

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, October 9, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison.
Absent: Thompson.
3. Pledge of Allegiance.
4. Beloyed moved and Arcand seconded to approve the agenda as presented. ***Voice vote: Ayes: Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
5. Daniels moved and Streiff Oji seconded to approve the consent agenda consisting of:
 - a) Minutes for Board meetings on September 11, 2023, and September 25, 2023;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - d) Field trips;
 - e) Resolution regarding personnel items to include:
 - RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF
CHRISTOPHER ANDERSON – Lunchroom/Playground Supervisor - Oneka Elementary
Employed by District 624 since 02/13/2023
Effective Date: 06/09/2023
KATHLEEN CHINANDER – Early Childhood Assistant - Willow Lane Elementary
Employed by District 624 since 10/10/2021
Effective Date: 10/06/2023
NANCY CHRISTIANSON – Nutrition Services - Birch Lake Elementary
Employed by District 624 since 02/03/2020
Effective Date: 09/08/2023
LANE FLATTEN – OST Program Assistant - Oneka Elementary
Employed by District 624 since 01/03/2023
Effective Date: 08/04/2023
DANIELLE JOHNSON – OST Program Assistant - Oneka Elementary
Employed by District 624 since 01/30/2023
Effective Date: 06/09/2023
DANIELLE JOHNSON – Lunchroom/Playground Supervisor - Oneka Elementary
Employed by District 624 since 01/30/2023
Effective Date: 06/09/2023
NATALIE NAULT – OST Program Assistant - Lincoln Elementary
Employed by District 624 since 03/13/2023
Effective Date: 08/28/2023

ISABELLA ROSS – Media Clerk - Lincoln Elementary

Employed by District 624 since 01/23/2023

Effective Date: 06/09/2023

BELINDA WATERBURY – Nutrition Services - WBLAHS - South Campus

Employed by District 624 since 09/18/2023

Effective Date: 10/1/2023

➤ RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF

JANET ELLIOT - Music Teacher - Birch Lake/Oneka/Otter Lake/Vadnais Heights Elementary

Employed by District 624 since 08/20/2018

Effective Date: 06/12/2023

ESSIA GARFIELD – Spanish Teacher - Otter Lake Elementary

Employed by District 624 since 08/29/2022

Effective Date: 10/03/2023

AMY GRILZ – School Nurse - Otter Lake Elementary

Employed by District 624 since 08/28/2023

Effective Date: 09/26/2023

CHRISTINE MOERKE – Special Education Teacher - Central Middle School

Employed by District 624 since 08/19/2019

Effective Date: 09/15/2023

➤ RESIGNATION/TERMINATION/NON-RENEWAL – NON-AFFILIATED

VONGSA KONGDARAVONG – Student Support Specialist - WBLAHS - North Campus

Employed by District 624 since 08/02/2022

Effective Date: 09/15/2023

MARISSA WIGGERT – Preschool Teacher - Birch Lake Elementary

Employed by District 624 since 09/13/2021

Effective Date: 06/02/2023

➤ EXTRA ASSIGNMENT – CERTIFIED STAFF

JONATHAN ARREGUIN – .1 FTE Physical Education Teacher - Sunrise Park Middle School

BA, Step 2, \$5,074.90

Effective Date: 08/28/2023 through 06/07/2024

MOLLY BRITT – .1 FTE Psychologist - Willow Lane Elementary

MA + 45, Step 4, \$6,304.30

Effective Date: 08/28/2023 through 06/07/2024

SARAH BRUEMMER – .2 AVID Teacher - WBLAHS - North Campus

MA + 60, Step 13, \$10,096.35

Effective Date: 08/28/2023 through 01/25/2024

RACHEL GARCIA – .1 FTE Spanish Teacher - Central Middle School

BA + 15, Step 13, \$6,595.80

Effective Date: 08/28/2023 through 06/07/2024

ADAM KING – .1 FTE Physical Education Teacher - Sunrise Park Middle School

MA + 15, Step 4, \$6,062.80

Effective Date: 08/28/2023 through 06/07/2024

MOLLY MILLER – .1 FTE School Nurse - District Wide

MA + 45, Step 10, \$8,805.70

Effective Date: 08/28/2023 through 06/07/2024

- MARK MISGEN – .1 FTE Physical Education Teacher - Sunrise Park Middle School
MA + 60, Step 13, \$10,581.00
Effective Date: 08/28/2023 through 06/07/2024
- MICHELE NORCROSS – .2 FTE Instructional Coach - ALC
MA, Step 13, \$17,229.00
Effective Date: 08/28/2023 through 06/07/2024
- ERICA SUCHY – .2 Math Teacher - WBLAHS - North Campus
MA + 60, Step 13, \$9,996.39
Effective Date: 08/28/2023 through 01/24/2024
- **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
- KARA HAYNE – Paraeducator - Normandy Park
Increase in hours, From 9 hours to 21 hours
Effective Date: 10/09/2023
- AMY JO KLEIST – Media Clerk - Sunrise Park Middle School
Increase in hours, From 37.5 hours to 40 hours
Effective Date: 08/28/2023
- ALICIA MAHMOOD – From Nutrition Services - North Campus WBLAHS
To Nutrition Services - Birch Lake Elementary
Increase in hours, From 18.75 hours to 25 hours
Effective Date: 09/25/2023
- ANDREA SEGRAVES – Paraeducator - Oneka Elementary
Increase in hours, From 12 hours to 24 hours
Effective Date: 09/06/2023
- TERESA PALFE – Paraeducator - Sunrise Park Middle School
Increase in hours, From 32.5 hours to 33.75 hours
Effective Date: 09/08/2023
- BRITTNEY SLETTEN – Paraeducator - Sunrise Park Middle School
Increase in hours, From 32.5 hours to 33.75 hours
Effective Date: 09/08/2023
- **CHANGE IN ASSIGNMENT – CERTIFIED STAFF**
- ALICIA ARNAL – School Nurse - North Star Elementary
Decrease in FTE, from 1.0 FTE to .5 FTE
Effective Date: 08/28/2023
- SARAH ATKINS – Science Teacher - WBLAHS - South Campus
Decrease in FTE, from .6 FTE to .8 FTE
Effective Date: 08/28/2023
- **TEMPORARY CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
- STEPHANIE LANNERS – Paraeducator - Oneka Elementary
24 hrs per week changed to 29.5 hrs per week
Effective Date: 2023-2024 School Year
- **TEMPORARY CHANGE IN ASSIGNMENT – CERTIFIED STAFF**
- KRISTI GILE – From Special Education Teacher - Birch Lake Elementary
To Child & Family Advocate - District Wide
Effective Date: 2023-2024 School Year
- **PART-TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
- DAWN BRUESS – Special Education Teacher - Matoska International
Position 0.8 FTE (Leave 0.2 FTE)
Effective Date: 2023-2024 School Year

- **FULL-TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
 - MEGAN CHURCH – Kindergarten Teacher - Willow Lane Elementary
Employed by District 624 since 04/02/2013
Effective Date: 08/28/2023 - 12/01/2023
 - EMILY GALLATIN – 3rd Grade Teacher - Otter Lake Elementary
Employed by District 624 since 08/25/2005
Effective Date: 2023-2024 School Year
 - KELSEY GRONHOVD – Language Arts Teacher - WBLAHS - North Campus
Employed by District 624 since 08/24/2020
Effective Date: 08/28/2023 - 01/24/2024
 - BARBARA HUNT – Math Teacher - WBLAHS - North Campus
Employed by District 624 since 08/21/2017
Effective Date: 08/28/2023 - 01/24/2024
 - STEVEN KEMPENICH – 5th Grade Teacher - Willow Lane Elementary
Employed by District 624 since 08/23/1999
Effective Date: 2023-2024 School Year
 - ANGELA KLEVAN – 1st Grade Teacher - Otter Lake Elementary
Employed by District 624 since 08/26/2010
Effective Date: 2023-2024 School Year
 - ELIZABETH KRATZKE – French Teacher - WBLAHS - North Campus
Employed by District 624 since 08/30/2021
Effective Date: 08/28/2023 - 01/24/2024
 - DAVID MEUWISSEN – Physical Education Teacher - WBLAHS - North Campus
Employed by District 624 since 08/24/1998
Effective Date: 09/12/2023 - 10/11/2023
 - CHRISTINE THOMAS – Science Teacher - Central Middle School
Employed by District 624 since 08/19/2019
Effective Date: 08/28/2023 - 11/24/2023
- **FULL-TIME LEAVE OF ABSENCE – NON-AFFILIATED STAFF**
 - KATHLEEN OLSON – Career Pathways Coordinator - WBLAHS - South Campus
Employed by District 624 since 03/27/2023
Effective Date: 07/25/2023 through 10/17/2023
- **NEW PERSONNEL – NON-AFFILIATED**
 - SARAH ANDRE – Controller - District Center
40 hrs. per wk., \$105,000 annually
Effective Date: 09/27/2023
- **NEW PERSONNEL – CLASSIFIED STAFF**
 - KAREN ADRIAN – NS Assistant - WBLAHS - North Campus
\$17.5 per hr., 18.75 hrs. per wk.
Effective Date: 09/06/2023
 - KAREN ADRIAN – NS Assistant - Willow Lane Elementary
\$17.5 per hr., 18.75 hrs. per wk.
Effective Date: 09/18/2023
 - LEAH BEGGS – Lunchroom/Playground Supervisor - Oneka Elementary
\$19.32 per hr., 12.5 hrs. per wk.
Effective Date: 09/25/2023
 - LEAH BEGGS – OST Program Assistant - Oneka Elementary
\$18.50 per hr., 20 hrs. per wk.

Effective Date: 09/25/2023
MEGAN HARRINGTON – Paraeducator - Central Middle School
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 09/05/2023
KRISTINE HEIDELBERGER – Media Clerk - Lincoln Elementary
\$19.32 per hr., 27.5 hrs. per wk.
Effective Date: 09/05/2023
KRISTEN HOOGE-CHACKA – Paraeducator - WBLAHS- North Campus
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 10/02/2023
ASHLEY HYNES – NS Assistant - Sunrise Park Middle School
\$17.5 per hr., 17.5 hrs. per wk.
Effective Date: 10/02/2023
REENA LINDBLOM – OST Program Assistant - Lakeaires Elementary
\$18.50 per hr., 22.49 hrs. per wk.
Effective Date: 09/08/2023
CHRISTINE JOHNSON – NS Assistant - WBLAHS - North Campus
\$17.5 per hr., 18.75 hrs. per wk.
Effective Date: 10/02/2023
CHRISTINE JOHNSON – OST Program Assistant - Otter Lake Elementary
\$18.50 per hr., 17.49 hrs. per wk.
Effective Date: 10/02/2023
EVELYN LOVAS – Administrative Assistant/Registrar/Records- Sunrise Park
Middle School
\$19.92 per hr., 40 hrs. per wk.
Effective Date: 09/18/2023
KELLY MILLER – Paraeducator - Otter Lake Elementary
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 09/25/2023
SEHAM NABRY – Paraeducator - WBLAHS - North Campus
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 09/12/2023
ANA OLSON – OST Paraeducator - Otter Lake Elementary
\$20.61 per hr., 22.49 hrs. per wk.
Effective Date: 09/18/2023
GLORIANNE OLSON – OST Program Assistant - Matoska International
\$18.50 per hr., 27.49 hrs. per wk.
Effective Date: 09/20/2023
IBTISAM OMAR – OST Program Assistant - Lakeaires Elementary
\$18.50 per hr., 22.49 hrs. per wk.
Effective Date: 09/25/2023
CAITLIN PALMER – OST Program Assistant - Lakeaires Elementary
\$18.50 per hr., 14.99 hrs. per wk.
Effective Date: 09/25/2023
CHARLOTTE PENA – Paraeducator - Sunrise Park Middle School
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 10/03/2023
KIMBERLY ROOT – Lunchroom/Playground Supervisor - Matoska International

\$19.32 per hr., 12.5 hrs. per wk.

Effective Date: 09/11/2023

KIMBERLY ROOT – OST Program Assistant - Matoska International

\$18.50 per hr., 17.5 hrs. per wk.

Effective Date: 09/11/2023

AMAYA RYAN-BAHERIY – OST Program Assistant -Matoska International

\$18.50 per hr., 14.99 hrs. per wk.

Effective Date: 09/11/2023

MARY SCHMIDT – OST Program Assistant - Oneka Elementary

\$18.50 per hr., 14.99 hrs. per wk.

Effective Date: 09/05/2023

BROOKE TERVOLA – OST Program Assistant - North Star Elementary

\$18.50 per hr., 17.49 hrs. per wk.

Effective Date: 09/15/2023

APRIL WAGNER – Lunchroom/Playground Supervisor - Otter Lake Elementary

\$19.32 per hr., 12.5 hrs. per wk.

Effective Date: 09/27/2023

BELINDA WATERBURY – NS Assistant - WBLAHS - South Campus

\$17.5 per hr., 18.75 hrs. per wk.

Effective Date: 09/18/2023

BARBARA WILLIAMS-ANDERSON – OST Program Assistant - Lincoln Elementary

\$18.50 per hr., 17.49 hrs. per wk.

Effective Date: 09/20/2023

KARLA YANKOVEC – OST Program Assistant - Lincoln Elementary

\$18.50 per hr., 17.49 hrs. per wk.

Effective Date: 10/09/2023

➤ **NEW PERSONNEL – CERTIFIED STAFF**

ETHAN WILLIAMS – Music Teacher - Birch Lake Elementary

1.0 FTE BA Step 1 \$14,929.20

Effective Date: 08/28/2023

HEATHER WILDING – School Nurse - North Star & Oneka Elementary

0.8 FTE BA Step 13 \$49,140

Effective Date: 09/25/2023

➤ **TEMPORARY - CLASSIFIED STAFF**

CYNTHIA WORSHAM – Paraeducator - Birch Lake Elementary

\$20.61 per hr., 32.5 hrs. per wk., \$2,813.26

Effective Date: 09/06/2023 through 10/02/2023

➤ **TEMPORARY - CERTIFIED STAFF**

NICHOLAS BERGANTINE – Full Time Building Reserve - WBLAHS - North & South Campus

\$205/per day., 40 hrs per week

Effective Date: 2023-2024

➤ **LONG TERM SUBSTITUTE - CERTIFIED STAFF**

SUSAN HICKS – Speech Language Pathologist - North Star Elementary

0.8 FTE MA+60 Step 13 \$ 26,390.47

Effective Date: 03/04/2024 - 06/07/2024

LISA HOUCHINS – Math Teacher - WBLAHS - North Campus

1.0 FTE MA Step 10 \$14,382.41

Effective Date: 09/27/2023 - 11/20/2023

MARIN JOHNSON – French Teacher - WBLAHS - North Campus

1.0 FTE BA Step 1 \$2,090.32

Effective Date: 08/28/2023 - 01/25/2024

STEPHANIE KLUCCHAR – Kindergarten Teacher - Willow Lane Elementary

1.0 FTE MA+60 Step 8 \$74,397

Effective Date: 08/28/2023 - 01/25/2024

JANEL TOUSSAINT – French Teacher - WBLAHS - South Campus

0.4 FTE MA + 30 Step 13 \$15,955.74

Effective Date: 11/06/2023 - 03/08/2024

- e) Quarterly investment report.

Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.

B. PUBLIC FORUM - Charlie Rogers

C. INFORMATION ITEMS

1. Student Recognition - AP Scholars, National Merit Finalists, and College Board Recognition Award Winners were recognized and congratulated by Dr. Kazmierczak for earning state and national recognition.
2. Superintendent's Report - Arianna Vann-Cook spoke about last week's homecoming festivities. She also mentioned national school lunch week and upcoming sporting events. Dr. Kazmierczak spoke about hands-on lessons for our students in observance of Indigenous Peoples Day, and White Bear Lake Area High School - South Campus being named a Silver member of the 2023 Advanced Placement School Honor Roll. He also gave information about the virtual Substance Abuse Awareness & Naloxone workshop offered to the community on October 24, and employment opportunities with WBLAS. He ended with information about the newly renovated Price Field.

D. DISCUSSION ITEMS

1. First Reading of School Board Policies a) 412, Expense Reimbursement; b) 496, Faculty and Staff Dress and Appearance; c) 497, Nepotism; d) 521, Student Disability Nondiscrimination; and e) 807, Health and Safety. The policies listed above will be on the November 13, 2023 agenda or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Beloyed moved and Streiff Oji seconded to approve the action on Bid for South Campus Mechanical and Accessibility (LTFM) Package in the total amount of \$12,561,067. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays. Motion carried.***
2. Daniels moved and Beloyed seconded to approve the action on Bid for Central Middle School Technology Update Package in the amount of \$272,325.40. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays. Motion carried.***
3. Daniels moved and Streiff Oji seconded to approve the action on 2024 Medical and Dental Insurance Rates. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays. Motion carried.***

4. Arcand moved and Beloyed seconded to approve the action on Property Purchase Agreement. **If needed, the purchase agreement may be discussed in closed session pursuant to Minn. Stat. 13D.05, subd. 3(c) to consider an offer to purchase property identified as PID #143022130035, located in the City of White Bear Lake, Ramsey County, State of Minnesota prior to tonight's vote.*
Roll call vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays. Motion carried.

F. BOARD FORUM

- G. ADJOURNMENT** - Arcand moved and Daniels seconded to adjourn the meeting at 6:01 p.m. **Voice vote: Ayes, Newmaster, Streiff Oji, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**

Submitted by: Margaret Newmaster, acting clerk