



444 West 23rd Street
Merced, CA 95340
Phone (209) 385-6600
Fax (209) 385-6393



**MERCED CITY SCHOOL DISTRICT
MINUTES OF THE CITIZENS' BOND OVERSIGHT COMMITTEE
FREMONT ELEMENTARY SCHOOL – ROOM 12
Tuesday, December 18, 2018
4:00 PM**

CALL TO ORDER: The Citizens' Bond Oversight Committee (CBOC) meeting was called to order at 4:07 p.m.

MCSD STAFF PRESENT: Superintendent, Dr. RoseMary Parga Duran, Associate Superintendent, Doug Collins, Assistant Superintendent, Teresa Saldivar-Morse, Director of Facilities, Dr. Ken Testa, Chief Fiscal Officer, Linda Parker, Account Technician, Julio Rodriguez-Rivera, Public Information and District Development Officer, Sara Sandrik-Goins, and Facilities Department Secretary, Sherry Munday.

MEMBERS PRESENT: All members were present with the exception of Kelly Phillips and Sharon Spinardi.

PLEDGE OF ALLEGIANCE: Birdi Olivarez-Kidwell led the pledge.

APPROVAL OF AGENDA: A motion was made by Michelle Symes-Thiara to approve today's meeting agenda. Keith Ensminger – 2nd. Votes – Ayes – All – Motion carried.

APPROVE MINUTES: A motion was made by Michelle Symes-Thiara to approve the September 19, 2018 meeting minutes as presented. Keith Ensminger- 2nd the motion. Votes- Ayes – All – Motion carried.

INTRODUCTIONS/OPENING REMARKS:

Ken Testa welcomed the committee members and thanked District staff for attending the meeting. The committee took a voluntary tour of the Fremont Elementary School construction prior to today's meeting. The tour was led by Pat Wiggins of Harris Construction and accompanied by John Hill of United Inspections. Ken thanked Superintendent Parga Duran and Associate Superintendent Doug Collins for attending the tour and meeting. He also introduced and thanked Assistant Superintendent Teresa Saldivar-Morse, Accounting Technician, Julio Rodriguez-Rivera and Chief Fiscal Officer, Linda Parker for attending. Ken as well as Birdi expressed appreciation to Sherry Munday, Department Secretary, for sending the materials to all members in advance of the meeting. Ken also thanked Sara Sandrik for attending and getting information out to the public regarding Measure M and other District projects.

BOND AND CURRENT PROJECTS UPDATE:

The Fremont Modernization and Administration project is a good example of the types of safety and code upgrades that are required and are part of the District's Facility Master Plan. All classrooms were completed updated with new casework, insulation-bar, Bard units, and technological upgrades were completed. New doors and lockset hardware, safer paths of travel and upgrades for the efficient teacher stations. New modular classrooms, new parking and drop off areas are also included as part of the project.

Ken noted the District has used multiple funding sources to help supplement the bond funds to help complete the Fremont and other Facility projects. For example, Prop 39 funds has provided new LED lighting and new HVAC systems and deferred maintenance funds have provided roofing and flooring upgrades.

Other upcoming projects were mentioned:

- Givens SNS walk-in Refrigerator and Freezer project – will start late spring and be complete before school starts.
- Tenaya Middle School Innovation Classrooms Project– funded by LCAP funds, but meets goals of Measure M project priorities by using these funds.
- Rivera Middle School Innovation Classrooms Project – will take place next summer.
- Roofing upgrades are being evaluated– Tenaya & Cruickshank have been completed and deferred maintenance funds were provided for the roofing on the Fremont Project.
- Restroom upgrades – Plans are to continue to upgrade restrooms throughout the District.
- Tree management plan – Outdoor Improvements to add more trees, upgrade irrigation, and drainage, as well as new plants to be added.
- Safety Improvements – Evaluate and improve lines of sight, door hardware, windows in doors, tinted windows, path of travel, restrooms with ADA capability, school nutrition services staff support with the walk-in boxes, fences, and cameras.
- Camera Project – This project will be starting in January 2019.
- LED Lighting – Wright, Muir and Tenaya.
- Potential new school sites being evaluated.

QUARTERLY FINANCIAL REPORT:

The quarterly financial report information was presented by Julio Rodriguez-Rivera providing the latest update for the period from September 19, 2018 through December 12, 2018.

<u>Measure M spending report:</u>	Actual Expense as of 12/12/18	\$39,243,921.10
	Increase/adjustments	\$2,608,450.50
	Prior Expense as of 9/12/18	\$36,635,470.60
	Current Year Revenue	\$12,674,566.33
	Less current expense	\$4,021,677.96
	Less projected projects	\$3,338,308.047
	Estimated Fund Balance	\$5,410,166.39

PUBLIC RELATIONS:

Sara Sandrik reported that the District held their 1st LCAP forum in October at the STEAM Center, where a video was shared about Facilities projects and Measure M updates. Sara conducted a radio interview on KYOS in November that focused mostly on the Fremont Modernization Project. There was also an opportunity to share about the District's Measure M facilities updates regarding safety during a recent Joint City Council meeting with MCSD Board and the Merced City Council members. Sara will post the photos of today's tour on the website and share through social media networks. The District has formed the MCSD Education Foundation, which is a non-profit organization. The first event will be a reception on February 12th, from 4-5pm at the Historic Merced Theater. This reception is prior to the spotlight showcase at the theater where students from all 18 schools will perform. An official invitation will be sent out, but please save the date.

OPEN DISCUSSION/QUESTIONS:

No other issues were raised by the committee.

NEXT MEETING:

Tuesday, March 5, 2019

ADJORNMENT:

Michelle Symes-Thiara made a motion to adjourn at 4:44 p.m. 2nd – Steve Bottjer – votes- Ayes – All.