Third Grade-How To's

To help with technical issues, please check this how-to cheat sheet for getting on to Zoom, Google Classroom, and MORE! If you need more help, check out the How-To videos posted on our website!

Quick Notes:

To ensure privacy and security, the weekly "Playlist" from each teacher will be posted on Google Classroom. Look under the announcements tab!

Find out grade level information, learn more about the teachers, and keep up with the happenings at James W Smith by going to our school website!
www.cravenk12.org

Google Classroom

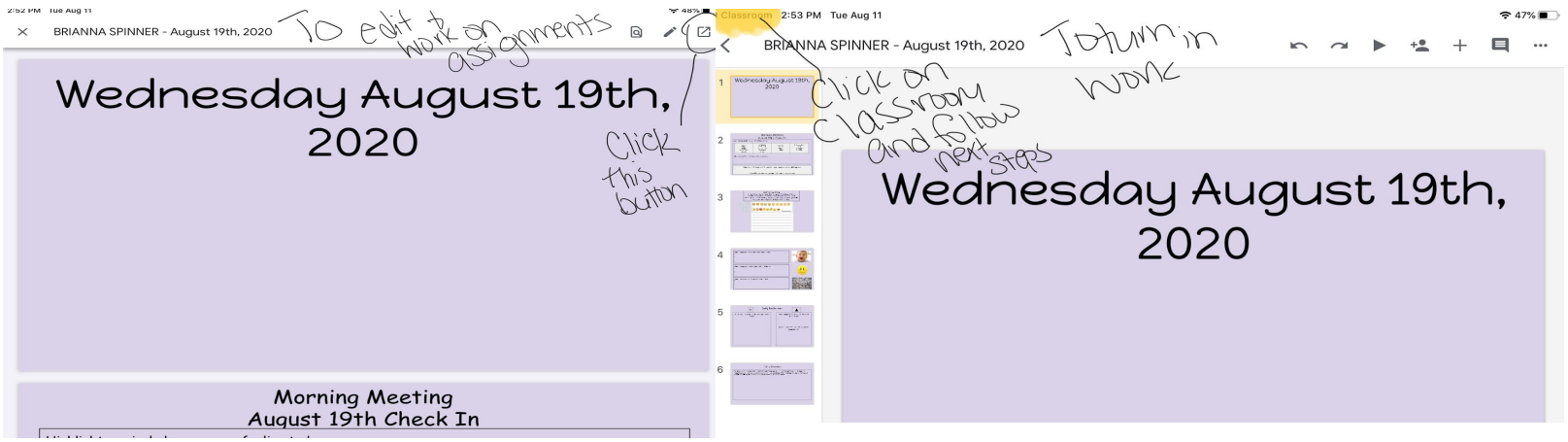
In first grade, students used Seesaw to complete their daily assignments. Second graders will use Google Classroom!
If you do not see the Google Classroom app, you will need to DOWNLOAD it by going to the Manager app and selecting the Google Classroom icon.
Once downloaded, you may have to sign in.

- Click the Google Classroom app on the HomeScreen.
- Click the plus sign at the bottom of the screen, enter the class code provided by your teacher, and then click "join" at the top.
    - You will only have to do this step once!

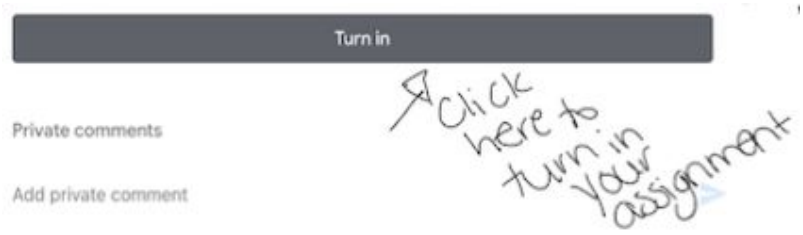
Completing Daily Assignments

Daily Assignments will be posted on Google Classroom. You will need to click the "Classwork" tab at the bottom of your screen to find them. When you click on your assignment, you will need to click on the "carrot top" to pull up the work. When you finish ALL of your work, you need to click "turn in".





Once you have your assignment pulled up, you will need to press the box in the upper right-hand corner. When you finish your slides, click on "Classroom" in the top-left corner of your screen. This will take you back to Google Classroom, where you will click "Turn in" to submit your work to your teacher.



Accessing Zoom

Find the Zoom app on your home screen. Use the code your teacher sent to you, and then type your name below. Then, click "Join Meeting". Sit patiently in a "waiting room" until your teacher lets you in!

Your teachers love to see your face, so make sure your camera is on. You should mute your mic unless your teacher calls on you.

Accessing myON and Lexia

Go to the internet and log in to NC Ed Cloud. On your dashboard, you will need to click the "Clever App". Look for the blue C!
Once you are on Clever, you can find Lexia and myON. You should spend at least 20 minutes a day on one of these apps.

Lexia Core5

Google Slides How-To's

There are certain tools that we will use while we are completing our work. All of these tools are on the Google Slides toolbar, but they can be tricky to find. Below we are including instructions for the tools that we use frequently!

Taking and inserting a picture

To insert a picture, click the plus (+) sign at the top right of your screen.
*Click image
*Click "from camera", and then click "Ok" (You will only have to do this the first time you insert a picture!)
*Take a picture
*Click "Use photo"
*Press "ok" again!

To make your picture bigger, press and drag on one of the blue squares in the corners.
To make your picture smaller, pinch the blue squares together.

Using the highlighter tool

To use the highlighter tool, tap the text box, and then double-tap the words you want to highlight.
Then click the highlighter button in the toolbar at the top.



You can choose the color you want to use!

Dragging and Dropping Pictures

When we have activities where you need to drag pictures that are already on the slide, press and hold the image and drag it to where you want to put it.

Changing Font and Color of Words

Sometimes, you may have the chance to make your words fancy. You can do this by making your words big and bold, or underlined, or even change the color! You can do this by selecting the tools circled.

