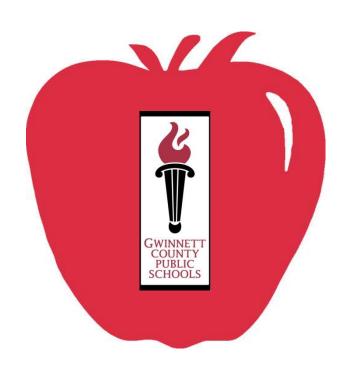
# GWINNETT RETIREMENT SYSTEM

# **GWINNETT COUNTY BOARD OF EDUCATION Suwanee, Georgia**

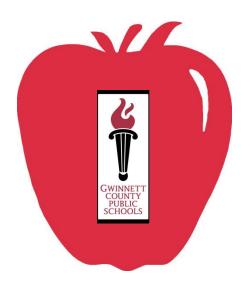


THIRTY-THIRD ANNUAL REPORT
Fiscal Year Ended December 31, 2015

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# **Introductory Section**



**Gwinnett Retirement System** 

# GWINNETT COUNTY BOARD OF EDUCATION GWINNETT RETIREMENT SYSTEM

437 Old Peachtree Road, NW, Suwanee, GA 30024-2978

JOE HEFFRON, Chm.
DR. LINDA ANDERSON, V. Chm.
JIM BARBEE
JEFF BURMESTER
KEITH CHANEY
ROGER CLARK
SARA LEE
GARY PETMECKY
ERIC SPOTO

**BOARD OF EDUCATION** 

DR. ROBERT MCCLURE, Chm LOUISE RADLOFF, V. Chm CAROLE BOYCE DR. MARY KAY MURPHY DANIEL D. SECKINGER

J. ALVIN WILBANKS Superintendent

December 15, 2016

Dear Fellow Employees:

On behalf of the Administrative Committee, I am pleased to present the Thirty-third Annual Report of the Gwinnett Retirement System (GRS). This report is intended to enhance your understanding of a valuable employee benefit plan and to serve as a report card on the operating results of GRS during 2015.

The GRS was established as an alternative to Social Security upon the request of the Gwinnett County Public School employees, on January 1, 1983. The Plan is funded through a combination of employer and employee contributions, and investment income. In accordance with Georgia law, periodic contributions to the retirement fund are made based on an independent actuary's calculation of the amount necessary to fund all benefits when due. The Plan provides benefits comparable to Social Security at a much reduced contribution rate for employees.

Since inception, the Plan has grown significantly in terms of total participants. At the end of 2015, there were 20,596 active participants in the Plan, slightly up from 20,254 at the end of 2014. Retirements from the Plan are still increasing and are expected to continue to grow significantly over the next several years, as a greater percentage of school system employees reach retirement age. During 2015, the number of retirees and beneficiaries of the system increased from 6,864 to 7,411.

At the end of 2015, the market value of assets held in the GRS investment portfolio was \$1,736,963,857, and the actuarial funded ratio of the Plan was 103.4%. Since the inception of the Plan, assets have achieved an average annual rate of return of over 9 percent per year. These average annual returns compare quite favorably with those of other public pension plans. Detailed investment performance information is provided in the Investment Section of this report.

All members of the Committee welcome your input and questions at any time. Please feel free to contact any of us at your convenience.

In closing, I would like to express my appreciation to all of our advisors and staff whose diligent work continues to provide all GRS participants with a secure plan that can be counted on to provide all the benefits they expect and deserve. The quality of our plan is a tribute to their wisdom and efforts.

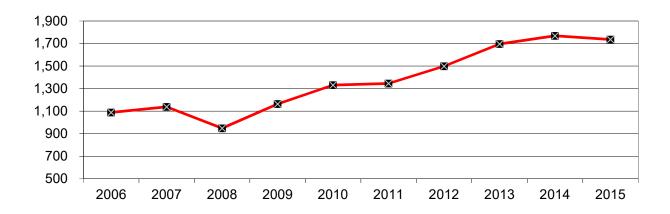
Sincerely,

Joseph P. Heffron

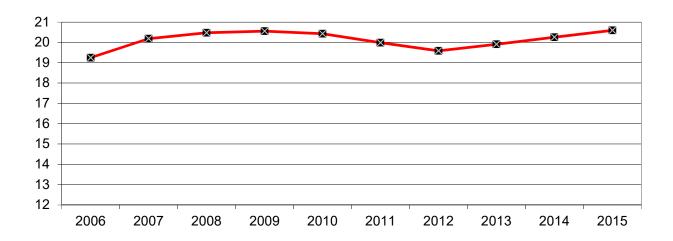
Joseph P. Heffron Chairman, Gwinnett Retirement System Administrative Committee

# Gwinnett Retirement System Ten Year History

Plan Investments (\$'s, in Millions)



# Active Plan Participants (In Thousands)



# **Gwinnett Retirement System** 2015 Staff and Advisors

# **Gwinnett County Public Schools Board of Education**

Dr. Mary Kay Murphy, Chairman Dr. Robert McClure, Vice Chairman Carole Boyce Daniel D. Seckinger Louise Radloff

# **GRS Plan Administrative Committee**

J. Alvin Wilbanks, Superintendent (Ex Officio)
Rick Cost, Chief Financial Officer, Chairman
Dr. Frances Davis, Chief Human Resources Officer, Vice Chairman
Jim Barbee, Teacher, Peachtree Ridge High School
Jeff Burmester, Teacher, Gwinnett School of Mathematics, Science, and Technology
Keith Chaney, Principal, Mountain View High School
Roger Clark, Assistant Director, Transportation
Sara Lee, Retiree
Gary Petmecky, Teacher, Parkview High School
Eric Spoto, Director, Strategy and Operational Support

### Administrative Staff

### GRS Retirement Services Department

Tom Daymude, Director

Betty Mason, Retirement Services Manager
Gwenna Dotson, Lead Retirement Specialist
Lynn Skinner, Retirement Specialist
Michelle Watson, Retirement Specialist
Susie Murray, Retirement Specialist
Naomi Duncan, Assistant

Cheri Trainor, Assistant Director
Beth Ragland, Retirement Services Coordinator
Jan Taylor, Lead Financial Systems Specialist
Beverly Camp, GRS Payroll Assistant
Connie Fay Crane, Assistant
Susie Billman, Assistant
Rebekah Massey, Assistant

Office of the Chief Financial Officer Paula Gill, Recording Exec. Secretary

# **Investment Managers**

Domestic Equity
BlackRock
Sound Shore Management
Systematic Financial Management
Parametric

International Equity
Dimensional Fund Advisors
State Street Global Advisors
LMCG Investments

Fixed Income
Standish Mellon Asset Management
Taplin, Canida & Habacht
Mellon Capital Management

Real Estate REMS Group State Street Global Advisors Alternatives
Balentine
CarVal Investors
HarbourVest
Northstar Capital
Private Advisors
Windhaven

# **Administrative Section**



**Gwinnett Retirement System** 

# Gwinnett Retirement System Plan Overview

### **Objective**

The objective of the Gwinnett Retirement System is to hold in trust and soundly invest all funds contributed to the Plan in order to provide defined retirement and long-term disability benefits for all covered employees.

### **Eligibility**

Covered employees may retire and elect to receive monthly retirement benefits upon attainment of age 65 or upon attaining eligibility for early retirement under the appropriate State Plan (Teachers Retirement System of Georgia or Public School Employees Retirement System). Early retirement benefits are reduced by factors which have been established for each year of age under 65. Monthly disability benefits are payable after six months in which the employee remains on approved leave of absence as determined by Board policy, or upon determination of disability if later.

### Coverage

All regular full-time employees are automatically covered by the GRS Plan. Full-time employees are those who are regularly scheduled to work at least twenty hours per week and are not student, seasonal or intermittent employees.

### Administration

The GRS Plan Administrative Committee consists of nine voting members and one non-voting member. The Superintendent (non-voting), Chief Financial Officer, and the Chief Human Resources Officer are permanent members. The seven other rotating members consist of three school teachers, one local school administrator, one classified employee, one retiree drawing GRS benefits and one person in any position the Board chooses. As each rotating member's term expires, replacement members are recommended by the GRS Plan Administrative Committee to the Superintendent and Board of Education for approval. The rotating members serve a seven year term and must remain off the Committee at least twelve months before being considered for another term. A complete listing of the 2015 GRS Committee is included on page 3.

# Asset Management

In 2015 the GRS Plan Administrative Committee employed the firm of NEPC, LLC to provide independent investment consulting. NEPC assisted in the development of investment policies and the selection and employment of investment managers. On an ongoing basis, NEPC has assisted in revising these policies and in monitoring the investment manager results. Detailed information on the investments of the Plan is presented in the Investment Section of this report.

### Actuarial

The GRS Plan Administrative Committee employs the firm of Cavanaugh Macdonald Consulting, LLC to perform annual actuarial valuations. A copy of the most recent actuarial valuation report may be viewed or downloaded from the GRS website at: <a href="http://www.gwinnett.k12.ga.us/GRS/GRSWeb-App.nsf/pages/Publications">http://www.gwinnett.k12.ga.us/GRS/GRSWeb-App.nsf/pages/Publications</a>

# Audit

The accounting firm of Mauldin & Jenkins, LLP conducts annual audits of the Plan. The audit opinion and the two basic financial statements for 2015 are presented in the Financial Section of this report. A full copy of the financial report may be viewed or downloaded from the GRS website at: <a href="http://www.gwinnett.k12.ga.us/GRS/GRSWeb-App.nsf/pages/Publications">http://www.gwinnett.k12.ga.us/GRS/GRSWeb-App.nsf/pages/Publications</a>

# **Gwinnett Retirement System Retirement Services Department**

# **Gwinnett Retirement Services Department Mission**

The mission of the Retirement Services Department is to provide Gwinnett County Public Schools employees and retirees with the information, guidance, support, and service they need to plan and achieve a comfortable, secure, and independent retirement; and to manage the assets of the Plan to ensure the promise of life-long benefits.

# **Key Tasks and Responsibilities**

### **Retirement Services**

Provide Member Counseling Manage Enrollment Manage Benefits Manage Participant Data Provide Member Statements

# **Financial Operations**

Manage Contributions Provide Accounting Services Provide Financial Statements Manage Disbursements Manage Banking Operations

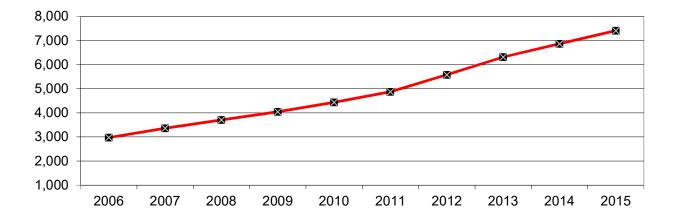
# **GRS Website**

The GRS website was created to provide easy access to Plan information and answers to frequently asked questions. The goal of the website is to maintain continuous communication links between GRS and its customers. The current web address is <a href="https://www.gwinnett.k12.ga.us/GRS">www.gwinnett.k12.ga.us/GRS</a>.

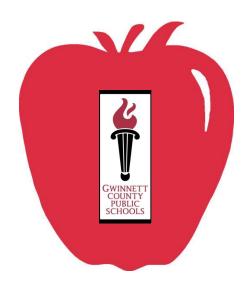
### **Benefit Recipients**

The GRS Department is responsible for the retirement process of every employee who retires from the Plan. Since its inception in 1983, the GRS Plan has continued to experience rapid growth in the annual and overall numbers of retirees. The total number of people receiving monthly GRS benefits is now over 7,400. Over the next several years the number of employees eligible for retirement is expected to continue to grow rapidly.

# **Benefit Recipients**



# **Financial Section**



**Gwinnett Retirement System** 



### INDEPENDENT AUDITOR'S REPORT

To the Administrative Committee and Members
Gwinnett County Board of Education Retirement System
Suwanee, Georgia

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the **Gwinnett County Board of Education Retirement System** (the "System") as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the System's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the fiduciary net position of the Gwinnett County Board of Education Retirement System, as of December 31, 2015, and the changes in fiduciary net position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Changes in the District's Net Pension Liability and Related Ratios, the Schedule of District's Contributions, and the Schedule of Investment Returns (on pages 3-6, 21, 22, and 23, respectively) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2016 on our consideration of the System's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the System's internal control over financial reporting and compliance.

Mauldin & Jerlins, LLC

Atlanta, Georgia November 4, 2016

# GWINNETT COUNTY BOARD OF EDUCATION RETIREMENT SYSTEM

# STATEMENT OF FIDUCIARY NET POSITION

# **December 31, 2015**

	2015
Assets	
Receivables:	
Accrued interest and dividends	\$ 1,936,638
Pending trades receivable	282,056
Total receivables	2,218,694
Investments, at fair value:	
Common stocks	267,063,903
Preferred stocks	1,522,053
Mutual and commingled funds	1,190,193,361
Corporate bonds	126,185,872
Money market funds	21,223,431
Private Equity	12,372,306
U.S. treasury inflation protected securities	117,696,404
Securities lending short-term collateral	
investment pool	64,932,886
Total investments	1,801,190,216
Total assets	1,803,408,910
Liabilities	
Accounts payable and accrued expenses	86,908
Pending trades payable	1,461,262
Loan payable for securities lending	64,927,883
Total liabilities	66,476,053
Net position restricted for pension benefits	\$ 1,736,932,857

# GWINNETT COUNTY BOARD OF EDUCATION RETIREMENT SYSTEM

# STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

# For the Year Ended December 31, 2015

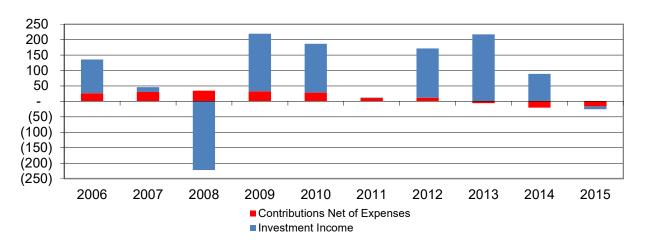
	2015
Additions	
Contributions	
Employer	\$ 35,212,803
Members	9,275,103
Total contributions	44,487,906
Investment income	
From investing activities	
Net depreciation in fair value of investments	(18,502,709)
Interest and dividends	12,788,703
Other investment income	 7,178
	 (5,706,828)
Less investment activity expenses	 (3,584,324)
Net loss from investing activities	 (9,291,152)
From security lending activities	
Security lending income	228,568
Security lending expenses	(12,749)
Net depreciation in fair value short-term	
collateral investment pool	 (211)
Net income from security lending activities	 215,608
Net investment loss	 (9,075,544)
Total additions	 35,412,362
Deductions	
Benefits paid to participants	
Retirement	62,668,865
Disability	3,131,100
Total benefits paid to participants	 65,799,965
Administrative expenses	1,584,879
Total deductions	67,384,844
Net decrease in fiduciary net position	 (31,972,482)
Net position restricted for pension benefits	
Beginning of the year	 1,768,905,339
End of the year	\$ 1,736,932,857

# Gwinnett Retirement System Financial Highlights For the Year Ended December 31, 2015

# **Additions**

Plan assets decreased by a net \$32 million during the year. The decline was due to a combination of investment return and contributions to the plan. Negative investment return accounted for a decrease of \$9 million to Plan asset value. Contributions net of expenses to the Plan accounted for the remaining net decrease of \$23 million. Further detail on Plan investment performance is provided in the Investment Section of this report.

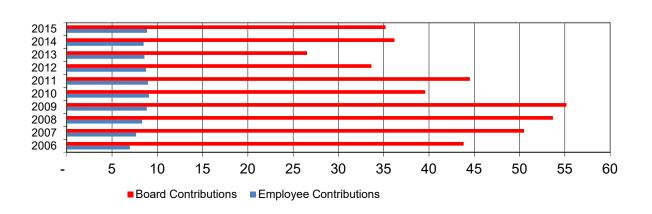
# Components of Annual Growth (\$'s, in Millions)



### **Contributions**

Employer and employee contributions have consistently added to asset value over the life of the Plan. Contributions totaled \$44.5 million for the year 2015. The Board contributed \$35.2 million for the benefit of 20,596 active employees. The remaining \$9.3 million was contributed by employees through payroll deduction.

# Annual Contributions (\$'s, in Millions)

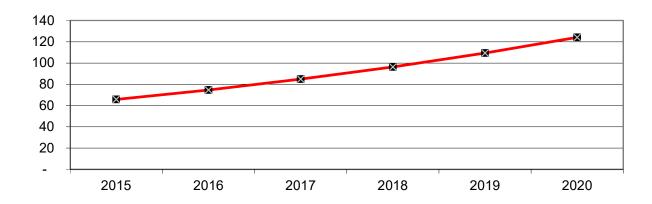


# Gwinnett Retirement System Financial Highlights For the Year Ended December 31, 2015

### **Benefit Payments**

Benefit payments of \$65,799,965 were disbursed from the Plan during 2015. This represents an increase of \$5.9 million over benefits disbursed in 2014. The level of benefit payments is expected to increase substantially over the next several years as the number of employees eligible for retirement increases.

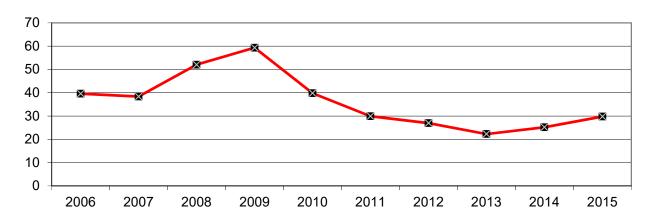
# Projected Benefit Payments (\$'s, in Millions)



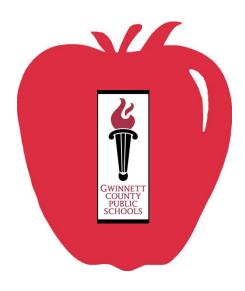
# **Plan Expenses**

Investment and administrative expenses for the year totaled \$3,584,324 (21 bps) and \$1,584,879 (9 bps) respectively, for a total of \$5,169,203 (30 bps). Investment expenses increased marginally on an absolute basis and as a percent of the value of Plan assets from the prior year. Administrative expenses increased slightly on an absolute basis and as a percentage of assets. The 2015 GRS expense load of 30 basis points compares very favorably to the 2015 national public retirement system average of 60 basis points reported by the National Conference on Public Employee Retirement Systems (NCPERS).

# Expenses as a % of Total Assets (Basis Points - 1 BP = 1/100<sup>th</sup> of 1%)



# **Investment Section**



**Gwinnett Retirement System** 

# Gwinnett Retirement System Investment Policy

### **Investment Objectives**

Investments will be made for the sole interest of the participants and beneficiaries of the Plan. Accordingly, the assets of the Plan shall be invested in accordance with these objectives:

- To ensure funds are available to meet current and future obligations of the plan when due.
- To maintain a fully funded Plan.
- To earn an investment return that, over a market cycle, meets or exceeds the Actuarial Assumed Rate of Return (currently 8.0%).
- To earn a risk-adjusted rate of return that, over a market cycle, is equal to or above the median plan of the public pension plan universe.
- To invest the assets in a cost effective manner.

### **Operating Procedures**

- The Gwinnett County Board of Education shall be responsible for the overall management of the assets of the retirement system.
- The Board has established an Administrative Committee to carry out the terms of the Plan, including responsibility for the investment of funds.
- The Administrative Committee is responsible for establishing investment policy, hiring and firing of advisers, providing professional services to the Plan, and, in general, directing the Plan's investments in a manner most appropriate to meeting Plan goals.

# **Investment Guidelines**

The policy of GRS is to seek out the best investment management available to provide participants with adequate and cost-effective disability coverage and retirees with an adequate and fully competitive retirement income at a reasonable cost. The Plan Administrative Committee may employ one or more investment managers to carry out investment policies.

As a local retirement system maintained by a political subdivision of the State of Georgia, investments made by the Plan are subject to the Official Code of Georgia Annotated. Every two years, the Plan is required to certify to the State Auditor that it has complied with the investment practices outlined in the Public Retirement Systems Investment Authority Law (O.C.G.A. 47-20-80 *et seq*) at all times.

It is the Administrative Committee's decision to voluntarily abide by the provisions of the Employee Retirement Income Security Act (ERISA) of 1974 where applicable and feasible. It is also understood that the fund's managers will abide by ERISA.

The Plan includes two benefit plans that are managed as one portfolio – the Retirement Fund and the Disability Fund.

The Administrative Committee believes a broadly diversified portfolio of well-selected investments will be most successful in meeting the Fund's goals at the lowest level of risk. The Administrative Committee has adopted the following target asset mix for the fund. All asset classes are measured at cost.

Equities	35 - 65%
Fixed Income	22.5 - 37.5%
Real Assets	5 - 15%
Global Asset Allocation	2.5 - 7.5%
Private Equity	0 - 5%

# Gwinnett Retirement System Investment Policy

### **Investment Restrictions**

Investments in corporations are permitted only if the corporation has a market capitalization equivalent to \$100 million.

Investments in obligations of corporations are permitted only if the obligations are listed as investment grade by a nationally recognized rating agency.

The following instruments may not be used in separately managed accounts:

- leverage techniques
- option techniques
- futures
- commodities
- private placements
- direct participation plans

Alternative investments are limited to the following:

• Private investment pools, including investments in private investment funds such as:

Leveraged buyout funds

Mezzanine funds

Workout funds

Debt funds

Venture capital funds

Merchant banking funds

Fund of funds; and

Secondary funds

• Private placements and other private investments such as:

Leveraged buyouts

Venture capital investments

Equity investments, including preferred and common stock

Warrants

**Options** 

Private investments in public securities (PIPES)

Distressed debt and equity investments

Convertible securities

Receivables

Debt and equity derivative instruments

The Plan may enter into contracts, agreements, and other instruments designed to manage risk exposure.

# **Expected Annualized Return and Risk**

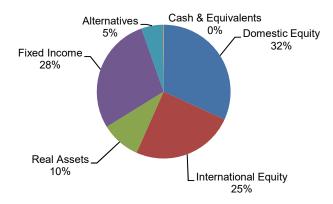
Based on 2015 projections for thirty years, the target allocation is expected to achieve an average annualized return of 7.9%. The annual nominal return is expected to fall within a range of -4.2% and 19.9% two-thirds of the time. Risk tolerance is conservative to moderate. Capital preservation and funding ratio stability are important to the Plan.

# Gwinnett Retirement System Investment Highlights

### **Asset Mix**

The Plan investment portfolio was diversified at year end in accordance with the GRS investment policy.

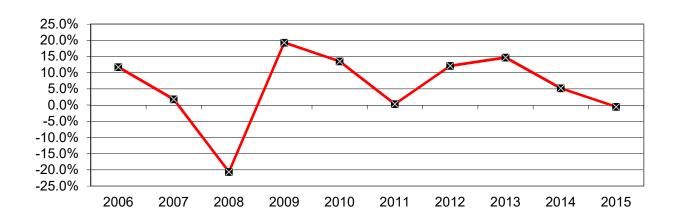
# Assets as of December 31, 2015



### **Investment Returns**

In 2015 the Plan's domestic equity holdings underperformed their benchmark, with domestic large cap returning 0.9% and domestic small cap returning -1.8%. International equities and real assets exceeded their benchmarks, returning -0.6% and -0.7%, respectively. The Plan's fixed income holdings underperformed their benchmark, returning 0.0%. For the year ending December 31, 2015, the Plan returned -0.5% (net of fees) trailing its benchmark by 0.4%.

# **Annual Portfolio Investment Return**

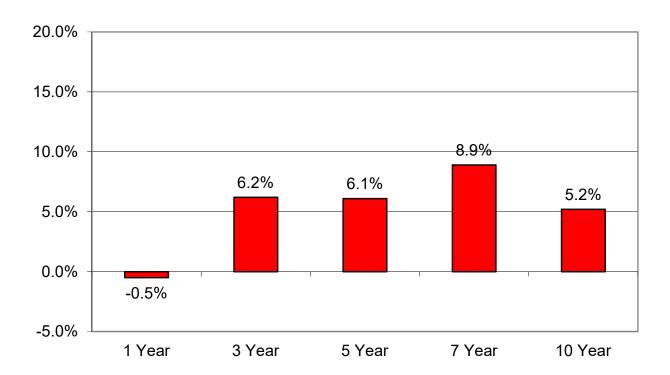


# Gwinnett Retirement System Investment Highlights

# **Long Term Investment Return**

The GRS Plan has a long term investment outlook due to the nature of the Plan and the characteristics of the participant base. The Plan has an assumed actuarial investment return rate of 8.0% in order to appropriately fund both current and future benefits. The one, three, five, seven and ten year returns are presented below.

# **Annualized Portfolio Investment Return**

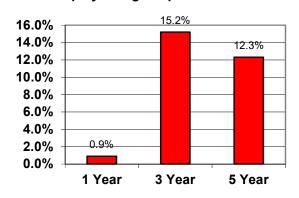


# Gwinnett Retirement System Investment Managers

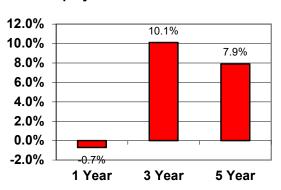
### **Investment Managers**

GRS diversifies investments over a wide range of asset classes and investment styles in order to meet stated investment objectives. In order to achieve diversification, the GRS Administrative Committee employs a variety of investment managers. The performance of each manager is monitored by the Committee on a regular basis. One, three and five year returns are presented below for each asset class.

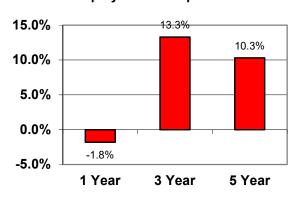
**Equity - Large Cap Returns** 



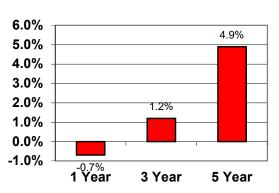
**Equity - Global Returns** 



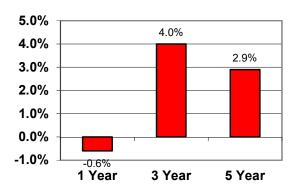
**Equity - Small Cap Returns** 



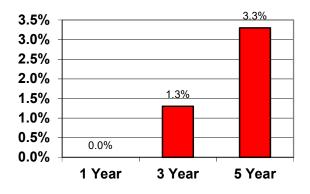
**Real Assets Returns** 



**Equity - International Returns** 



**Fixed Income Return** 



# **Detailed Investment Listing**

# **Ten Largest Equity Holdings**

Company	Market Value
General Electric Co	\$ 5,491,091
Proctor & Gamble Co	5,089,705
Bank Of America Corp	4,686,297
Microsoft Corp	4,626,977
Citigroup Inc	4,498,524
Merck & Co Inc	4,104,167
Exxon Mobil Corp	3,961,887
Oracle Corp	3,410,295
American International Group	3,245,865
CBS Corp	3,199,938
Total of 10 Largest Equity Holdings	\$ 42,314,744

# **Ten Largest Fixed Income Holdings**

Description	<b>Maturity Date</b>	Interest Rate	Market Value
U.S. Treasury Inflation Indexed	1/15/2022	0.125%	\$ 14,821,597
U.S. Treasury Inflation Indexed	4/15/2019	0.125%	13,163,341
U.S. Treasury Inflation Indexed	1/15/2029	2.500%	10,368,601
U.S. Treasury Inflation Indexed	1/15/2019	2.125%	9,635,823
U.S. Treasury Inflation Indexed	7/15/2023	0.375%	9,035,623
U.S. Treasury Inflation Indexed	1/15/2025	2.375%	7,731,710
U.S. Treasury Inflation Indexed	1/15/2024	0.625%	6,550,510
U.S. Treasury Inflation Indexed	7/15/2020	1.250%	6,209,282
U.S. Treasury Inflation Indexed	1/15/2017	2.375%	5,450,429
U.S. Treasury Inflation Indexed	7/15/2022	0.125%	 5,179,611
<b>Total of 10 Largest Fixed Incom</b>	e Holdings		\$ 88,145,527

A complete list of portfolio holdings is available upon request.