



# Gull Lake Community Schools Richland, Michigan

## JOB POSTING

### Temporary Grant Funded Gull Lake Middle & High School Before or After School Student Support

November 22, 2023

#### Job Summary:

Under the direction of the After School Tutoring Coordinator and principal, the teacher would be working with 6th - 12th-grade students to help support their academic needs.

#### Qualifications:

##### Required:

- A. Minimum of BS/BA degree in Education or related field
- B. Paraprofessionals that have an associate degree, 60 credit hours post-high school, or passed the ETSA exam
- C. Professional in personal conduct and actions
- D. Excellent communication skills

#### Desired Characteristics:

- A. Successful experience working with and teaching middle school and high school students
- B. Experience using technology as an instructional tool in the classroom
- C. Knowledge of Google Workspace application
- D. Ability to plan and organize; excellent work habits

#### Duties:

- A. Provide after-school academic support to middle and high school students
- B. Focus on assisting students in planning, organizing, and prioritization of work
- C. Work independently and cooperatively using a variety of instructional strategies
- D. Perform other duties as assigned by the administration

#### STATEMENT OF NON-DISCRIMINATION

The Board of Education does not discriminate on the basis of race, color, national origin, sex, including sexual orientation or transgender identity, disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, in its programs and activities, including employment opportunities.

#### CRIMINAL RECORDS CHECK

In accordance with state law and board policy, no person shall be hired to work in contact with children prior to being fingerprinted and passing a criminal records review.

*The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*

**Application Deadline:** Position is Open Until Filled

**Schedule:** Two days a week, before school or after school session options

**Pay:** \$50.00 per hour

**Start Date:** ASAP for the 2023-24 School Year

**Apply To:** Candidates who are qualified and wish to be considered for this position must submit a letter of interest to Sherri Simmons

**Questions:** Contact - Sherri Simmons, Human Resources, [ssimmons@gulllakecs.org](mailto:ssimmons@gulllakecs.org)