**CHARLEROI AREA SCHOOL DISTRICT**
**BOARD OF EDUCATION**

**Regular Meeting of Tuesday, October 17, 2023**
**7:00 PM**
**Charleroi Area High School Community Room**

## MINUTES

Prior to the regular meeting, the Board met in Executive Session at 6:00 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022 to discuss personnel matters. Persons present were: Mr. Caruso, Mrs. Hopkins, Mrs. Keranko, Mrs. Pappasergi, Mrs. Pellegrini, and Mrs. Pepper.

Mrs. Hopkins, Board Vice President, announced that the Board had been in executive session since 6:00 p.m. and then called the regular meeting of the Charleroi Area School District Board of School Directors to order at 7:01 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022.

Upon roll call, members present were: Mr. Caruso, Mrs. Hopkins, Mrs. Keranko, Mrs. Pappasergi, Mrs. Pellegrini, and Mrs. Pepper. Mr. Nutting, Mr. Wiltz, and Mr. Yakich were absent.

## APPROVAL OF THE AGENDA

Upon motion of Mrs. Pepper, seconded by Mrs. Pellegrini, it was resolved to approve the agenda for the Regular Meeting of the Charleroi Area School District Board of School Directors for October 17, 2023.

## PUBLIC RECOGNITION

The Board recognized students of the fifth-grade class for academic excellence and outstanding citizenship.

## STUDENT REPRESENTATIVE REPORTS

Student Representatives Bella Carroto and Jacob Corrin spoke with the Board about events in the high school.

## ROUTINE BUSINESS:

Upon motion of Mr. Caruso, seconded by Mrs. Pappasergi, with all in favor, it was resolved to approve the following routine business items for the month of October 2023:

a. Approval of the Minutes for the Regular Meeting of September 19, 2023

## CORRESPONDENCE

The following correspondence was read at the meeting:

a. October Subsidies

The following Federal and State Funds have been or will be received for the month of October 2023:

| FUNDING | AMOUNT |
|---|---|
| RETIREMENT | $706,649.67 |
| S D SPECIAL EDUCATION | $225,287.00 |
| NATIONAL SCHOOL LUNCH PROGRAM | $3,256.00 |

## EDUCATION AND CURRICULUM

Upon motion of Mrs. Pellegrini, seconded by Mrs. Pepper, it was resolved to approve all EDUCATION AND CURRICULUM resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

a. Approval of 2023-2024 Intermediate Unit 1 – Curriculum Services Agreement
b. Approval of Homebound Instruction Application
c. Approval for PIMS Administrative Assistant/Student Registrar to Attend 2024 PDE Data Summit, March 11-13, 2024
d. Approval of Sunday Facility Request 01 – Elementary PTA Car Show Vendors, October 29, 2023, 12:00 p.m. – 7:00 p.m. in the Auxiliary Gym
e. Approval of Sunday Facility Request 02 – Spring Musical Performance, March 3, 2024, 12:00 p.m. – 10:00 p.m. in the Auditorium
f. Approval of Sunday Facility Request 03 – Theatre Showcase Rehearsals, May 12, 2024, 12:00 p.m. – 5:00 p.m. in the Auditorium

ROLL CALL:
Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Yes,
Mr. Nutting Absent, Mrs. Pappasergi Yes, Mrs. Pellegrini Yes,
Mrs. Pepper Yes, Mr. Yakich Absent, Mr. Wiltz Absent.

## POLICIES/ADMINISTRATIVE REGULATIONS

Upon motion of Mr. Caruso, seconded by Mrs. Pappasergi, it was resolved to approve all POLICIES/ADMINISTRATIVE REGULATIONS resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

a. Final Reading of Revised Policy 006 – Meetings
b. Final Reading of Policy 216.1 – Supplemental Discipline Records
c. Final Reading of Revised Policy 251 – Students Experiencing Homelessness, Foster Care and other Educational Instability
d. Approval of Revised Administrative Regulation 707-AR-1 – Rules for Use of School Facilities
e. Approval of Revised Administrative Regulation 830-AR-0 – Security of Computerized Personal Information/Breach Notification
f. Approval of Administrative Regulation 830.1-AR-0 – Data Storage and Security
g. First Reading of Revised Policy 830 – Security of Computerized Personal Information/Breach Notification
h. First Reading of Policy 830.1 – Data Governance – Storage/Security

ROLL CALL:
Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Yes,
Mr. Nutting Absent, Mrs. Pappasergi Yes, Mrs. Pellegrini Yes,
Mrs. Pepper Yes, Mr. Yakich Absent, Mr. Wiltz Absent.

## PERSONNEL

Upon motion of Mrs. Pellegrini, seconded by Mrs. Pappasergi, it was resolved to approve all PERSONNEL resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

a. Name Middle School Cheer Volunteer Coach, Natalie Waggoner
b. Name Middle School Boys Basketball Volunteer Coach, Katawna Fazenbaker
c. Approval of Revised Varsity Head Coaching Salary Adjustments, effective immediately
d. Approval of Teacher Increments According to Teachers Contract XIX Professional Development and Educational Improvement Article B.1, Payment Per Credit Hour: Bridget DeFazio - Step 16, Master's Plus 10; Jessica Fritch – Step 14, Master's Plus 30; Michelle Paul - Step 4, Bachelor's Plus 20, and Mia Woytovich – Step 6, Master's
e. Approval of Business Manager's Revised Five-Year Contract
f. Name Marching Band Volunteer, Erick Gallagher, retroactive to September 25, 2023
g. Approval of Request for Uncompensated Leave, Jessica Lehr, beginning October 12, 2023

h. Name Substitute Support: Barb Black – Cafeteria, retroactive to September 26, 2023; Shawn Delaini – Cafeteria, Custodial, Van Driver, and Van Monitor; and Cheryl Konek – Van Driver, salary per CESPA Bargaining Agreement

ROLL CALL:
Mrs. Hopkins Yes, Mrs. Keranko Yes; No to Item c – Volleyball Only,
Mr. Nutting Absent, Mrs. Pappasergi Yes, Mrs. Pellegrini Yes,
Mrs. Pepper Yes, Mr. Yakich Absent, Mr. Wiltz Absent, Mr. Caruso Yes.

**FINANCE AND SUPPORT AREAS**

Upon motion of Mrs. Keranko, seconded by Mrs. Pappasergi, it was resolved to approve all FINANCE AND SUPPORT AREA RESOLUTIONS as presented by the Administration and subject to review by the District Solicitor as follows:

a. Approval of Monthly Secretary Treasurer Reports for the Month of September 2023 as follows: General Fund, Restrictive Savings, Digital Revenue, Payroll, Food Service Fund, and Capital Projects Fund
b. Approval of General Fund, Food Service Fund and Athletic Fund Bill Lists for the Month of October 2023
c. Approval of Interim Bill List for September 2023/October 2023
d. Approval of High School, Middle School, Elementary Center and Athletic Activity Account Reports for September 2023
e. Approval of the Tax Collection Report for the Month of September 2023
f. Approval of the Lien Report for the Month of August 2023
g. Approval of the Monthly Revenues and Expenditures Report for September 2023
h. Approval of Extra Duty Time Reports for September 2023
i. Approval of MEI Alarm Quote for security system in the high school and middle school, in the amount of $10,995.00
j. Approval of Refund for Overpayment of 2022-2023 School Interim Taxes for Parcel Number 320-010-02-02-0012-00, in the amount of $810.54
k. Approval of Refund for Overpayment of 2023 School Real Estate Taxes for Parcel Number 320-010-02-02-0012-00, in the amount of $1,609.24

ROLL CALL:
Mrs. Keranko Yes, Mr. Nutting Absent, Mrs. Pappasergi Yes,
Mrs. Pellegrini Yes, Mrs. Pepper Yes, Mr. Yakich Absent,
Mr. Wiltz Absent, Mr. Caruso Yes, Mrs. Hopkins Yes.

## REPORT OF THE SUPERINTENDENT

Dr. Zelich invited the Board to participate in Senior Interview Day on Friday, November 3, 2023.

Dr. Zelich informed the Board that the West Virginia Water Research Institute conducted lead testing in District water lines, noting that no lead was found in the water.

Dr. Zelich informed the Board that last school year, our Harvest Bounty program provided weekend meals for 180 students weekly. This school year, the program is serving 240 students each week. Dr. Zelich stated that this program is 100% teacher funded through donations and fundraisers, and he commended the teachers for their hard work and generosity.

Dr. Zelich informed the Board that the Pennsylvania Department of Education met with District leaders to discuss the financial impact the influx of immigrants has had on the District. Dr. Zelich stated that the District incurred approximately $425,000.00 in costs for an additional kindergarten teacher, and ELL coach, and an additional ELL teacher.

## AUDIENCE REQUESTS

Ms. Tracy Hermann requested the Board give approval for the senior majorette's permission to use fire batons at the Senior Night football game. The Board will further discuss this matter and inform Ms. Hermann of their decision.

Mr. Matt Melvin spoke to the Board regarding the reassessment of his recently purchased property.

The Board went into Executive Session from 7:58 p.m. to 8:03 p.m.

Upon motion of Mr. Caruso, seconded by Mrs. Pepper, the meeting was adjourned at 8:04 p.m.