Merced City School District

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Merced City School District

Facilities Services Department
Serving to Support Educational Excellence

Merced City School District
Citizens' Bond Oversight Committee

MEETING MINUTES

November 29, 2022, 4:00 PM – In Person

I. **Call to order:** Dr. Ken Testa called the Citizens' Bond Oversight Committee (CBOC) meeting to order at 4:05 pm.

II. **Roll call:**

Kelly Phillips ___ Robin Kuhls __ Janette McAuley X

III. **Flag Salute:** Dr. Ken Testa led the Pledge of Allegiance

IV. **Approval of the Agenda:**
Due to the absence of a quorum, no formal motion was made.
Motion: _____ Second: _____ Vote: _____

V. **Approval of Minutes from the meeting on September 20, 2022:**
Due to the absence of a quorum, no formal motion was made.
Motion: _____ Second: _____ Vote: _____

VI. **Welcome and Introductions:**
Prospective new members who visited the meeting were welcomed and introduced themselves, including Atenceia Maria, Hellen Tang, and Richard Wendling. Dr. Testa explained the different membership roles our Citizens' Bond Oversight Committee needs.

VII. **Bond Report and Current Projects Updates:**
Dr. Testa gave a brief reminder of the Bond Oversight Committee (BOC) members' responsibilities which are to review project expenditures for Measure M projects and to ensure that projects completed are consistent with Bond measure projects approved by voters. Dr. Testa shared a PowerPoint of Project Updates, which featured the Franklin Elementary Modernization as well as Sheehy Elementary modernization projects and Tenaya Middle School projects which are ongoing. Other planning initiatives include Transitional-Kindergarten housing. Dr. Testa explained the first two of the three phasing plans for the Franklin Elementary modernization, noting that Phase 1 upgrades of four classroom wings were complete and Phase 2 planning for an Administration/Student Services Center and a new Classroom Wing was underway.

Ms. McAuley asked about the plans for increasing BOC membership. Dr. Testa shared that current members of the Committee have traditionally met to discuss their collective recommendation to District Administration to advance prospective members for official ratification by the Board of Education. Ms. McAuley suggested having a Zoom with fellow BOC members to discuss taking the potential members to the Board for approval. Ms. McAuley expressed her appreciation for the prospective new members for submitting their applications for BOC membership and for attending today's BOC meeting and explained how important this committee is to our scholars. Due to Ms. McAuley's having to attend another meeting, she requested the financial report be included in the minutes.

VIII. Quarterly Financial Report:

Julio Rodriguez-Rivera presented the Quarterly Financial Report - Measure M Summary Expenditure Report, which describes all funding in the Bond Fund (Fund 21). The report showed that as of 9/16/22, the actual amount of funds spent was $46,589,524.97. Since then, (to date 11/28/2022), the amount of funds spent is $47,730721.55. Mr. Rodriguez-Rivera explained Fund 21 current balance (including interest) is $6,689,796.16. Mr. Rodriguez-Rivera explained further that after the subtraction of expenses for the current year's projects such as at Franklin, Tenaya, and Sheehy, along with budgeting of purchase orders, the estimated balance for Fund 21 is $2,070,789.53.

IX. Membership

Dr. Testa explained to the prospective BOC members that their term of service would be for a maximum of two, two-year terms.

X. Open Discussion/Questions

Potential members discussed general matters of familiarity with how the BOC meetings occur each quarter. Staff shared appreciation for the potential new members and were told that after the current BOC members met, they would be contacted about a hopeful recommendation to the Board of Education at a subsequent Board of Education meeting.

XI. Adjournment: The meeting was adjourned at 5:20 pm.

Motion: N/A Second: _____ Time:

Next Scheduled Meeting: February 7, 2023, 4:00 pm- In Person