



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

District English Learner Advisory Committee (DELAC) Meeting

Date: 10/16/2023

Time: 5-6:30pm PT

Location: <https://us02web.zoom.us/j/86543766764?pwd=Z0tYR3Y3VUdTS2NFTXNxR2xFdFQ4UT09>

I. Welcome-Call to Order

Sandra Garcia called the meeting to order 5:08pm

She welcomed all and the purpose of the meeting.

She shared that many of them were either recommended/nominated by the Principals.

She also welcomed returning members.

Attendance:

Sandra Garcia – Director State & Federal

Lupe Ruvalcaba – Coordinator State & Federal

Carmelina Bautista (Interpreter)

Apolonia Salinas, Adelante I

Mr. Jose Cortez, Adelante II (Principal)

Brenda Andrade, Aptitud

Lilliana Bailon, Cassell

Alma Castillo, Cassell

Isabel Galinda, Cassell

Yadara Hernandez, Chavez

Sang Dang, Chavez

Nancy Carrizalez, Cureton

Nancy Barraza, Hubbard

Maria Del Rocio Delgado, Linda Vista

Laura Vasquez, LUCHA

Monica Rico, Lyndale

Tulia Mata, Lyndale

Hieu Vu, McCollam

Sandra Arteaga Ayala, Meyer

Rocio Garcia, Ocala

Rosita Adriana Santiago Ruiz, Painter

Ana Padilla-Lopez, Renaissance at Fischer

Karla Ramirez, Renaissance at Fischer

Leydes Vasquez, Renaissance at Mathson

Edith Gutierrez, Renaissance at Mathson

Hilaria Bauer, Ph.D., Superintendent

Board of Trustees: Minh Pham, President , Corina Herrera-Loera, Vice-President
Andrés Quintero, Clerk · Andrea Flores Shelton, Member · Linda Chavez, Member

Elizabeth Mendez, Russo McEntee
Marisol Lopez, Ryan
Maria Chavez, San Antonio
Karin Caceres, Sheppard

II. Approval of Agenda

Sandra reviewed the agenda items for the meeting
She also went over the requirement, roles & responsibilities of the committee.

III. Roles and Responsibilities Info

Roles & Responsibilities

Requirements: Each California public school district with 51 or more English learners must form a District English Learner Advisory Committee (DELAC) unless the district designates for this purpose a subcommittee of an existing districtwide advisory committee.

The DELAC shall advise on at least the following tasks:

Development of a district plan for education programs and services for English learners. The district master plan will take into consideration the school site master plans.

Conducting of a district wide needs assessment on a school-by-school basis.

Establishment of district program, goals, and objectives for programs and services for English learners.

Review and comment on the school district reclassification procedures.

Review and comment on the written notifications required to be sent to parents and guardians.

The DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP).

VI. DELAC Calendar of Meetings Info/ Discussion

Virtual vs. in person, would like to get your thoughts?

Meetings are always 5pm-6:30pm.

It was an even split with representatives wanting the meeting to be in zoom/In person.

Some concerns expressed. If we only do in person, we might leave people behind.

Sandra shared that It is difficult to to do hybrid

Sandra shared that we offer child care and food.

Recommendation-to have the meeting in person for the November meeting.

V. Focus for 2023-2024 School Year

Sandra shared the District Focus-2023-2024

ARUSD District Priorities

1. Whole Child & Whole Family Development
2. Early & Expanded Learning
3. Multicultural & Multilingual Education

LCAP Goals

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Provide a rigorous, challenging, and innovative instructional program
Provide additional support for English Learners
Provide students and families a safe, welcoming and caring environment
Engage stakeholders in meaningful ways

VI. Review/Revise DELAC Bylaws Info Sandra Garcia

Review DELAC Bylaws

Sandra shared that the DELAC held a set of Bylaws. She informed the group if there needed to be any Discussion and or any clarification. If there are changes to consider – need to review, discuss and approve at next meeting.

Note-add 2 year term

VII. Review DELAC Election Process Info Sandra Garcia

Review DELAC Election Process

Sandra shared that at the next meeting we needed to Elect officers.

She shared with all the Election process along with the roles each of these officers would entail. Currently there is a Chairperson-Araceli Ortiz from Joseph George.

VACACANT- Vice-Chairperson

VACANT- Secretary

We will be Nominating individuals throughout the month of November. If interested you can self nominate yourself and email Sandra Garcia at Sandra.garcia@arusd.org & Voting at the November meeting

Question: What if our student is already reclassified?

Answer: Yes, It is ok, you can still participate

VIII. Robert's Rules of Order Training Info Sandra Garcia

<https://www.youtube.com/watch?v=5fc7hEqTPGE>

Used since 1876-Robert

1st-is you need to have by-laws-blue print. Rules.

Groups purpose-and how you facilitate your group.

2nd-Must have quorum so we need to ensure folks are present to vote especially if there are important things to vote on for the district.

3rd-making motions (to vote)

4-most groups require majority vote

5-adjourment

Questions:

How do you know if you are English Language Learner.?

At beginning of enrollment-answer x questions. Then they will be placed as an ELL student

Then will need to get an assessment, then based on where they place they will be

ELPAC-test that they will take-toward reclassification, and we will have a speaker to explain more about this process.

VIII. Announcements Info

All 6:15 p.m. Parent University:

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Saturday, October 21
9 am- 1:30 pm
San Antonio Elementary

Questions:

Title I funds: what are they for

Answer: to serve our Low income families, provide resources.

Title 3 Funds: what are they for?

Answer: to serve our ELL students, provide resources

Karla Ramirez-first motion (Ren @ Fischer) to adjourn the meeting

Elizabeth Mendez (Russo McEntee) 2nd motion to adjourn the meeting.

All in favor- Meeting adjourned at 6:30pm

Next meeting November 13, 2023

Hilaria Bauer, Ph.D., Superintendent

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