



BRISBANE GRAMMAR SCHOOL

# 2024 SCHEDULE OF FEES AND CHARGES

YEAR LEVEL	TUITION FEE	BOARDING FEE	TECHNOLOGY LEVY
Years 5 to 6	\$27,400	\$25,820	\$1,420
Years 7 to 12	\$32,760	\$32,180	\$1,420

Terms and conditions relevant for the payment of fees for the School are detailed on the reverse of this schedule. These provisions should be read in conjunction with those included in your enrolment agreement.

## PAYMENT PROCESS

### ANNUAL PAYMENT PLAN

Discount amount	A discount of <b>4%</b> applies to tuition fees, technology levy and boarding fees if payment is received in <b>full</b> by 15 February 2024.
Statement Structure	Refer to your Fee Statement to see the discount that has been applied to your account, which appears as: <i>4% Discount for Annual Payment Senior/ Middle School</i>

### PERIODIC PAYMENT PLANS

Monthly	Commences 15 February 2024 and thereafter on the 15 <sup>th</sup> day of each month up to and including 15 November 2024 (i.e. 10 instalments). Where the 15 <sup>th</sup> falls on a weekend or public holiday, the direct debit will occur on the next business day.
Quarterly	Due 15 February 2024; 30 April 2024; 23 July 2024; 14 October 2024

## PAYMENT STRUCTURES

YEAR LEVEL	FEE TYPE	PER TERM	MONTHLY
Years 5 to 6	Tuition Fees	\$6,850	\$2,740
	Technology Levy	\$355	\$142
	Boarding Fees	\$6,455	\$2,582
Years 7 to 12	Tuition Fees	\$8,190	\$3,276
	Technology Levy	\$355	\$142
	Boarding Fees	\$8,045	\$3,218

## ANCILLARY FEES

CATEGORY	FEE TYPE	CHARGE
Instalment Selection	Direct debit – monthly, quarterly or annual	No charge
	Pay as you go – annual	
	Pay as you go – monthly or quarterly	\$200 charged with first instalment after payment plan nomination
Overdue	Monthly/quarterly – first month overdue	\$50
	Monthly/quarterly – each subsequent month overdue	\$200
Change of Instalment type	Changing from pay as you go to direct debit	No charge
	Changing from direct debit to pay as you go	\$200 (one-off)
Dishonour	Per dishonour	\$10
Payments by Credit/Debit Card	Please note credit/debit card payments attract a surcharge of 0.8% for Visa/Mastercard/AMEX. This applies to both direct debit and ad-hoc payments.	0.8%

### COMMENCEMENT DURING A SCHOOL YEAR

If a student commences at BGS during the School Year, whether as a Day Student or in Boarding, all Tuition, Boarding and Technology Levy Fees, where applicable, will be charged based on an even quarterly (per Term) basis. This will be calculated from the start of the Term that the student has commenced, unless otherwise agreed in writing.

**Unpaid Fees: In accordance with the Enrolment Agreement, the School reserves the right to cancel or suspend an enrolment if fees are not paid as and when they fall due, unless prior arrangements have been agreed in writing.**

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CRICOS Number 00489C

## FEE PAYMENT POLICY INFORMATION

1. Individuals who are party to a Student Enrolment Agreement with the School accept full financial responsibility and are jointly and severally liable for the student's tuition fees and any other costs associated with the student's enrolment at the School. This means that each individual who signs the Student Enrolment Agreement accepts financial responsibility and is personally liable for the full amount owed to the School. Where more than one individual signs the Student Enrolment Agreement accepting financial responsibility (for example, where both parents sign) the School may at its absolute discretion elect to pursue any signatory for the full amount owed. Where the School is provided with a Court Order which provides for an alternate arrangement (as between the parents) for payment of the student's tuition fees and any other costs associated with the student's enrolment at the School, the School may act on the Court Order at its absolute discretion, to the extent permitted by law and will act in accordance with the Court Order as required bylaw.

### 2. Fees can be paid as follows:

- Annual payment in advance each year, for which a discount is available if fees are paid in full by the due date.
- Quarterly, in four equal instalments throughout the year.
- Monthly, in 10 equal instalments throughout the year

Direct debit options are available for both quarterly and monthly payment methods, free of charge. If parents choose to pay each instalment themselves as it falls due ('Pay As You Go'), a fee will apply. This Instalment Selection Fee is based on additional time spent by staff in managing these accounts.

Once an instalment nomination is made, it is current for the duration of the year. During Term 4, parents are given the opportunity to change their instalment plan for the following year. If a change is needed, these must be made during the prescribed window before final Fee Statements are issued. Changes made after this date will incur an Instalment Change Fee.

3. Parents seeking alternative payment terms may consider using Edstart. Edstart is a specialist provider that offers tailored funding packages for school fees and allows parents to extend payment over a longer timeframe. [Click here](#) to find out more about Edstart. In providing information about Edstart, the School does not provide any recommendations, brokering or advice services. The School does not receive referral fees, commissions, or other remuneration from Edstart, and it does not accept any responsibility for the service delivery.
4. Receipts are not issued for payment of fee accounts. They are available online through MyGrammar.
5. Where fees are not paid by the due date they will be considered overdue and will be subject to an Overdue Account Fee. Should a direct debit default or other payment method be dishonoured, a Dishonour Fee will apply. If the default / dishonour is not rectified within a week, the full amount will be considered overdue and (6) below will apply. The normal debt collection process will also commence.
6. Overdue accounts will result in a review of the student's continuing enrolment. The School may, at its absolute discretion, terminate/suspend a student's enrolment where any tuition fees and charges levied by the School, including any fees and charges required to be paid prior to the student's commencement at the School, are overdue and remain unpaid. The rights and remedies of the School in this regard will not be prejudiced or affected by any extensions or other arrangements previously granted in writing.
7. The School may, at its absolute discretion, enter a repayment arrangement in writing with parents with respect to overdue accounts. However, parents should not expect that a repayment arrangement will be made available to them. Where a repayment arrangement is not honoured, the overdue account will result in a review of the student's continuing enrolment, as set out above.
8. A student will not be permitted to attend cocurricular or sporting excursions, tours, events or camps unless all amounts owing to the School (including the costs associated with the excursion, tour, events or camp) have been paid in full by the date(s) any such amounts are required to be paid.
9. Legal costs incurred in the collection of outstanding fees and charges will be recoverable in addition to Overdue Account Fees. Any legal costs and any Overdue Account Fees will be recorded as separate items in fee account statements.
10. Discounts will be provided for specified fees paid in advance. The following discount percentages will be applied to projected future fees (based on the 10-year forecast determined by the Board from time to time):
  - One year in advance – 4%
  - Two years in advance – 4%
  - Three+ years in advance – calculations made upon application to the Director of Finance.
11. Should a student's enrolment terminate for any reason, advance fees paid but not yet attributed to the student's fee account will be subject to the "Withdrawal of the Student from the School" provisions contained in the Student Enrolment Agreement.
12. Fee instalment plans and fee discounts for annual payments in advance are not applicable to Overseas Student Fees