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Merced, CA 95341
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Facilities Services Department
Serving to Support Educational Excellence

Citizens' Bond Oversight Committee Meeting

ZOOM Meeting

<https://us02web.zoom.us/j/3451755663?pwd=Nm9rYlJvVXhPV0J4MWd1Q2ozUTg1UT09>

Meeting ID: 345 175 5663

November 17, 2020 4:00 PM

Minutes

I. **Call to order:** By Debbie Furtado at 4:05 PM

II. **Roll call:**

Debbie Furtado	<u>X</u>	Robert Garcia	<u>X</u>
Robin Kuhls	<u> </u>	Kelly Phillips	<u>X</u>

III. **Flag Salute:** Led by Ken Testa

IV. **Approval of Agenda:**

Motion: Debbie Furtado **Second:** Robert Garcia **Vote:** Approved

Note: Item was voted on later in the meeting when attendance met quorum.

V. **Approval of Minutes from meeting on September 15, 2020:**

Motion: Debbie Furtado **Second:** Kelly Phillips **Vote:** Approved

Note: Item was voted on later in the meeting when attendance met quorum.

VI. **Approval of Proposed 2020/2021 Meeting Dates**

09/15/2020 11/17/2020 02/25/2021 05/18/2021

Motion: Debbie Furtado **Second:** Robert Garcia **Vote:** Approved

Note: Item was voted on later in the meeting when attendance met quorum.

VII. **Welcome and Introductions: Ken Testa**

Dr. Testa welcomed all, offered introductions, and thanked all members of the committee for their time and attendance.

VIII. **Bond Report and Current Projects Updates: Ken Testa**

Dr. Testa updated the members and District personnel of the facilities on the 2-5 Year Implementation Plan and the planned Capital Project Expenditures that have been approved through the Facilities Sub Committee. The documents presented shows the priority projects and the school years that work is planned to begin. Debbie asked for clarification on technology needs that need to be done at school sites. These sites need mounted projectors inside classrooms. Electrical

work will be done to mount projectors on the ceiling of the classrooms to prevent trip hazards and better viewing for students. Cabling also needs to be cleaned up for easy accessibility at teaching stations. Larger dry erase boards will also be part of the scope of work for these projects so that they can double as projection screens. Robert asked about funding for the Gracey Classroom Technology Upgrades. Ken clarified that some of the funds are projects to come from next fiscal year's budget. Committee asked if these technology projects were planned and related to COVID-19 and if these modifications would take place during summer vacation. Not all projects are related to COVID-19 but are planned with teacher's workstations in mind when designed. Debbie asked for clarification on 'Environment Finishes'. Dr. Testa explained that "Classroom Environment Finishes" title classrooms that need complete overhaul. Some classrooms that have not been updated for many years. These projects are aimed to make classrooms up to date and 21st century classrooms. These projects will be brought back to the Bond Oversight Committee to ensure that the projects remain consistent with Measure M. The Implementation Plan is subject to change at the direction of the Board of Education. The Implementation Plan presented was emailed to members for reference.

IX. Quarterly Financial Report: Julio Rodriguez-Rivera

Julio updated the Committee on the Measure M Expenditure Report. There had only been two increases since the last presented expenditure report presented at the September meeting. One from the North Central Elementary School in the amount of \$1,500.00 for legal services and the John Muir Landscape & Irrigation Project in the amount of \$9,010.00. The difference from the last report amounted in \$10,510.00. As of this meeting, the total Measure M expenditures reflects \$43,682,819.87 in projects completed. The presented expenditure report was emailed to members after the meeting for reference. Julio went over a summary of 2019-20 income and interests received. The total expense amounted to \$4,516,470.96. There was no change from the last report. The projected fiscal year ending balance is \$4,371,848.96 for future projects. Debbie asked about funds that is supposed to be coming in from the state in the estimated amount of \$6.5M. Dr. Testa updated the Committee on the funds that will be receiving \$3.4M by February 2021 for the STEAM Center construction project. The District is continuing to receive money for completed projects.

X. Membership

Dr. Testa went over the importance of the Committee's membership. Membership is required by the California Department of Education and Proposition 39. Members of the Committee serve as representatives of all different roles of the community and school district. The Committee validates how bond money is spent. As of this meeting, the Committee consists of only four members, which leaves three vacant seats on the committee. The Committee is still looking for members. Board of Education and District Administration is aware of the member search. A recruitment flyer has been made that can be found on the district website. The member application has also been updated. Robert asked about different member representation, it is hard for many Bond Oversight Committees to fill certain representation seats such as the Bona Fide Taxpayers Organization. PDF version of the application was emailed to the current Committee members for distribution. Doug Collins brought up pushing recruitment through social media and asked to have the recruitment flyer presented to the committee in attendance. There is a group of partners that the District works with that would be beneficial with committee recruitment. Committee members recommended sharing the flyers via Facebook by the District and by Facebook accounts controlled by Committee members.

XI. Public Relations

Nothing to report.

XII. Open Discussion/Questions

Debbie asked for a copy of the Committee Bylaws in regards to President and Vice President elections. Members are subject to two subsequent two-year terms. The Committee Bylaws were distributed via email to all members.

XIII. Adjournment:

Motion: Robert Garcia **Second:** Kelly Phillips **Time:** 4:49 PM

Next Scheduled Meeting: February 25, 2021 at 4:00 PM