Merced City School District
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Board of Education: President Adam Cox; **Clerk** Jessica Kazakos; Mike Crass; Miguel Lopez; Emily Langdon
District Superintendent: RoseMary Parga Duran, Ed.D.

MERCED CITY SCHOOL DISTRICT
MINUTES OF THE CITIZENS' BOND OVERSIGHT COMMITTEE
DISTRICT OFFICE BOARD ROOM
Tuesday, March 6, 2018
4:00 PM

CALL TO ORDER: The Citizens' Bond Oversight Committee (CBOC) meeting was called to order at 4:03 p.m.

MCSD STAFF PRESENT: Assistant Superintendent, Teresa Saldivar-Morse, Director of Facilities, Dr. Ken Testa, Interim Chief Fiscal Officer, Linda Parker, Account Technician, Julio Rodriguez-Rivera, Public Information Officer and District Development Officer, Sara Sandrik Goins, Sherry Munday, Facilities Department Secretary.

MEMBERS PRESENT: All members present with the exception of Sharon Spinardi and Kelly Phillips.

PLEDGE OF ALLEGIANCE: Birdi Olivarez-Kidwell led the pledge.

APPROVAL OF AGENDA: A motion was made by Michelle Symes-Thiara to approve today's meeting agenda Steve Bottjer – 2nd. Votes – Ayes – All - Motion carried.

APPROVE MINUTES: A motion was made by Michelle Symes-Thiara to approve the December 19, 2017 minutes. Keith Ensminger- 2nd the motion. Votes- Ayes – All – Motion carried.

INTRODUCTIONS/OPENING REMARKS:

Ken Testa welcomed the committee members and thanked everyone for attending. He thanked Assistant Superintendent Teresa Saldivar-Morse, Julio Rodriguez-Rivera and interim CBO, Linda Parker for attending the meeting. Ken also thanked Sara Sandrik for attending and Sherry Munday for preparing the minutes, agenda and other documentation for the meeting.

BOND AND CURRENT PROJECTS UPDATE:

Ken Testa stated that the projects update would be looked at during the review of the Annual Audit Report for the Fiscal Year 2016-2017. The Citizens' Bond Oversight Annual Report needs to be presented to the Board of Education prior to the March 31st deadline. The report has been compiled and the format has been revised from prior years.

The Fremont Elementary Modernization project is a major modernization project scheduled for this summer, with classroom upgrades and new air conditioning, office relocation, and nutrition services upgrades being the focus of the summer phase. The second phase of the project this fall

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will include new modular classrooms and an improved student loading zone and parking. The District secured over $2.5 Million in State Proposition 39 funding that is paying for new LED lighting and over 160 new air condition units HVACs which has provided more Bond money to provide more master plan priorities. The conditions of the Prop 39 grant funding also provided nine school sites with solar arrays which maximized our leverage to benefit Measure M projects.

ANNUAL AUDIT REPORT:

The Measure S and Measure M Annual Audit was conducted by Vavrinek, Trine, Day and Co., LLP and was emailed to the committee members for review prior to the meeting in order for a due diligence review of both the financial as well as performance aspects of the audit review. The Bond Oversight Committee Members are charged with the responsibility of reporting this information to the Board of Education annually in the Bond Oversight Committee Annual Report. *A motion was made by Michelle Symes-Thiara to approve the Audit Report for Fiscal Year 2016-17, followed by Keith Ensminger 2nd the motion; Votes – All – Ayes. Motion carried.* The information contained within the audit report as well as a summary of the projects for the 2016-17 Fiscal Year will be presented by Committee Chair Birdi Olivarez-Kidwell to the MCSD Governing Board at the March 13, 2018 meeting. *A motion was made by Michelle Symes-Thiara to accept the content of the Bond Oversight Committee Annual Audit Report with corrections being made per the committee's suggestions. Tsia Xiong 2nd the motion. Votes – All – Ayes. Motion Carried.* A special note was made about the new format of the Bond Annual Report, with credit going to Sherry Munday for initiating the idea and developing it as a new format that can offer additional public relations benefits as we improve and modify it as additional Bond projects are completed.

QUARTERLY FINANCIAL REPORT:

The quarterly financial report information was reported to the committee by Julio Rodriguez-Rivera.

Measure S spending report:
Actual expense as of 3/2/18 = $28,797,513.96
Increase/adjustments = $6,000.00
Prior Expense as of 12/18/17 = $28,791,513.96
Fund balance= $82,684.73

Measure M spending report:
Actual Expense as of 3/2/18 = $32,865,239.15
Increase/adjustments = $1,301,644.57
Prior Expense as of 12/18/17 = $31,563,594.58
Current fund estimated balance = $1,833,030.98

PUBLIC RELATIONS:

Sara Sandrik reported about a Measure M article titled "Measure M improvements continue at MCSD" that was posted on the website regarding past and upcoming projects. This was also used for a Merced Sun Star column published on January 8th and again a week later. The article was also posted on the District's social media sites. Sara created a social media post on January 18th regarding the newly constructed Wright Elementary drop off and pick up area, which students and parents are enjoying. The principal sent some photos that were posted along with photos of the

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new Franklin Elementary preschool classrooms and site improvements. Sara mentioned she attended the annual conference for the California Schools Public Relations Association and she received the "Emerging Communicator of the year" award, which is presented for someone with 2-5 years of public schools media experience.

OPEN DISCUSSION/QUESTIONS:

Ken discussed that the State is selling the Bonds that were approved by voters very slowly. The State needs to sell more so we can receive the $ 17.2 million in reimbursement that we have already submitted funding applications for the District's new construction and modernization projects completed over the past four years. We can expect to see these funds first arriving to the District in July 2020, based on the slow pace of State bond sales, unless the sales pace picks up.

NEXT MEETING: June 19, 2018

ADJORNMENT:

Tsia Xiong made a motion to adjourn the meeting at 5:00pm, 2nd – Keith Ensminger – votes- Ayes – All.

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