

PLEASE DO NOT REMOVE ANY SHEETS FROM THIS DOCUMENT

## **TOWN OF VERNON**



### **INVITATION TO BID (ITB) #2134 Vernon Police Department Handguns**

**Submittal Date: Thursday, December 21, 2023 at 10:00 am**

**LATE SUBMITTALS WILL NOT BE ACCEPTED**

**LEGAL NOTICE  
INVITATION TO BID  
TOWN OF VERNON, CT**

**CONTRACT #2134 – VERNON POLICE DEPARTMENT HANDGUNS**

The Town of Vernon, Connecticut will receive sealed bids from licensed firearm manufacturers, wholesalers or retailers that shall provide new, current production Glock (Gen5), Model G47 MOS 7, 9x19MM, 4.49IN, BLK, Glock suppressor height blacked-out sights, Aimpoint ACRO P2 (Direct mount), (3) 17RD Standard magazines, rail; and Glock (Gen5), Model G19 MOS, 9x19MM, 4.02IN, BLK, Glock suppressor height night sights, (3) 15RD Standard magazines, rail.

Questions about this bid should be directed to Captain Luke Gallant, by e-mail at [lgallant@vernon-ct.gov](mailto:lgallant@vernon-ct.gov), no later than **Thursday, December 7, 2023 by 3:30 pm**. Answers to questions received will be posted as an addendum by **Thursday, December 14, 2023**, on the Town's website at <https://www.vernon-ct.gov/government/bid-opportunities> and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/das> by referencing Contract #2134. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this bid.

Three (3) copies of proposals must be submitted in a sealed envelope, clearly marked "**BID DOCUMENT – DO NOT OPEN – CONTRACT #2134 – VERNON POLICE DEPARTMENT HANDGUNS**" clearly marked on the outside of the envelope to Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than **Thursday, December 21, 2023 at 10:00 am**. Emailed, faxed or late bids will not be accepted.

Received bids will be opened publicly in person on **Thursday, December 21, 2023 at 10:00 am**. Bid results will be posted on the Town website.

The selected firm must meet all municipal, state, and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any contractor for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

**Confidentiality** - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro, Town Administrator

**TOWN OF VERNON, CT**  
**CONTRACT #2134 – VERNON POLICE DEPARTMENT HANDGUNS**

**INSTRUCTIONS TO BIDDERS**

These instructions are standard for all proposals issued by the Town of Vernon, Connecticut for the purchase of all supplies, materials, equipment, and the furnishing of certain services. The Town may delete, supersede or modify any of these standard instructions for a particular proposal by indicating such change in a section entitled "Instruction to Bidders".

1. Questions about this bid should be directed to Captain Luke Gallant, by e-mail at [lgallant@vernon-ct.gov](mailto:lgallant@vernon-ct.gov), no later than **Thursday, December 7, 2023 by 3:30 pm**. Answers to questions received will be posted as an addendum by **Thursday, December 14, 2023**, on the Town's website at <https://www.vernon-ct.gov/government/bid-opportunities> and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/das> by referencing Contract #2134. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this bid.
2. Deviations: Any and all deletions, variations and exceptions to the specifications must be stated in writing at the time of bidding and must be attached to the "Proposal" section of the contract. Terms and conditions of any additions or deletions will be subject to negotiation by both parties.
3. The attached proposal is signed by the bidder with full knowledge of, and agreement with, the general specifications, conditions, and requirements of this bid.
4. Proposals must be submitted on the enclosed form with any required bid security.
5. Not responsible for defects to electronically-mailed contracts.
6. Bids shall be submitted in sealed envelopes which shall be addressed to the Town Administrator, 14 Park Place, Vernon, Connecticut 06066, and shall be clearly marked "**BID DOCUMENT - DO NOT OPEN**". The bid envelope shall indicate the contract number as shown on the "Request For Proposal". Emailed, faxed or late bids will not be accepted.
7. Bids received later than the time and date specified in the "Invitation to Bid" will not be considered. Withdrawal of bids received later than the time and date set for the bid opening, will not be considered.
8. CORRECTIONS.  
Erasures or other changes in the Bids must be noted over with the signature of the Bidder.

9. TIME FOR RECEIVING BIDS.

Bids received prior to the advertised hour of opening will be securely kept sealed. The officer whose duty it is to open them will decide when the specified time has arrived and no bid received thereafter will be considered.

Town of Vernon office hours:

Monday, Tuesday, Wednesday - 8:00 am – 5:00 pm

Thursday - 8:00 am – 7:00 pm

Friday - closed

10. OPENING OF BIDS.

At the time and place fixed for the opening of bids, the Town will cause to be opened and publicly read aloud every bid received within the time set for receiving bids, irrespective of any irregularities therein. Bidders and other persons properly interested may be present, in person or by a representative.

11. WITHDRAWAL OF BIDS.

Bids may be withdrawn in writing and received by the Town prior to the time fixed for the opening of bids. Bids may not be withdrawn and must remain in effect for ninety (90) days following bid opening, even if there are errors in a bid that are discovered after the opening.

12. All deliveries of commodities hereunder shall comply in every respect with all applicable laws of the Federal Government and the State of Connecticut. Unless otherwise stated herein, all deliveries made under this contract must consist of new merchandise.

13. The bidder shall insert the price per stated unit and extend a total price for each item. IN THE EVENT THAT THERE IS A DISCREPANCY BETWEEN THE UNIT PRICE AND THE TOTAL PRICE EXTENSION, THE UNIT PRICE WILL GOVERN.

14. CONTINGENT UPON AVAILABILITY OF FUNDS: The Town's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Town for any payment may arise until all funds are made available and approved for this contract and until a Purchase Order has been issued.

15. In accordance with the provisions of Section 12-412 (a) of the Connecticut General Statutes, the Town of Vernon is exempt from the payment of Federal or State tax and such tax or taxes shall not be included in bid prices.

16. Unless otherwise stated herein, all deliveries made under this contract must consist of new in box merchandise.

17. The Town reserves the right to reject any and all bids, wholly or in part; to waive technical defects, and to make awards in the manner deemed to be in the best interests of the Town.

18. The Town will not accept any additional charges for freight or shipping for receipt or return of equipment.
19. All bids must be accompanied by bid security in the sum of not less than five percent (5%) of the total bid and shall be in the form of a bid bond, a certified check, a treasurer's or cashier's check drawn on a National or State bank or trust company and shall be made payable to the "Town of Vernon".

The bid security shall secure the execution of the contract by the successful bidder.

Should any bidder to whom an award is made fail to enter into a contract within ten (10) days, exclusive of Saturdays, Sundays and legal holidays, after notice of the award has been mailed to the bidder, the amount so received from the bidder through his/her bond shall become the property of the Town of Vernon, Connecticut as liquidated damages for failure to enter into a contract.

The bid security, exclusive of the successful bidder, will be returned upon execution of the contract, but in no case later than forty-five (45) days after the opening of the bids. The bid security of the successful bidder shall be held until such time as all conditions of the proposal have been met.

END OF SECTION

**TOWN OF VERNON, CT**  
**CONTRACT #2134 – VERNON POLICE DEPARTMENT HANDGUNS**

**SPECIFICATIONS**

I. INTENT

The Town of Vernon, Connecticut hereon referred to as the (“Town”) is requesting sealed bids from licensed firearm manufacturers, wholesalers or retailers that shall provide new, current production Glock (Gen5), Model G47 MOS 7, 9x19MM, 4.49IN, BLK, Glock suppressor height blacked-out sights, Aimpoint ACRO P2 (Direct mount), (3) 17RD Standard magazines, rail; and Glock (Gen5), Model G19 MOS, 9x19MM, 4.02IN, BLK, Glock suppressor height night sights, (3) 15RD Standard magazines, rail. Bids will be considered only from qualified and reliable firearm manufacturers, wholesalers or retailers who possess all necessary federal and state licenses. A state of qualifications must be presented with the bid and vetted by the Vernon Police Department for accuracy.

II. SCOPE OF SERVICES

1. The pistols shall include the following specifications:
  - a. Sixty (60) Glock (Gen5), Model G47 MOS 7, 9x19MM, 4.49IN, BLK, Glock suppressor height blacked out sights, Aimpoint ACRO P2 (Direct mount), three (3) 17RD Standard magazines, rail.
  - b. Fifteen (15) Glock (Gen5), Model G19 MOS, 9x19MM, 4.02IN, BLK, Glock suppressor height night sights, three (3) 15RD Standard magazines, rail.
2. **All bids shall include the following additional items:**
  - a. Thirty (30) NEW Glock standard seventeen (17) round magazines.
  - b. Thirty (30) NEW Glock standard fifteen (15) round magazines.
3. **All bids shall also include a trade-in credit for the following weapons:**
  - a. Seventy-eight (78) GLOCK 21SF (Gen 3), .45 PISTOLS with NIGHT SIGHTS, and two (2) thirteen (13) round standard magazines.
  - b. Thirteen (13) GLOCK 30 (Gen 4), .45 PISTOLS with NIGHT SIGHTS, and two (2) ten (10) round standard magazines.

III. SPECIFICATIONS

1. Each handgun shall be supplied with the owner’s operating manual.
2. Each handgun shall be supplied with a gun lock. The Town has no preference to either key or combination.
3. Each handgun shall have an individual serial number engraved and easily readable.
4. Each handgun serial number shall be one hundred percent (100%) traceable per requirements by the Bureau of Alcohol, Tobacco & Firearms. Each invoice shall indicate the serial number of each gun ordered.
5. All handguns shall be of the same make and model, be current models, and be new. Used, shopworn, prototype, experimental, demonstrator, or discontinued models are

not acceptable.

6. Magazines shall be of sturdy construction and have a bullet capacity of not less than seventeen (17) or fifteen (15) rounds of 9x19mm caliber ammunition. NO SUBSTITUTIONS.
7. The handguns shall operate reliably, including the firing of all bullets from a fully loaded magazine until the magazine is empty.
8. All bidders shall abide by all local, state, and federal laws with regard to firearm sales and trades.
9. All bidders shall be licensed firearms dealers, granted the right to conduct intrastate as well as interstate firearms transactions. It will be the responsibility of the awarded bidder(s) to complete all registration forms and file such with ATF, pursuant to current firearms regulations and laws.
10. Bidder is solely responsible for ensuring that its delivery service provider makes inside delivery to and pickup from the Vernon, Connecticut Police Department.

IV. WARRANTY

Items offered shall be free from any and all defects on material, packaging and workmanship. Defective items shall be replaced promptly at no charge to the City, for a period of as stated in the manufacturer's standard warranty. Contractor shall enclose a copy of warranty policy with bid submittal.

V. SUBSTITUTIONS

Substitutions are not permitted without prior written approval of the Town. Failure of the Contractor to comply with this requirement may result in the removal of the Contractor from the Contract.

VI. DEFECTIVE PRODUCTS

In the event that a product is found to be defective, Contractor agrees to replace the item immediately or within seven (7) calendar days at no additional charge to the Town. Failure to do so may cause Contractor to become ineligible to receive future contracts or purchase orders.

VII. PACKAGING

Packaging shall be such as to protect the items adequately and to insure safe shipment.

**TOWN OF VERNON, CT**  
**CONTRACT #2134 – VERNON POLICE DEPARTMENT GLOCK HANDGUNS**

**PROPOSAL**

TO: Town of Vernon  
14 Park Place  
Vernon, CT 06066

Sirs:

THE UNDERSIGNED HEREBY DECLARES that:

- A. No person or persons other than those named herein are interested in this Proposal or in the Contract proposed to be taken; it is made without any connection with any other person or persons making any proposal for the same work, and is in all respects fair and without collusion or fraud; that no person acting for or employed by the Town of Vernon (the Town) is now or will hereafter be directly or indirectly interested therein, or in any portion of the profits thereof in any manner which is unethical or contrary to law;
- B. He has read the information contained herein relating to the work;
- C. That in the event a Contract, as contemplated by this Proposal, is awarded to him, he will enter into a written Contract with the Town, and agrees that in case he fails to do so, the Town may determine that the bidder has abandoned the Contract, and thereupon the acceptance of this Proposal and the award shall be null and void, and that the proposal guarantee may be forfeited in whole or in part to the Town as the Town may determine, and he will, by such Contract, agree to furnish all materials herein required, within the time stipulated by the Town, will perform all services and will assume all liabilities and obligations connected therewith, all in accordance with the Contract, Specifications, and Instructions to Bidders, all of which are made a part hereof, and will accept in full payment therefore the following sums, to wit:



**TOWN OF VERNON, CT**  
**CONTRACT #2134 – VERNON POLICE DEPARTMENT GLOCK HANDGUNS**

**BID PROPOSAL**

The undersigned representative of \_\_\_\_\_  
 hereby submits the following bid proposal on the equipment and/or work as specified:

Item#	Description of Goods	Qty	Unit of Measure	Unit Price	Total Price
1	<p><b>Handguns:</b>            Mfg: Glock (Gen5), Model G47MOS7, 9x19MM, 4.49IN, BLK, Glock suppressor height blacked out sights, Aimpoint ACRO P2 (Direct mount).</p> <p>Each gun to be supplied with a lock.            Check off the type of lock:  <input type="checkbox"/> Key Lock  <input type="checkbox"/> Combination Lock</p> <p>Each handgun shall come with three (3) 17RD Standard magazines, and rail.</p>	60	EACH	\$ _____	\$ _____
2	<p><b>Handguns:</b>            Mfg: Glock (Gen5), Model G19 MOS, 9x19MM, 4.02IN, BLK, Glock suppressor height night sights.</p> <p>Each gun to be supplied with a lock.            Check off the type of lock:  <input type="checkbox"/> Key Lock  <input type="checkbox"/> Combination Lock</p> <p>Each handgun shall come with three (3) 15RD Standard magazines, and rail.</p>	15	EACH	\$ _____	\$ _____
3	<p><b>Magazines:</b>            Mfg: Glock standard seventeen (17) round magazines.</p>	30	EACH	\$ _____	\$ _____
4	<p><b>Magazines:</b>            Mfg: Glock standard fifteen (15) round magazines.</p>	15	EACH	\$ _____	\$ _____

**\*\*\*TRADE-IN\*\*\***

Item#	Description of Goods	Qty	Unit Price	Total Price
1	<b>Handguns:</b> Mfg: Glock 21SF (Gen 3), .45 PISTOLS with NIGHT SIGHTS, and two (2) thirteen (13) round standard magazines.	78	\$ _____	\$ _____
2	<b>Handguns:</b> Mfg: Glock 30 (Gen 4), .45 PISTOLS with NIGHT SIGHTS and two (2) ten (10) round standard magazines.	13	\$ _____	\$ _____

**ADDITIONAL ORDERS:**

The Town would like the option to increase the quantity at the quoted price through additional orders. Should your Company be able to comply, please indicate the time period during which such orders can be placed: \_\_\_\_\_

1. Tax Exemption - The Town is tax-exempt and will provide appropriate documentation as needed.
2. BID BOND ATTACHED PER SPECIAL INSTRUCTIONS:  
YES \_\_\_\_\_ NO \_\_\_\_\_
3. The undersigned declares that the signer of this proposal is:
  - (a) INDIVIDUAL doing business as
  - (b) PARTNERSHIP doing business as
  - (c) CORPORATION entitled

organized under the laws of the State of \_\_\_\_\_ and having its Principal offices at \_\_\_\_\_.

The names of all partners of a partnership or the principal offices of a corporation will be submitted upon request.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Print Name and Title

**TOWN OF VERNON, CT  
CONTRACT #2134 – VERNON POLICE DEPARTMENT HANDGUNS**

**BID PROPOSAL SUBMISSION FORM**

This proposal is submitted by:

Firm Name: \_\_\_\_\_

Representative (printed): \_\_\_\_\_

Representative (signed): \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Area Code and Telephone Number

I, \_\_\_\_\_, hereby certify that I do not hold any executive or appointive office in the government of the Town of Vernon; furthermore, I do not anticipate holding or seeking office in the Town of Vernon for the duration of this contract. I further certify that the firm, which I represent, as named above, is an Equal Opportunity Employer.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature