SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

October 11, 2023
5:00 P.M.
Meeting # 913

Personnel Commission Members	Arrived
Kathleen Hobiger, Chairperson	5:00 P.M.
Lori Rhoades, Vice Chairperson	5:00 P.M.
Sandy Handin, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

Call to Order

The meeting was called to order at 5:00 P.M. by Lori Rhoades, Vice Chairperson.

Flag Salute

The flag salute was led by Ms. Rhoades.

Agenda
Motion #23.10.11.1

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Agenda, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Consent Agenda
Motion #23.10.11.2

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Consent Agenda, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Closed Session

The Commission met in Closed Session at 5:03 p.m., in accordance with provisions in Government Code Section 54957, Public Employment: Matters Appointment, Employment, Performance Evaluation, Discipline, Dismissal, Release-Candidate Appeal from Disqualification for Professional Expert.

The Commission returned to Open Session at 5:10 p.m.
Public Employment Matters: Public Employment Matters: Appointment, Employment, Performance Evaluation, Discipline, Dismissal, Release-Candidate Appeal from Disqualification for Professional Expert. No action was taken in Closed Session.

Minutes
Motion #23.10.11.3

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of September 13, 2023, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Commission Comments

Ms. Hobiger announced the passing of Nancy Rose Brown who worked for SVUSD from 1996-2019. She was a campus supervisor at Valley View Middles School.

Public Comments

Mr. Rubino shared how beautiful, clean and functionally arranged the library at Sycamore Elementary was when he visited the school.

Personnel Items
Director's Report

Ms. Henson reported that AB 1699 was vetoed by Gov. Newsom. She thanked her team who had hired 17 Paraeducator I, Sp Ed and 21 Campus Supervisors since the beginning of the

school year and was working diligently to onboard more. There had been an unusually high level of desk study requests of which three have been completed and three are being conducted with others on the waiting list. Ms. Henson mentioned legislative concerns with fast food industry increasing salaries. She discussed the collaboration with Certificated Personnel Department on marketing projects, digitizing the onboarding packets, and RFP's.

General Items

The 2023-2024 Budget was reviewed and discussed.

2023-2024 Budget Status

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Request to Reappoint Kathleen Hobiger as Personnel Commission Joint Appointee for three-year term beginning December 1, 2023.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Request to Reappoint Kathleen Hobiger as Personnel Commission Joint Appointee Motion #23.10.11.4

Request to Reclassify 2 Positions from Steno Clerk II to School Services Assistant III tabled until further date.

Request to Reclassify 2 Positions from Steno Clerk II to School Services Assistant III

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Request to Reclassify 1 Position from HR Assistant II to HR Technician, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Request to Reclassify 1 Position from HR Assistant II to HR Technician Motion #23.10.11.5

Personnel Commission reviewed the Personnel Commission Annual Report 2022-2023.

Personnel Commission Annual Report 2022-2023

Information

Future Commission meeting dates were announced:
November 8, 2023…….December 13, 2023..... January 17, 2024…… 5:00 p.m. Board Room

Meeting Dates

Job Opportunities were announced for: Accounting Technician-Special Funds.

Job Opportunities

Future Consideration

CSPCA Conference. Flights from Santa Barbara to Monterey.

Adjournment

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:16 P.M.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Motion #23.10.11.6

Kathleen Hobiger, Chairperson

Lori Rhoades, Vice Chairperson

Sandy Handin, Member