

## St. Gabriel the Archangel Church

### Approved Parish Council Minutes

June 1, 2023

**Members Present:** Fr. Jason Harris, Deacon Stephen Bowling, Linda Lenhart (June 2023), Dennis Comella (June 2024), Stephanie Oliver (June 2023), Kevin Abell (June 2022), Evie Yaden (June 2021)

**Members Absent:** Fr. Jithin, Deacon Mike Fitzmayer, Dawn Roseberry (June 2022), Rachel Fitzmayer (June 2024),

**Opening Prayer:** Fr. Jason Harris

April meeting minutes were approved by Dennis Comella, 2<sup>nd</sup> motion Deacon Stephen Bowling.

#### Questions/Concerns/Comments

- The Eucharistic Minister training had good participation. Some could not make the meeting. Another meeting will be scheduled. There have been no concerns regarding bringing the cup back. Fr. Jason will not bring the cup back to school Masses until October. Due to covid, the 5<sup>th</sup> grade on up have not experienced taking from the cup.
- A survey was taken from parents, some teachers may have left based on these results. The surveys were anonymous. Fr. Jason does not want to take over for his directors. He backs them up, and brings help if needed. The administration team has awesome ideas as far as moving our school forward.
- Teacher departure- Fr. Jason believes expectations have changed and some aren't ready to give more.
- Home for Fr. Jithin – we are waiting to hear from Greg Thielmeier to see if his family member will sell their patio home to the Archdiocese.
- School door hardware - Key 1 will be used for all classroom doors. (Same key will open all classrooms.)
- Reminder needs to go out to parents regarding Bingo workers.
- Fr. Jason would like to continue not passing the basket for weekly collections. He would like parishioners and visitors to use the QR code.
- Endowment funds are supposed to be through the Archdiocese, but ours existed before the rule. We would stop if the step fail happens. We manage ours with an investment company. We take 5% per year.

#### New Business

- Fr. Jason, from the global standpoint, states that things have gotten chaotic since he's been here.
- Use of the word "bullying" – there is some level in every school, and it's here too. Fr. Jason doesn't see it at the level some of the parents do. That word comes up on surveys, Facebook, every conversation.
  - Thoughts – some parents have told their children that some things they have said to other kids is not bullying.
  - "teasing" and "joking around" – could be on social media. That's not always at school.
- Teachers/Parents have been bringing Fr. Jason bullying issues. They don't feel supported by him. Fr. stated they did not bring this to his attention until May. Fr. was asked tonight if there was a definition of bullying in the school hand book, and if not, it could possibly help. He said he would have to review the handbook to say for sure.
- Fr. Jason stated; "Any person, any time, any issue. Have I not created the right atmosphere for people to come to me?"
- Questions/Comments on this topic.
  - Are these people ax grinding, or are they getting together on the same issue?
  - Suggestion was given to Fr. Jason to perhaps go to the teacher's lounge to eat with them.
  - Are parents going through Laura Krill and Jennifer Schultz first? Usually
  - Parents/Teachers reminded to go to Fr. Jason if there is an issue.

- Do you have many people come to you? Not as many as complaints.
  - Survey shows people are either very happy or very angry with us.
  - Problems are taken to Facebook and social media, not to Fr. Jason.
- 7th grade parent meeting was held. 8 parents wanted an open forum. Fr. Jason chose not to do that ,and held it in the church.
  - Sam Kinnard is doing the new carpet install.

#### **Reviewed Facilities Update:**

- As the school year winds down, the facilities work ramps up! Our facilities team makes the most of the 10-week summer break to complete renovation projects, routine preventative maintenance and cleaning, while still serving our Preschool, Summer Campers and the Parish Office Staff who work and operate year-round. This year, we will continue with existing renovations, and a few new ones. When the students return in August, the building will have a fresh face in several areas.
- **Renovations/Repairs:**
- Classroom Refresh: Seven more classrooms will get epoxy flooring and a new paint job in Grades 1, 2 and 4. Epoxy flooring will also be installed in the fourth-floor hallway.
- STEM Lab: The STEM lab is getting upgrades to accommodate makerspace and engineering projects. We will be replacing some of the traditional desktop computers and desks to install modular furniture and technology for group robotics and design work. The broadcast equipment will be set up in this space and the daily broadcast will resume next school year.
- Multi-Purpose Building Refresh: Our gymnasium hosts many sports activities throughout the year, along with events, summer camp and physical education classes. We want the gym to be welcoming to visitors and parish families alike. Over the next nine months, we will update the gymnasium with new bleachers, wall pads, retractable window curtains and a flag. We would like to replace our scorer table with an electronic one. If you know of a company willing to sponsor the cost of this piece of equipment, please reach out to Amanda Wolz at awolz@stgabriel.net
- HVAC Pump Replacement: A major capital project will take place in August. Three HVAC system and reduce heating, air and water usage costs in the long term.
- Painting: The preschool and junior high classrooms, along with the gym upper hallway, will get a fresh coat of paint.
- As always, unexpected building issues, vendor and supply delays could move some completion dates.
- Preventative Maintenance and Repair:
- Floor Cleaning: All VCT floors in the school, parish office and MPB will be stripped and waxed. The epoxy floors will receive a cleaning treatment as well.
- Classroom Maintenance: Teachers will submit requests for repair, and we will complete those throughout the summer. Then, our cleaning contractor will come in at the beginning of August to do a deep clean of each classroom.
- Air Filters: Air Filters are changed in every area of the campus, including the registers in all classrooms.
- Lighting: All lighting is being gradually converted to warm white LED light. This project began last summer.
- Whiteboards: We expect to replace at least one whiteboard in each class – Grades 1, 2 and 4.
- How Can You Help: Throughout the summer, furniture is moved out of spaces so that floors can be waxed, and then the furniture is moved back in the space. A crew of four to five people can get the daily work done in an hour. We could use your help as our facilities team is a team of four.
- Two weeks prior to the start of school, there is a flurry of activity and maintenance requests. We could use help from teens and high school volunteers, along with parents, to assist us in assisting school faculty and staff. Desk and chairs need to be moved to rooms based upon class count, books need to be delivered to classrooms, furniture built, supplies delivered to various locations and endless amounts of cardboard broken down and taken out.
- Many hands make light work. Email Amanda Wolz at awolz@stgabriel.net if you are willing to help.
- Teens and high schoolers earn service hours for this kind of work.

- We have completed several renovations and improvement projects over the last year. Hopefully you've seen our cafeteria and classroom enhancements (Grades 5-6). We have also battled some emergency situations that could have impeded the ability for our campus to operate – from underground water line leaks to frozen pipes, and HVAC units going out.
- Thanks to the quick response from our facilities team, we have been able to operate seamlessly. Our team of four includes:
  - Randy Maynard – Maintenance Technician
  - Freeman Parker – Maintenance & Custodial Tech
  - Julieta Gracia-Manjarraz – Day Porter Custodial Tech
  - Amanda Wolz – Director of Operations
- Please email me at awolz@stgabriel.net if you have questions or if you are interested in volunteering your time on some of these projects this summer.
- Amanda Wolz, Director of Operations

**Reviewed St. Gabriel Capital Projects:**

[https://drive.google.com/file/d/1K3m6Wsz0wM7A4DVp6r0q\\_IAPaIokV-15/view?usp=drive\\_link](https://drive.google.com/file/d/1K3m6Wsz0wM7A4DVp6r0q_IAPaIokV-15/view?usp=drive_link)

**School Staffing Update:**

*Not returning:*

Jenee Chamberlain (3rd grade teacher)  
 Kelly Roos (7th/8th grade teacher)  
 Melissa Schindler (K teacher)  
 Sydney Skanes (1st grade teacher)  
 Nicole Zoglmann (5th/6th grade science teacher)  
 Pamela Mundt (2nd grade assistant)  
 Chelsie Weaver (2nd grade assistant)  
 Joan Whitlock (2nd grade assistant)

*Moving*

Vicki Hall is moving to 1-Dyar assistant  
 Lisa Rohleder is moving to Sydney Skanes's old room

*New hires*

Samantha Stallings (1st grade teacher)  
 Hannah Combs (K teacher)  
 Erika Jiminez (2nd grade assistant)  
 Open 3rd grade teacher  
 7/8 LA teacher  
 5/6 science teacher  
 2nd grade P/T assistant  
 K assistant

**Reviewed Budget:**

- Income Statement 07/2023 thru 06/2024

[https://drive.google.com/file/d/1zUcdC4t1q\\_9EPki-pSCz8JhzqhlMyU-L/view?usp=sharing](https://drive.google.com/file/d/1zUcdC4t1q_9EPki-pSCz8JhzqhlMyU-L/view?usp=sharing)

- Budget Transfers Fiscal Year 2023-2024

[https://drive.google.com/file/d/1MqG9i3sKSXIYdonaR7VAkqs5pN7Qrud5/view?usp=drive\\_link](https://drive.google.com/file/d/1MqG9i3sKSXIYdonaR7VAkqs5pN7Qrud5/view?usp=drive_link)

Closing Prayer – Fr. Jason

Next Meeting – August 3, 2023

Submitted by: Linda Lenhart, Parish Council Secretary

