participation does not obligate the school district to any budgetary obligations. Schools and districts may choose to cease program participation at any time.

**Whereas** – The Warren Hills School District Board of Education seeks to endorse and support the Responding with Restorative Practices approach for intervention services which address minor student offenses and misconduct.

**Therefore, it is resolved** that the Warren Hills School District Board of Education agrees to endorse the Responding with Restorative Practices Program.

MOTION: Lisa Marshall		SECOND: Scott Bodenschatz		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson				X
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo	X			
Corey Piasecki				X

**I. PERSONNEL**

Motion by Mrs. Marshall and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions I.1 to I.5 as described below:

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Nicole Bayer	Approve	Special Ed MD	\$65,633.00	High School	12-20-22	12-20-22	Resignation
2	Cesar Mendes	Approve	Mentor	\$500.00	High School	On or about 11-20-22	11-30-23	Mentor for Leilanie Small - Spanish Teacher
3	Michael Mason	Approve	Director of Plants & Facilities	\$93,500.00	District	On or about January 2, 2023	6-30-23	Upon completion of all required paperwork
4	Jodi Longo	Approve	Head Coach - Softball	\$8,720.00	HS	Start of Season	End of Season	Tier 3; Step 4
5	Renee Smola	Approve	Asst. Coach - Softball	\$6,883.00	HS	Start of Season	End of Season	Tier 3; Step 4
6	Amanda Jackson	Approve	Asst. Coach - Softball	\$4,874.00	HS	Start of Season	End of Season	Tier 3; Step 2
7	Tarra Bendorf	Approve	Head Coach-Softball	\$3,953.00	MS	Start of Season	End of Season	Tier 3; Step 2

8	Aaron Feldman	Approve	Head Coach - Baseball	\$8,720.00	HS	Start of Season	End of Season	Tier 3; Step 4
9	Jeremy Willis	Approve	Asst. Coach - Baseball	\$6,883.00	HS	Start of Season	End of Season	Tier 3; Step 4
10	Joseph Bamford	Approve	Asst. Coach - Baseball	\$6,883.00	HS	Start of Season	End of Season	Tier 3; Step 4
11	Thomas Dellaventura	Approve	Head Coach - Baseball	\$3,953.00	MS	Start of Season	End of Season	Tier 3; Step 2
12	Patrick Kablis	Approve	Head Coach - Boys Lacrosse	\$8,720.00	HS	Start of Season	End of Season	Tier 3; Step 4
13	Meghan Bublitz	Approve	Head Coach - Girls Lacrosse	\$8,720.00	HS	Start of Season	End of Season	Tier 3; Step 4
14	Erica Chesniak	Approve	Asst. Coach - Girls Lacrosse	\$6,883.00	HS	Start of Season	End of Season	Tier 3; Step 4
15	Nicole Latino	Approve	Asst. Coach - Girls Lacrosse	\$4,874.00	HS	Start of Season	End of Season	Tier 3; Step 2
16	Zachary Fisher	Approve	Head Coach - Boys Track	\$8,720.00	HS	Start of Season	End of Season	Tier 3; Step 4
17	Katie Moritz	Approve	Asst. Coach - Track	\$4,874.00	HS	Start of Season	End of Season	Tier 3; Step 2
18	Michael Howey	Approve	Asst. Coach - Track	\$6,883.00	HS	Start of Season	End of Season	Tier 3; Step 4
19	Maria Forsythe	Approve	Head Girls Coach - Track	\$8,720.00	HS	Start of Season	End of Season	Tier 3; Step 4
20	Kimberly Kavcak	Approve	Head Coach - Track	\$5,432.00	MS	Start of Season	End of Season	Tier 3; Step 4
21	Tasjaana Miraglia	Approve	Asst. Coach - Track	\$3,500.00	MS	Start of Season	End of Season	Tier 3; Step 2
22	Daniel Diveny	Approve	Asst. Coach - Track	\$5,432.00	MS	Start of Season	End of Season	Tier 3; Step 4
23	Daniel Montgomery	Approve	Head Coach - Boys Tennis	\$7,217.00	HS	Start of Season	End of Season	Tier 4 ; Step 4
24	Elise Tooker	Approve	Head Coach - Swimming	\$8,720.00	HS	Start of Season	End of Season	Tier 3; Step 4
25	Toni Manfra	Approve	Coach - Unified Bowling	\$3,608.50	HS	Start of Season	End of Season	50 % of head coach stipend
26	Scott Carolus	Accept	Custodian	\$43,878.00	HS	06-30-23	06-30-23	Retirement
<b>Code No.</b>	<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Terminated</b>	<b>Discussion</b>
27	Elizabeth Garabed	Approve	Athletics Event Staff	Per Approved Athletic Fee Schedule	HS	Start of Season	End of Season	Winter Season
28	Amy Schaffer	Approve	Custodian - Full Time	\$35,673.00, prorated	District	11-16-22	6-30-23	Custodian Guide, Step 1. Pending receipt of all required paperwork
29	Jacqueline LaFrance	Approve	Special Services Teacher	\$600.00	MS	8-29-22	6-30-23	Additional Teacher Partnership, per contract.

30	Pat Kablis	Approve	Winter Weight Room Supervisor	\$2,500.00	HS	Start of Season	End of Season	N/A
31	Alexa Giordano	Approve	Paraprofessional	\$25.47/hr	District	11-16-22	6-30-23	Step 1, AA - 5.75 hours per day. Replaces K. Smith. IEP Driven. Pending receipt of all required paperwork.

\*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Sarah Reichard	Administrative Internship	300 Hours	N/A	HS	11-16-22	6-30-23	Under direction/supervision of Christopher Kavcak and Montclair State University
2	Ashley Wycoff	Observation English Language Arts Instruction	10 hours	N/A	HS	11-16-22	12-30-22	Under direction/supervision of Christopher Kavcak and Centenary University
3	Carolyn Stoner	Observation English Education	10 hours	N/A	HS	11-16-22	12-30-22	Under direction/supervision of Christopher Kavcak and Centenary University
4	Jon Slack	Wrestling Volunteer	N/A	N/A	HS	Star of Season	End of Season	Pending receipt of all required paperwork
5	Mike Coates	Basketball Volunteer	N/A	N/A	HS	Star of Season	End of Season	Pending receipt of all required paperwork
6	Bill Lyons	Basketball Volunteer	N/A	N/A	HS	Star of Season	End of Season	Pending receipt of all required paperwork
7	Marcus Gurdineer	Wrestling Volunteer	N/A	N/A	HS	Star of Season	End of Season	Pending receipt of all required paperwork
8	Adam Slack	Robotics Volunteer	N/A	N/A	MS	Star of Season	End of Season	Pending receipt of all required paperwork

\*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	Elizabeth McKeown	Media Specialist	Online Webinar	\$279.00	12-04-2022
2	Margaret Devine	Media Specialist	NJ Assoc of School Librarians Annual Conference Atlantic City NJ	\$250 Registration + Mileage	12-5 & 6- 2022



\*4. Motion to rescind Substitute Bus Driver Glenn Ciripompa effective October 26, 2022.

\*5. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	90635152	Maternity Leave/ Child Care Leave	Teacher	Middle School	Anticipated 03-01-23	41	Anticipated 05-03-23	Anticipated 05-03-23	N/A	23-24 School Year	

### Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Molly Fraumeni			
Name	Ayes	Nays	Abstain	Absent	
Joseph Bodenschatz	X				
Molly Fraumeni	X				
Jean Hansen	X				
Eric Horton	X				
Sam Knutson				X	
Lisa Marshall	X				
Eric Walls	X				
Christopher Cannavo	X				
Corey Piasecki				X	

## II. EDUCATION AND POLICY

Motion by Mr. Bodenschatz and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.4, as amended and described below:

\*1. Motion to approve the **First Read** of the following revised policies & regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 1540 - Administrator's Code of Ethics - Policy

\*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 2022-2023 - 017, 019, 021, 022 & 023  
 HS - 2022-2023 - None

\*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Kimberlee Sweet	National High School Cheerleading Championship	Transportation	Competition
2	L. Voight / J. Graf	Hawk Point Retired Teacher Luncheon	Transportation	Choral and Band Performance
3	Nicole Bayer	Life Skills	Transportation	Life Skills
4	Alison Frey DeanaMarie Balas	Kean University	Registration Fee & Transportation	DECA/FBLA
5	Lauren Voight	Select Choir	Transportation	MS students to HS
6	Heather Heslin	Social Skills - MD Program	Transportation	MD Practice skills taught in classroom
7	Jacqueline Solecitto	WCCSE Convocation Event	Transportation	Convocation Event

\*4. Resolution to Endorse Responding with Restorative Practices (RRP) Program

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Norwescap will work with the district to establish a referral process when a minor school-based incident occurs (as determined by the school administration) precipitating the school and Norwescap to collaborate on ways to best support a student in approaches to address the underlying behaviors contributing to student misconduct and minor delinquency.

Participation does not obligate the school district to any budgetary obligations. Schools and districts may choose to cease program participation at any time.

**Whereas** – The Warren Hills School District Board of Education seeks to endorse and support the Responding with Restorative Practices approach for intervention services which address minor student offenses and misconduct.

**Therefore, it is resolved** that the Warren Hills School District Board of Education agrees to endorse the

Responding with Restorative Practices Program.

Approval of Education & Policy Motions

MOTION: Scott Bodenschatz		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson				X
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo	X			
Corey Piasecki				X

**III. BUDGET AND FINANCE**

Motion by Mrs. Hansen and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 15 as amended and described below:

\*1. The Warren Hills Regional Board of Education approves the September, 2022 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the revised monthly financial report of the Secretary and the Treasurer for the month of September, 2022; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period October 19, 2022 through November 14, 2022, in the amount of \$1,838,147.04.

\*3. Motion to approve transfers in the amount of \$63,487.90 for the month of September, 2022.

\*4. Motion to approve Student Activities bill list for the period of August 1, 2022 through September 30, 2022 in the amount of \$12,438.59.

\*5. Motion to approve the Athletic bill list for the period of September 1, 2022 through September 30, 2022 in the amount of \$12,414.50.

\*6. Motion to award Murray Paving and Concrete LLC the Excel/Administration Parking Lot Project in the amount of \$149,490.64 based on pricing under Educational Services Commission of NJ approved coop #65MCESCCPS using Capital Reserve as budgeted under Excel/Admin parking lot.

\*7. Motion to award Peter Hywel Plumbing & Heating Inc. to install new water main from Administration Building to Excel in the amount of \$32,450.00 using Capital Reserve as budgeted under Excel Building Upgrades.

\*8. Motion to accept the NJDOH WSCC School Health NJ grant from Center for Prevention & Counseling Inc. in the amount of \$4,000.00 on behalf of the Warren Hills Regional High School Student Council.

\*9. Motion to accept the Roadside Mini Grant from The Board of County Commissioner on behalf of the Warren Hills Regional High School National Honor Society in the amount of \$1,000.00.

\*10. Motion to write off the following stale-dated checks from district accounts:

Account Name	Date	Check #	Amount
General	6/29/19	051137	119.00
General	6/30/19	051180	35.00

Account Name	Date	Check #	Amount
Student Activity	3/20/20	026544	25.00
Student Activity	5/18/20	026620	30.00

General	9/30/19	051649	105.00
General	12/10/19	052058	85.30
General	2/11/20	052378	46.72
General	2/11/20	052399	500.00
General	5/20/20	052910	422.58
General	4/14/21	054326	175.00
Cafeteria	8/31/17	001364	23.20
Cafeteria	8/31/17	001376	7.75
Cafeteria	6/29/18	001462	26.00
Cafeteria	6/24/20	001546	13.55
Cafeteria	6/24/20	001560	6.10
Cafeteria	8/18/21	001614	14.55
Cafeteria	8/18/21	001631	23.75
Cafeteria	8/18/21	001651	14.80
Cafeteria	8/18/21	001669	13.70
Cafeteria	8/18/21	001670	23.00
Cafeteria	8/18/21	001681	15.26
Cafeteria	8/18/21	001683	7.75
Miscellaneous	4/23/18	649	21.41
Miscellaneous	7/6/18	685	8.50
Miscellaneous	7/9/18	686	23.80
Student Activity	3/15/16	023814	7.59
Student Activity	6/14/16	023993	100.00
Student Activity	8/25/16	024059	124.80
Student Activity	9/27/16	024107	273.00

Student Activity	5/18/20	026633	24.50
Student Activity	6/29/20	026649	22.00
Student Activity	6/29/20	026665	75.00
Student Activity	9/8/20	026805	90.00
Student Activity	5/21/21	026960	30.00
Athletic	9/11/17	2198	67.00
Athletic	11/7/17	2427	60.00
Athletic	4/27/18	2741	90.00
Athletic	5/4/18	2785	90.00
Athletic	10/1/18	2968	52.00
Athletic	12/10/18	3134	60.00
Athletic	1/14/19	3203	100.00
Athletic	2/12/19	3274	120.00
Athletic	2/12/19	3275	120.00
Athletic	3/18/19	3315	78.00
Athletic	3/25/19	3332	90.00
Athletic	4/15/19	3422	78.00
Athletic	4/16/19	3436	60.00
Athletic	4/29/19	3454	200.00
Athletic	4/29/19	3462	90.00
Athletic	6/4/19	3544	78.00
Athletic	9/30/19	3658	165.00
Athletic	10/21/19	3771	60.00
Athletic	10/21/19	3773	60.00
Athletic	11/14/19	3850	65.00

Student Activity	9/27/16	024178	45.50
Student Activity	11/14/16	024285	272.01
Student Activity	1/6/17	024370	33.39
Student Activity	8/14/17	024825	186.00
Student Activity	12/14/17	025103	15.90
Student Activity	1/9/18	025176	250.00
Student Activity	1/11/18	025179	50.00
Student Activity	9/25/18	025628	5.00
Student Activity	9/25/18	025629	5.00
Student Activity	9/25/18	025630	5.00
Student Activity	9/25/18	025631	5.00
Student Activity	2/26/19	025914	100.00

Athletic	12/19/19	3876	400.00
Athletic	2/6/20	3994	104.46
Athletic	2/6/20	4015	81.00
Athletic	3/12/20	4089	75.00
Athletic	5/20/20	4094	80.00
Athletic	5/20/20	4098	402.00
Athletic	3/1/21	4300	84.00
Athletic	3/22/21	4352	75.00
Athletic	3/22/21	4367	63.00
Athletic	4/12/21	4385	180.00
Athletic	9/30/21	4612	85.00
Athletic	10/4/21	4675	85.00

\*11. Motion to accept the sealed bids on November 2, 2022 for Snow Removal Services for the 2022-2023 through 2024-2025 school years. One (1) bidder responded as follows:

<b>Bidder: Stone Hill Excavating, LLC</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>
2 to 6 inches	\$3,257.04	\$3,257.04	\$3,257.04
6 to 12 inches	\$4,711.44	\$4,711.44	\$4,711.44
12 inches and over	\$6,327.10	\$6,327.10	\$6,327.10
Salting and sanding per application	\$1,930.50	\$1,930.50	\$1,930.50
Hourly rate for snow removal (relocation) Equipment and Manpower	\$165.00	\$165.00	\$165.00

Authorize award of bid to Stone Hill Excavating, LLC, as lowest responsible bidder in full conformance with specifications.

\*12. WHEREAS, the Warren Hills Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district’s account and financial transactions; and

WHEREAS, the Warren Hills Board of Education received the audit performed by Nisivoccia and discussed said audit at its public meeting held on November 15, 2022; now

BE IT RESOLVED that the Board of Education accepts the audit for the 2021-2022 school year, fiscal year ending June 30, 2022 and approves the Corrective Action Plan (CAP) with no findings. (It is noted there are no CAFR and AMR findings).

\*13. Motion to approve the Annual Required Maintenance Budget Amount Worksheet [Form M-1] and the FY 2022-2023 Comprehensive Maintenance.

\*14. Motion to accept, with gratitude, donation of 17 Dell P2412H and 7 Dell E190S monitors from Graebel and Mr. Fernando Porto (valued over \$7,000) pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

\*15. Motion to accept the 2022 NJSIG Safety Grant in the amount of \$4,100.00 to be used for security upgrades.

Approval of Budget & Finance Motions

MOTION: Jean Hansen		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson				X
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo	X			
Corey Piasecki				X

O. Public Comment  
None

**Q. Adjournment 8:10 p.m.**

Approval to Adjourn

Motion by Mrs. Hansen and seconded by Mrs. Marshall to adjourn at 8:10 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Administrator/Board Secretary