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**MERCED CITY SCHOOL DISTRICT
MINUTES OF THE CITIZENS' BOND OVERSIGHT COMMITTEE
DISTRICT OFFICE BOARD ROOM
Tuesday, June 19, 2018
4:30 PM**

CALL TO ORDER: The Citizens' Bond Oversight Committee (CBOC) meeting was called to order at 4:32 p.m.

MCSD STAFF PRESENT: Superintendent, Dr. RoseMary Parga Duran, Assistant Superintendent, Teresa Saldivar-Morse, Director of Facilities, Dr. Ken Testa, Chief Fiscal Officer, Linda Parker, Account Technician, Julio Rodriguez-Rivera, Public Information Officer and District Development Officer, Sara Sandrik-Goins, Sherry Munday, Facilities Department Secretary.

MEMBERS PRESENT: All members present with the exception of Kelly Phillips, Tsia Xiong, and Michelle Symes-Thiara

PLEDGE OF ALLEGIANCE: Birdi Olivarez-Kidwell led the pledge.

APPROVAL OF AGENDA: A motion was made by Steve Bottjer to approve today's meeting agenda with the addition of an item regarding attendance during the open discussion period; Sharon Spinardi – 2nd. Votes – Ayes – All – Motion carried.

APPROVE MINUTES: A motion was made by Keith Ensminger to approve the March 6, 2018 meeting minutes. Steve Bottjer- 2nd the motion. Votes- Ayes – All – Motion carried.

INTRODUCTIONS/OPENING REMARKS:

Ken Testa welcomed the committee members and thanked District staff for attending. Ken mentioned that this committee is important for the community and appreciates committee and staff members for taking time out of their busy schedules to attend this meeting. Ken thanked Superintendent Parga Duran, Assistant Superintendent Teresa Saldivar-Morse, Julio Rodriguez-Rivera and interim CBO, Linda Parker for attending the meeting. Ken also thanked Sara Sandrik for attending and helping to get information out to the public regarding Measure M projects and information about what is happening at Merced City School District. Ken also thanked Sherry Munday for preparing the minutes, agenda and emailing the documents for the meeting.

BOND AND CURRENT PROJECTS UPDATE:

Ken presented a PowerPoint to highlight ongoing projects as well as the projects that will be taking place during the summer and fall. The following projects were discussed and pictures were shown of progress:

Wright MPR HVAC Modernization
Fremont Elementary Modernization
Tenaya Re-Roofing

Rivera Elementary Housing Addition
Hoover Student Commons and Site Improvements
Sheehy Restroom Remodel

QUARTERLY FINANCIAL REPORT:

The quarterly financial report information was reported to the committee by Julio Rodriguez-Rivera.

Measure S spending report: Actual expense as of 6/18/18 = \$28,797,513.96
Increase/adjustments = \$0.00
Prior Expense as of 3/02/18 = \$28,797,513.96
Less Encumbered/budgeted = \$82,002.25
Fund balance= \$1.64

Measure M spending report: Actual Expense as of 6/18/18 = \$33,652,505.46
Increase/adjustments = \$787,266.31
Prior Expense as of 3/2/18 = \$32,865,239.15
Current fund estimated balance = \$143,290.90

Birdi Olivarez-Kidwell asked if the District planned on selling more bonds in the near future. Ken Testa explained that all indications say that we will be selling more bonds soon. The District is working on the next steps and reviewing our current bond obligation and current assessment values with financial consultants. The Board of Education has the final determination of when bonds will be sold.

Ken Testa also explained that the District should be receiving reimbursement for projects that have been submitted to the State in order to receive state bond monies. The District is in line to receive \$17.2 million from the State, based on funding applications per the State School Facility Program. The best case scenario reflects MCSD should start to receive the first application reimbursements in 2019 and worst case scenario the District will begin to receive funds in 2020. This is dependent on the State authorizing the sale of Proposition 51 bonds, which was supported by voters in 2016.

PUBLIC RELATIONS:

Sara Sandrik reported that she had an opportunity to meet with Dr. Testa regarding the Fremont Modernization project and created a letter for the Fremont families and neighbors to explain the project and timelines of work being accomplished. Sara also created a Power Point presentation on Measure M projects that Board President, Adam Cox and Ken Testa presented to the Merced Downtown Neighborhood Association. Sara also discussed a recent column that was printed in the Merced Sun Star that featured the Fiscal Year 17/18 projects. The District's website is continually being updated with pictures and information regarding the projects.

OPEN DISCUSSION/QUESTIONS:

Birdi Olivarez Kidwell asked if the District has a safety and security plan. Teresa Saldivar-Morse gave an overview of what the District currently has in place for safety and security and mentioned a committee has been formed to work on increasing safety and security on our campuses. LCAP funds will be used for these additions and improvements.

Birdi Olivarez Kidwell wanted to stress the importance of all members of the CBOC attending the quarterly meetings. Attendance is necessary in order for the group to conduct business and approve agenda items. Good attendance ensures that the members are fully informed and able to fulfill their required duties. All members present shared concern that being appointed to the CBOC is a serious obligation and a commitment to be fulfilled. Sharon Spinardi reviewed the CBOC bylaws during the discussion and found that there is currently no attendance requirement. The group had further discussion to potentially amend the bylaws to add a minimum attendance requirement.

NEXT MEETING: September 18, 2018 at 4 p.m.

ADJORNMENT:

Steve Bottjer made a motion to adjourn the meeting at 5:45 p.m. 2nd – Sharon Spinardi – votes- Ayes – All.