

Military Experience

Brass to Class Eligibility

The NCDPI Licensure Section has established rules according to G.S. 115C-302.3(a) for awarding credit for salary purposes to principals, assistant principals and teachers who served in the Armed Forces of the United States; have retired or who have received an Honorable Discharge.

The policy includes the following provisions:

1. One full year of experience credit shall be awarded for each year of full-time relevant non-teaching work experience completed while on active military duty in the Armed Forces of the United States **and** earning a bachelor's degree.
2. One full year of experience credit shall be awarded for each two years of full-time relevant non-teaching work experience completed while on active duty in the Armed Forces of the United States **and** before earning a bachelor's degree.
3. One full year of experience credit shall be awarded for every two years of full-time **instructional duties** performed in an instructional setting while on active military duty in the Armed Forces of the United States, **regardless of academic degree held** while serving in instructional roles. ***This applies to military veterans initially employed by a NC LEA starting July 1, 2014.*** The experience must be verifiable on government issued service documents. ***This provision does not apply to JROTC instructors*** covered under a separate policy.
4. One full year of experience credit shall be awarded for every two years of full-time service in **a leadership role** while on active military duty in the Armed Forces of the United State, regardless of academic degree held while serving in a leadership role. ***This applies to military veterans initially employed by a NC LEA starting July 1, 2014.*** Members eligible for this work experience credit are: commissioned officers, warrant officers, and non-commissioned officers. Junior enlisted members that have not completed formal military leadership training are excluded from eligibility for this credit. The experience must be verifiable on government issued service documents. ***This provision does not apply to JROTC instructors*** covered under a separate policy.

Non-Teaching Military Experience can be verified by using Form ME. There is also a \$60 processing fee to have experience reviewed by the state. The fee can only be paid by VISA or MasterCard. The fee is non-refundable regardless if the experience is granted.

Non-Teaching experience must be recommended by a school system and verified that the experience is 'relevant' to the educator's current assignment. For this reason, ***only school systems can request review of Non-Teaching experience.*** Educators should submit all completed experience forms and fee to the Licensure Specialist.