Merced City School District

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Facilities Services Department
Serving to Support Educational Excellence

MERCED CITY SCHOOL DISTRICT
MINUTES OF THE CITIZENS' BOND OVERSIGHT COMMITTEE
Board Room - Tuesday, September 3, 2019 - 4:00 PM

CALL TO ORDER: The Citizens' Bond Oversight Committee (CBOC) meeting was called to order at 4:03 p.m.

MCSD STAFF PRESENT: Superintendent, Dr. RoseMary Parga Duran, Associate Superintendent, Doug Collins, Director of Facilities, Dr. Ken Testa, Chief Fiscal Officer, Linda Parker, Account Technician, Julio Rodriguez-Rivera, and Facilities Department Secretary, Sherry Munday.

MEMBERS PRESENT: Present: Chairperson, Birdi Olivarez-Kidwell, Steve Bottjer, Keith Ensminger, Tsia Xiong, Kelly Phillips, and Michelle Symes-Thiara. Absent members: Sharon Spinardi.

PLEDGE OF ALLEGIANCE: Birdi Olivarez-Kidwell led the pledge.

APPROVAL OF AGENDA: June 18, 2019 Agenda – Motion – Keith Ensminger 2nd – Kelly Phillips
Votes - Ayes: all Nays: none

September 3, 2019 Agenda - Michelle Symes-Thiara motioned to amend agenda item VII to read Approval of New Committee Member Applications. Keith Ensminger 2nd the motion.
Votes- Ayes: all Nays: None
Approval of amended September 3, 2019 agenda – Motion - Michelle Symes-Thiara, 2nd - Steve Bottjer – Votes- Ayes: all Nays: None

APPROVE MINUTES: March 5, 2019 Minutes – Motion – Michelle Symes-Thiara, 2nd - Keith Ensminger
Votes- Ayes: All Nays: None
June 18, 2019 Minutes – Motion – Keith Ensminger, 2nd Steve Bottjer
Votes – Ayes: All Nays: None

INTRODUCTIONS/OPENING REMARKS:

Dr. Ken Testa welcomed the committee members and thanked District staff for attending. Ken introduced Superintendent Dr. Parga Duran and thanked Associate Superintendent of Administrative Services, Doug Collins for attending. Ken Testa also introduced and thanked Chief Fiscal Officer, Linda Parker and Accounting Technician, Julio Rodriguez-Rivera for preparing and reporting the financials. Sherry Munday, Department Secretary was introduced and thanked for preparing and sending the materials to all members in advance of the meeting. Robert Garcia, Tuccoa Polk and Robin Kuhls were guests at the meeting and each provided a short introduction and explanation of their interest in being a member of the committee.

APPROVAL OF NEW COMMITTEE MEMBER APPLICATIONS:

The committee held discussion regarding the submitted applications for three new members. A recommendation to approve the new bond oversight committee member applications will be submitted to the District's Administrative Cabinet for review and recommendation that the Board of Education approve

their appointments. The following committee member terms have expired and upon Board approval the new appointees will be filling their seats: Sharon Spinardi, Keith Ensminger and Birdi Olivarez-Kidwell.
Motion – Michelle Symes-Thiara 2nd - Steve Bottjer Votes - Ayes: All Nays: None

BOND AND CURRENT PROJECTS UPDATE:

Ken showed a PowerPoint presentation and discussed the following projects:

- Givens Elementary School Refrigerator/Freezer
- Sheehy and Peterson roofing
- Rivera Innovation Classroom and Outdoor Shelter
- Tenaya Innovation Classroom
- Peterson/Gracey/Reyes- Student Restroom Updates – 12 bathrooms
- Hoover Middle School – Locker Room Heating and Ventilating

Many of these projects are co-funded. The majority of projects are funded with Measure M but some funded with Deferred Maintenance, LCAP, and developer fee.

The District will be receiving $6.5 million for four new construction projects that were submitted for reimbursement. This apportionment of the State Bond funds should be available in the spring. The remaining portion of the $18 million will be apportioned over the next few years. This state money will help with complete projects at the Board of Education's direction.

QUARTERLY FINANCIAL REPORT:

The quarterly financial report information was presented by Julio Rodriguez-Rivera providing the latest update for the period from June 12, 2019 through August 30, 2019.

Measure M spending report:	Actual Expense as of 8/30/19	$ 42,514,805.99
	Increase/adjustments	$ 1,455,548.58
	Prior Expense as of 6/12/19	$ 41,056,905.41
	Estimated Fund Balance	**$ 4,245,522.03**

PUBLIC RELATIONS:
None

OPEN DISCUSSION/QUESTIONS:
None

NEXT MEETING:

Tuesday, November 19, 2019 at 4PM – District Board Room

ADJORNMENT:
Motion to Adjourn at 5:07PM – Michelle Symes-Thiara 2nd – Steve Bottjer
Votes – Ayes – All Nays- None.