

# **MINUTES**

## **AD-HOC COMMUNITY CENTER COMMITTEE**

**Thursday, November 9, 2023 – 7:00 p.m.**

**at the Public Safety Building**

**Item 1. Call to Order - 7:04 pm**

**Item 2. Attendance & Introductions - Patrick O'Reilly, Amelia Dow, Dennis Meehan, Liz Stanford, Gwen Simmons & Alex Marshall**

**Liaisons - Bill Donovan, Karin Shupe & Todd Souza**

**Item 3. Approval of October 26, 2023 Minutes - Motioned by Dennis and Seconded by Amelia. Approved 5-0**

**Item 4. Public Comment - Comment was made**

**Item 5. UTILE**

- a. Schedule Review - Discussion around use of the 11/20 meeting and the December 7th Activities Charette being held at the HUB. 2:00 - 3:30 pm and 5:00 pm - 7:00 pm. UTILE and SCS staff will also be visiting the Middle and High School on that day to gather input from students. The main purpose of this Charette is to get input from the Community on what activities they would like to see be held at a potential Community Center. This is designed to help develop a spacing program that best represents the wishes of the Community.**
- b. Library Program Summary - UTILE, Ad-Hoc Committee Chair and SCS Staff met with Library leadership to discuss program space within both facilities and what areas/spaces should fall to which organization, to best meet both organizations goals and objectives.**

- c. **Alternative Local Providers - Reviewed local service providers that may be affected by the construction of a Center. Discussion was also had about partnership and different ways to collaborate.**
  
- d. **Draft Building Program, Revised Activity/Program Sheets & Membership Models - Reviewed draft spaces based on data received to date, as well as deliverables to be expected throughout the process and at the end. Discussion was had about space types and their direct revenue potential.**
  
- e. **Site Scoring Matrix - UTILE shared their Site Scoring Matrix, asked for feedback and clarification on evaluation criteria. Discussion was had on increasing the score ranking for parcels closer to the Municipal Campus to aid in targeting the Middle and High School population.**
  
- f. **Next Steps - Prepare for the December 7th Activities Charette. The Ad-Hoc Committee agreed on December 9th to schedule and visit local Community Centers for educational purposes.**

**Item 6. Set next agenda items - UTILE to set the agenda through the chair.**

**Item 7. Adjourn - 9:00 am**