



444 West 23rd Street  
Merced, CA 95340  
Phone (209) 385-6600  
Fax (209) 385-6393



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**MERCED CITY SCHOOL DISTRICT  
MINUTES OF THE CITIZENS' BOND OVERSIGHT COMMITTEE  
Board Room  
Tuesday, March 5, 2019 - 4:00 PM**

**CALL TO ORDER:** The Citizens' Bond Oversight Committee (CBOC) meeting was called to order at 4:03 p.m.

**MCSD STAFF PRESENT:** Superintendent, Dr. RoseMary Parga Duran, Assistant Superintendent, Teresa Saldivar-Morse, Director of Facilities, Dr. Ken Testa, Chief Fiscal Officer, Linda Parker, Account Technician, Julio Rodriguez-Rivera, Public Information and District Development Officer, Sara Sandrik-Goins, and Facilities Department Secretary, Sherry Munday.

**MEMBERS PRESENT:** Present members: Keith Ensminger, Sharon Spinardi, Birdi Olivarez-Kidwell, and Steve Bottjer. Absent members: Tsia Xiong, Kelly Phillips, Michelle Symes-Thiara.

**PLEDGE OF ALLEGIANCE:** Birdi Olivarez-Kidwell led the pledge.

**APPROVAL OF AGENDA:** A motion was made by Keith Ensminger to approve today's meeting agenda. Sharon Spinardi – 2<sup>nd</sup>. Votes – Ayes – All – Motion carried.

**APPROVE MINUTES:** A motion was made by Sharon Spinardi to approve the March 5, 2019 meeting minutes as presented. Steve Bottjer - 2<sup>nd</sup> the motion. Votes- Ayes – All – Motion carried.

**INTRODUCTIONS/OPENING REMARKS:**

Ken Testa welcomed the committee members and thanked District staff for attending the meeting. Ken thanked Superintendent Parga Duran for taking the time to attend the meeting. He also introduced and thanked Assistant Superintendent Teresa Saldivar-Morse, Accounting Technician, Julio Rodriguez-Rivera and Chief Fiscal Officer, Linda Parker for attending. Ken expressed his appreciation to Sherry Munday, Department Secretary, for sending the materials to all members in advance of the meeting. Ken also thanked Sara Sandrik for attending and getting information out to the public regarding Measure M and other District projects.

**BOND AND CURRENT PROJECTS UPDATE:**

A PowerPoint presentation was shown with an update on current projects:

*"To ensure that every student excels academically, builds character, and is a productive member of our community."*

- Fremont Modernization & Administration Project – Replaced Central Plant system, moved the administration office, replaced outdated infrastructure. New marquee and power has been transferred to MID power. New flag pole, fencing, new parking area. All classrooms were completed updated with new casework, insulation-bar, Bard units, and technological upgrades were completed. New doors and lockset hardware, safer paths of travel and upgrades for the efficient teacher stations. New modular classrooms, new parking and drop off areas were also included as part of the project. A flag raising ceremony took place yesterday with all of the students joining the event.
- Projects all guided by the District’s Facilities Master Plan and are funded by various sources of funds to help the Bond dollars go further.

#### **ANNUAL AUDIT REPORT:**

The Annual Audit Report will be presented to the Board of Education at the March 26<sup>th</sup> Board Meeting. The Financial and Performance Audit Report from Vavrinek, Trine, Day & Co., LLP audited Measure S and M for FY through June 30, 2018 was distributed to the members. There were no audit findings in the prior year’s schedule of financial statement findings. The Bond Oversight Committee will present the General Obligation Bond Report to the Board with project pictures and synopsis of the projects that were spending Measure M money during the 2017-2018 Fiscal Year. A motion was made by Sharon Spinardi that the audit report is accepted and approved by the Committee and will presented to the Board. Keith Ensminger 2<sup>nd</sup> – Votes – Ayes- All

#### **QUARTERLY FINANCIAL REPORT:**

The quarterly financial report information was presented by Julio Rodriguez-Rivera providing the latest update for the period from December 12, 2018 through February 28, 2019.

|                                   |                              |                              |
|-----------------------------------|------------------------------|------------------------------|
| <u>Measure M spending report:</u> | Actual Expense as of 2/28/19 | \$40,330,093.53              |
|                                   | Increase/adjustments         | <b>\$1,086,172.43</b>        |
|                                   | Prior Expense as of 12/12/18 | \$39,243,921.10              |
|                                   | Current Year Revenue         | \$12,724,350.68              |
|                                   | Less current expense         | <b>\$5,060,616.00</b>        |
|                                   | Less projected projects      | <b>\$2,523,900.40</b>        |
|                                   | Estimated interest pending   | \$57,068.83                  |
|                                   | Estimated Fund Balance       | <u><b>\$5,196,902.51</b></u> |

Sharon Spinardi motioned to accept the quarterly financial Report with correction of typo. Keith 2<sup>nd</sup> motion – Votes – All – Ayes

Ken reported that the funding from the State Bond Prop 51 is starting to be processed now by the State and the District will get our first reimbursement funding of \$6 million in July 2020. In July of 2021 we should receive another \$6.6 million and in July 2022 another \$4 million. In 2023, we have potential of receiving \$8 or \$9 million more. Modernization projects are a 40/60 (District’s portion 40%) split and on New Construction it is a 50/50 split.

**PUBLIC RELATIONS:**

Sara Sandrik reported that since the last meeting most of the public outreach has been through social media. She posted pictures of committee members on the Fremont tour. Sara also shared a post with pictures of the first day that the buses were using the Fremont new drop off area. 1,200 people viewed this post and it received 80 likes in just one day.

**OPEN DISCUSSION/QUESTIONS:**

Term limit and attendance discussion. Ken mentioned many District's have the same issue with attendance and the statute for term limits. The group will work on active recruitment for committee members. Sharon Spinardi made a motion to use social media to recruit members, and to reach out to school site Principals and PTSC, SSC, and Peachjar flyers. Keith Ensminger 2<sup>nd</sup> the motion – Votes – Ayes - All

**NEXT MEETING:**

Tuesday, June 18, 2019

**ADJORNMENT:**

Sharon Spinardi made a motion to adjourn at 5:07 p.m. 2<sup>nd</sup> – Keith Ensminger – votes- Ayes – All.