



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – NOVEMBER 13, 2023 A G E N D A

7:00 pm Study Session/Executive Session; Personnel, Confidential, Legal Information

1. Call to Order/Opening Exercises
2. Roll Call
3. Approval of minutes
 - [Prior Months Minutes](#)
 - [Prior Board Study Session Voting Minutes](#)
4. Building reports
5. Student report
6. Assistant Superintendent report
7. Superintendent report
8. Public comment on agenda related items
9. [Honors/Recognitions](#)
10. Treasurer's report
11. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
12. Other business which may properly come before the Board
13. Public comment on non-agenda items
14. [Dates to Remember](#)
15. Adjourn meeting

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)



CONEWAGO VALLEY SCHOOL DISTRICT

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BOARD OF SCHOOL DIRECTORS' MEETING – NOVEMBER 13, 2023

A G E N D A

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$6,864,467.18

Check #10009192 to Check #10009310

Wire #8000000461 to Wire #8000000475

Wires include credit card transactions

Ach #9000035453 to Ach #9000036463

from the Capital Reserve Account **\$0.00**

from the Cafeteria Account **\$101,187.87**

Check #50001261 to Check #50001285

and from the Construction Account Bond 2019: **\$0.00**

for a total of **\$6,965,655.05**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the Memorandum of Understanding between the Conewago Valley School District and the Conewago Valley Education Association regarding the IRS minimum deductible being higher than the negotiated deductible in the 2024-2025 school year.

[MOU - CVSD/CVEA - Deductible](#)

ADDITIONAL FINANCE

4. **(Finance)** Recommend approval of the Memorandum of Understanding between the Conewago Valley School District and the Conewago Valley Education Association regarding the addition of Security Benefits as an investment option for bargaining unit members.

[MOU - CVSD/CVEA - Investments](#)

5. **(Finance)** Recommend approval of the demolition and removal of dwellings located at 364 Berlin Road, 600 Berlin Road, and 112 N. Berlin Avenue. Costs not to exceed \$94,000.
6. **(Finance)** Recommend acceptance of the proposal from Eslinger Lighting, Inc., costars #034-E22-127 to replace the stage lights in the New Oxford High School auditorium at a cost of \$246,600.00

[To Agenda](#)

WAYS & MEANS/CURRICULUM

1. ***(Ways & Means/Curriculum)*** Recommend approval of the continued Annual Lease Addendum between The Brethren Home Community and the Conewago Valley School District for a portion of 2906 Carlisle Pike which houses the York Adams Academy at a cost of \$2,187 a month, effective October 1, 2023.
[YAA Lease Addendum](#)
2. ***(Ways & Means/Curriculum)*** Recommend authorizing the following courses for 2023-2024 school year:
[CVOA: Educator Apprenticeship EDU 110 \(Level 3, 1 credit\)](#)
[CVOA: Educator Apprenticeship EDU 111 \(Level 3, 1 credit\)](#)
3. ***(Ways & Means/Curriculum)*** Recommend authorizing the following courses for 2024-2025 school year:
[CVOA: English 10-1](#)
[Personal Finance Level I / 1 credit](#)
[Agriculture Science / 1 credit](#)
[Animal Science / 1 credit](#)
4. ***(Ways & Means/Curriculum)*** Recommend approval of the PA Special Olympics Unified Champion Schools Partnership Program with Conewago Valley School District.
[Unified Sports Program](#)
5. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests						
Building	Last Name	First Name	Grade	Date	Title/Place	Cost to District
NOHS	Bowman	Christopher	Varsity football team	10/20-10/21/23	Flight 93 Memorial	\$1,830

6. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests					
Building	Last Name	First Name	Date	Title/Place	Cost to District
DO	Duncan	Lori	11/2	CFO Boot Camp	\$215
DO	Sterner	Brad	10/24/2023	Safe Schools Summit	0
NOHS	Bealmear	Patricia	11/16 & 11/17	PBEA Conference	\$429.29
NOHS	Beeman	John	10/24/2023	Safe Schools Summit	0
CTE	Crabbs	Darrell	10/24/2023	Safe Schools Summit	0

DO	Muller	Matthew	10/24/2023	Safe Schools Summit	\$91.72
NOHS	Olewiler	Kara	November 2023 - March 2024	Ambitious Science Teaching Book Study	\$151.25
NOHS	Olewiler	Kara	12/8/2023	Science Instructional Models and Routines	\$151.25
CVIS	Lynch	Erinne	November 2023 - March 2024	Ambitious Science Teaching Book Study Cohort	\$453.75
NOE	Shearer	Jennifer	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
CVIS	Lynch	Erinne	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
NOE	Slonaker	Tina	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
CVIS	Plank	Jessica	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
CTE	Gantz	Melissa	12/13/2023	3-5 Mathematical Foundations: Fractions and Decimals	\$151.25
CTE	Gantz	Melissa	11/14/2023	CRA Instructional Sequence for Mathematics - Multiplication & Division	\$151.25
CTE	Gantz	Melissa	11/30/2023	CRA - Instructional Sequence for Mathematics - Fractions	\$151.25
DO	Perry	Sharon	11/16/23 - 11/17/23	Superintendent's Academy	\$454.48

ADDITIONAL WAYS & MEANS/CURRICULUM

N/A

[To Agenda](#)

PERSONNEL

1. **(Personnel)** Recommend acceptance for the resignation of Stephanie Rippeth, instructional aide at Conewago Township Elementary School, effective at the end of the day on November 3, 2023. Ms. Rippeth will remain an active employee and continue as the extended day substitute teacher for Mrs. Brianna Smith during her leave of absence.
2. **(Personnel)** Recommend approval of the termination of Charles Brillhart, food services worker at New Oxford Middle School, effective November 13, 2023.
3. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Belinda Walde, teacher at New Oxford High School, effective at the end of the day on January 12, 2024.
4. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Joel Brosius, teacher at New Oxford High School, effective at the end of the 2023-2024 school year.
5. **(Personnel)** Recommend acceptance for the resignation of Brad Heird, math curriculum leader at New Oxford Middle School, effective November 3, 2023.
6. **(Personnel)** Recommend acceptance for the resignation of Jarrod Linn, boys volleyball asst. coach at New Oxford High School, effective October 26, 2023.
7. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Laykin Bosserman, 2nd grade teacher at Conewago Township Elementary School, such leave to begin approximately, January 19, 2024 and extend through March 11, 2024, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
8. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Caitlin Gibson, 3rd grade teacher at Conewago Township Elementary School, such leave to begin approximately, February 28, 2024 and extend through May 8, 2024, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
9. **(Personnel)** Recommend approval of the following transfers for the 2023-2024 school year:
 - Alexandra Karkuff from Student Council Advisor to Assistant Student Council Advisor at New Oxford High School.
 - Lori Althoff from Assistant Student Council Advisor to Student Council Advisor at New Oxford High School.
 - Peggy Sue Shope from substitute food service worker (Category 4f) to part time food service worker at New Oxford Elementary School (Category 4d), effective November 14, 2023.
10. **(Personnel)** Recommend approval for Joy Weikert as the math curriculum leader at New Oxford Middle School, retroactive to November 6, 2023.

11. **(Personnel)** Recommend that whereas there is certification by the District superintendent that a satisfactory rating was given during the last four (4) months of a period of three (3) years of service in the District as a Temporary Professional Employee to the following District employees, said employees are now recognized as having achieved the status of Professional Employee (i.e. tenured), that they so be notified, and that those who have not resigned be tendered with the standard contract of employment provided for Professional Employees.

Eric Bowden	Brittany Barnes	Meagan Brown	Lauren Forshey
Adrienne Herndon	Brittani McCoy	Olivia O'Brien	Hannah Schoen
Dawn Shaqfeh	Erin Yurick		

12. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jamie Bowman	Middle School Chorus	\$ 789.00
Jonathan de Salis	Intermediate School Chorus	\$ 437.00
Jennifer Engelhardt	Middle School Student Council Advisor	\$1,262.00
Ronald Floess	Chess Advisor	\$1,525.00

13. **(Personnel)** Recommend employment of Noah Midwig as a technology specialist at New Oxford Middle School, (Category: Full time - 12 months) at the wage established in Addendum A*(Range 5a), retroactive to October 30, 2023, pending having met all required Federal, State, and local hiring regulations.

14. **(Personnel)** Recommend employment of Deborah Arnold as a 10 month secretary at New Oxford Middle School, (Category: Full time - 10 months) at the wage established in Addendum A*(Range 1d), retroactive to November 1, 2023, pending having met all required Federal, State, and local hiring regulations.

15. **(Personnel)** Recommend employment of Tiffany Storm as an instructional aide at New Oxford Elementary School, (Category: Full time - school term) at the wage established in Addendum A*(Range 3b), retroactive to October 31, 2023, pending having met all required Federal, State, and local hiring regulations.

16. **(Personnel)** Recommend employment of Santa Sanchez-Castillo as an ESL instructional aide at Conewago Valley Intermediate School, (Category: Full time - school term) at the wage established in Addendum A*(Range 3a), retroactive to November 13, 2023, pending having met all required Federal, State, and local hiring regulations.

17. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Cathleen Bauerline (retro 10/24/23) Enjoli Edwards (retro 10/30/23)

18. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Carlen Staub (retro 11/1/23)

19. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Aiello, Ethan	Carbaugh, Michele	Costello, Taylor
Dittmar, Heidi-Megan	Ford, Joshua	Gann, Jessica
Gorman, Lily	Hager, Lisa	Krepps, Brittani
Martin, Zackary	Moore, Neveah	Morgan, Robyn
Murphy, Gwendolyn	Myers, Christine	Newland, Christine
Null, Katie	Raab, Molly	Rice, Casey
Rife, Tobi		

ADDITIONAL PERSONNEL

20. **(Personnel)** Recommend acceptance for the resignation of Chiara Tornabene, teacher at New Oxford High School, effective at the end of the day on January 12, 2024.
21. **(Personnel)** Recommend acceptance for the resignation of Giselle Hernandez, ESL instructional aide at New Oxford High/Middle Schools, effective at the end of the day on November 22, 2023.
22. **(Personnel)** Recommend employment of David Soriero, Jr. as a HVAC technician at Conewago Valley School District, (Category: Full time - 12 months) at the wage established in Addendum A*(Range 5a), effective January 2, 2024, pending having met all required Federal, State, and local hiring regulations.
23. **(Personnel)** Recommend employment of Matthew Turyan as an instructional aide (PCA) at New Oxford High School, (Category: Full time - school term) at the wage established in Addendum A*(Range 3a), retroactive to November 13, 2023, pending having met all required Federal, State, and local hiring regulations.
24. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Delaney Nailor	Sean Patterson
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25. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Koschoreck, Jon	Miller, Danielle	Pacchiana, Alexis
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26. **(Personnel)** Recommend a motion to appoint _____ as a Board Director to fill the vacancy left by Mr. Luke Crabill in Region #1. The appointment will be for a 2 year term.

[**To Agenda**](#)

PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Beginning Champions Youth Wrestling with Brian Tomecek as representative, to use the New Oxford Middle School auxiliary gym on Mondays and Wednesdays, beginning November 20, 2023 and ending February 28, 2024 from 6:00 pm to 8:30 pm for Beginning Champions Wrestling Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Beginning Champions Youth Wrestling with Brian Tomecek as representative, to use the New Oxford High School gymnasium and cafeteria (for a small concession stand only) on Saturday, January 20, 2024 from 7:00 am to 2:00 pm (setup on January 19, 2024) for a Beginning Champions Home Wrestling Match, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Center for Community Youth and Development with Samiah Slusser as representative, to use the Conewago Valley Intermediate School cafeteria and a classroom on 6 consecutive Wednesday's from November 15, 2023 and ending on December 20, 2023 from 5:00 pm to 8:30 pm for the Strengthening Families Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the New Oxford Middle School cafeteria on Wednesday, January 17, 2024 from 5:55 pm to 8:05 pm for New Oxford Boys Youth Lacrosse Parent Meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Mini-THON with Elizabeth Kreider as representative, to use the New Oxford High School cafeteria on Sunday, December 17, 2023 from 4:00 pm to 8:00 pm for a Spaghetti Dinner benefitting THON, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Adams/Hanover Toys for Tots with Christopher M. Bunty as representative, to use the New Oxford High School lobby, cafeteria, and parking lots on Saturday, December 16, 2023 from 6:30 am to 4:30 pm (6:30-9:00 unload; 9:30-3:30 distribute; 3:30-4:30 cleanup) for a drive thru toy distribution for Toys for Tots, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Beginning Champions Youth Wrestling Practices - \$50.00 Utility Charge. Total estimated charges = \$50.00.

New Oxford Beginning Champions Youth Wrestling Home Match - \$25.00 Utility Charge; \$35 per hour Custodial Charge (6 hours) (\$210); \$40 per hour Event Manager (240). Total estimated charges = \$475.00.

Strengthening Families - \$400.00 Rental Charge; 50.00 Utility Charge. Total estimated charges = \$450.00

New Oxford Boys Youth Lacrosse - \$25.00 Utility Charge. Total estimated charges = \$25.00.

NOHS Mini-THON - \$25.00 Utility Charge; \$35 per hour Custodial Charge (2 hours) = \$70. Total estimated charges = \$95.00.

Toys for Tots Distribution - \$30.00 Rental Charge; \$25.00 Utility Charge; \$35 per hour Custodial Charge (4 hours) = \$140. Total estimated charges = \$195.00.

ADDITIONAL PROPERTY & SUPPLIES / USE OF FACILITIES

N/A

[To Agenda](#)

DATES TO REMEMBER

- **December 4, 2023** **Reorganization Board Meeting-District Office-6:30 PM**

[To Agenda](#)

CONGRATULATIONS!

Congratulations to Audrey Crabill who was selected as the New Oxford High School Rotary Student of the Month for October!

Congratulations to Diego Diaz (boys' soccer) who was one of 5 students nominated for the Times Area Player of the Week for October 10, 2023!

Congratulations to Anya Rosenbach (girls' tennis) who was one of 5 students nominated for the Times Area Player of the Week for October 10, 2023!

Congratulations to Brennan Holmes (football) who was one of 5 students nominated for the Times Area Player of the Week for October 17, 2023!

Congratulations to Sydney Winpigler (field hockey) who was one of 5 students nominated for the Times Area Player of the Week for October 24, 2023!

Congratulations to Allison Horick and Kaelyn Balko (girls' tennis) who as a pair were one of 5 students nominated and subsequently won the Times Area Player of the Week for October 24, 2023!

Congratulations to Kelbie Linebaugh who was selected as the Co-Player of the Year in YAIAA Division 1 Field Hockey!

Congratulations to the following students who were selected to the First Team in YAIAA Division 1 Field Hockey: Audrey Crabill and Sydney Winpigler!

Congratulations to the following students who were selected to the Second Team in YAIAA Division 1 Field Hockey: Zeddie Brown, Madison Cohee, and Sydney Flesch!

College Acceptance and Scholarship Monies Awarded

<i>First Name</i>	<i>Last Name</i>	<i>College Accepted To:</i>	<i>Scholarship \$ Awarded To Date</i>
			<i>\$304,000.00</i>
Kylie	Adams	Emory & Henry College	84,000.00
Kylie	Adams	Centenary University	----
Kylie	Adams	University of Kentucky	----
Breanna	Kessler	HACC	----
Emily	Mitchell	IUP	
Grace	Barnes	Messiah University	64,000.00
Joslyn	Loss	Penn State Mont Alto	----
Emily	Mitchell	IUP	20,000.00
Noah	Campbell	PennState	----
Marly	Hess	McDaniel College	136,000.00
Kylan	Lamke	Bloomsburg - Commonwealth University	----

[To Agenda](#)