
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING
MONDAY, NOVEMBER 6, 2023

The Millville Area School Board held their regular meeting on Monday, November 6, 2023 in the Millville Jr./Sr. High School Library beginning 7:00 pm.

1. ROLL CALL

The following Board members answered roll call: William Berger, Susan Farr, Greg Hemsarth, Gena Maize, Heather Mausteller, and Susan Myers.

Also present were Joseph Rasmus, Whitney Holloway, Dee Davis, Edward Sanders, Alexa Longacre, Matthew McWilliams, Dyson Savage and Chelsea Rosenberger.

2. GUEST RECOGNITION AND COMMENTS

Guests Nicole Allbeck, Emily Bloom, Gwen Utt, Klohe Faatz, Wendy Faatz, Kayleen Jenkins, Andrew Hemsarth, Amanda DelVechhio, and Christopher Sassaman all signed the register but did not request to speak.

3. SUPERINTENDENT REPORT

School Safety

- Mr. Rasmus began by sharing about some upcoming presentations the district would be making on the Safe2Say platform in order to review the program and how students/parents share concerns on the platform. He further explained that this program is handled through the Attorney General's Office and that they are very responsive, including making sure that the district administrative team is responsive to all concerns.
- Mr. Rasmus shared with the Board that the district would be holding another all hazards drill during the month of November. He explained that the administrative team was afforded with feedback from high school students of the need to have a drill based on an active shooter drill scenario. This time, Mr. Rasmus stated, the date and time of the drill would be announced to faculty and staff in advance and that conversations to gain more feedback would happen with students afterwards.
- Finally, Mr. Rasmus reviewed the agenda item for the Board's consideration that evening with policies prioritized for the needs of the school district and community. Additionally, he shared that there would be a Policy Committee meeting on November 16, 2023 at 6:30 pm to review a Technology Policy as well as a Time Clock Procedures policy.

Infrastructure Updates

- Mr. Rasmus explained that from the PCCD Grant money still forthcoming, the administrative team was looking to complete the following projects: more door proximity access points, crash bars, replacement doors, outside speakers, door prop alarms, Elementary fencing, and safety signage. While completing emergency drills, it was discovered that there are issues hearing announcements outside the buildings. Also, there is a need to purchase and install more door prop alarms on additional doors for full effectiveness districtwide. Finally, the Elementary Fencing project would include getting bids for the project before moving forward.

Technology Updates

- Mr. Rasmus shared that the district recently saw the installation of brand new servers, and through the process, they realized there was an extra server purchased which will be useful in emergency situations.

- Then, Mr. Rasmus explained that the district's Server Maintenance Agreement was being reviewed by the consultants from the CSIU as we are in a contract with a different vendor. If the district were able to discontinue our contract with our current vendor, then the CSIU could put in a VPN service to help maintain the servers along with Mr. Savage. In conclusion, Mr. Ramus stated that if the district cannot break the contract, then we will have to revisit the previously postponed service agreement.

4. APPROVAL OF BOARD MINUTES

4.1 Board Meeting Minutes 10.23.23

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the Millville Area School District October 23, 2023 Board meeting minutes. The motion carried by voice vote. 6 Yea; 0 Nay; 2 Absent

5. BUDGET AND FINANCE

5.1 Business Manager Report

- Mrs. Holloway had previously submitted her report but added a note about letters being sent to taxpayers who were on a payment plan or with whom the district had not yet received payment.

5.2 Expenditures

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board is needed to consider and approve the November 6, 2023 general expenditures in the amount of \$402,466.38.

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

6. POLICIES

6.1 First Reading MASD Board Policies

A motion by Heather Mausteller and seconded by Susan Farr that the Millville Area School Board consider and approve the first readings of the revised MASD Board Policies as presented.

- **6.1 A** - Policy 204: Attendance
- **6.1 B** - Policy 218: Student Discipline
- **6.1 C** - Policy 218.1: Weapons
- **6.1 D** - Policy 218.2: Terroristic Threats
- **6.1 E** - Policy 227: Controlled Substances/Paraphernalia
- **6.1 F** - Policy 233: Suspension and Expulsion
- **6.1 G** - Policy 249: Bullying/Cyberbullying
- **6.1 H** - Policy 251: Students Experiencing Homelessness, Foster Care and Other Educational Instability

Mr. Hemsarth asked if these policies deviated at all from the PSBA recommendations. Mr. Rasmus answered that they were strictly from the PSBA recommendations.

- The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

7. CURRICULUM/EDUCATIONAL ITEMS

7.1 Secondary Curricular Excursions

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the curricular excursions as presented.

- November 11, 2023 - Veterans Day Parade - Mrs. Sweeney
- November 13, 2023 - County Band Auditions - Mrs. Sweeney
- November 19, 2023 - District Band/Orchestra Auditions - Mrs. Sweeney

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

8. BUILDINGS AND GROUNDS

8.1 Building Use Approval - 12.18.23

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve Cub Scout Pack 247 using the High School Cafeteria to host their Holiday Party on December 18, 2023, pending receipt of \$100 refundable deposit as per Administrative Regulation AR 707-AR-3. Certificate of Liability Insurance on file.

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

9. PERSONNEL AND ACTIVITIES

9.1 Superintendent Contract

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board approve a five-year contract with JOSEPH RASMUS to undertake the role and responsibilities of the Superintendent of Schools whereby he will receive 2% annual salary increases for the 2024-25, 2025-26, 2026-27, 2027-28, and 2028-29 school years effective July 1, 2024 through June 30, 2029.

- Ms. Maize voiced her desire to modify some of this action.
- Mrs. Myers answered that all personnel concerns must be handled in an Executive Session.
- Ms. Maize then called an Executive Session for the Board to discuss this personnel concern.

The Board entered into a private Executive Session at 7:20 pm. After the discussion, the Board resumed the regular meeting at 7:34 pm.

Once the meeting resumed, the motion carried by roll call vote. 5 Yes; 1 No (G. Maize); 2 Absent

9.2 Professional Personnel

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the professional personnel recommendations as presented.

Special Education Teacher

- **9.2 A** - Appoint KLOHE FAATZ, as a Special Education Teacher, at Bachelor's Step 2 with a salary of \$56,377 to start the 2023-2024 school year.

Mentor

- **9.2 B** - Approve KELLY MYERS as teacher mentor to new teacher KLOHE FAATZ from November 6, 2023 to November 6, 2024.

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

9.3 Homebound Instruction

A motion by Greg Hemsarth and seconded by Susan Myers that the Millville Area School Board approve homebound instruction for an Eighth Grade student with LAURA KOONS as the instructor at the rate of \$25.00 per hour.

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

9.4 Support Personnel

A motion by Susan Myers and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the support personnel recommendations as presented.

Support Personnel

- **9.4 A - Tania Drobny** - Appoint as a Paraprofessional at the rate of \$12.00 per hour.

Retirement

- **9.4 B - Cheryl Musselman** - Accept the notice of retirement as Payroll/Benefits/Substitute Caller, effective January 26, 2024.

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

9.5 Co-Curricular Personnel

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the Co-Curricular Personnel recommendations as presented.

Coaching Personnel

- o **9.5 A** - Accept the notice of resignation from SARAH HESS as Cheerleading Head Coach, effective November 3, 2023.

Security Personnel

- o **9.5 B** - Approve appointing GEORGE LAUBACH and REGINA SAVAGE, as Security Personnel, for the 2023-2024 school year, clearances on file.

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

9.6 CSIU Guest Teacher Substitute

A motion by Greg Hemsarth and seconded by Susan Farr that the Millville Area School Board consider and approve STEPHANIE RUSSELL as a CSIU Guest Teacher Substitute for the 2023-2024 school year, clearances on file.

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

9.7 Transportation Driver Approval

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve Rhinard Transportation driver, PAMELA PEARSON and MELISSA STINER, pending receipt of all clearances and necessary documentation.

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

9.8 School Employee Transportation Driver

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve ASHLEY ZERBY and MARGUERITE CHARMURIS, as a school employee transportation driver of school vehicles, pending receipt of all clearances and necessary documentation.

The motion carried by roll call vote. 6 Yes; 0 No; 2 Absent

10. ADJOURNMENT

A motion by Heather Mausteller and seconded by Greg Hemsarth to adjourn the meeting. The meeting adjourned at 7:44 p.m.

Chelsea Rosenberger
Assistant Board Secretary