

## NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that AVON COMMUNITY SCHOOL CORPORATION (“School”) is requesting proposals from qualified contractors to provide supplies and services for k-12 beverage products (“Services”).

**The proposals will be received until December 7, 2023, at 3:00 p.m. (EST)** Proposals must be delivered to Dr. Michael Sullivan, AVON COMMUNITY SCHOOL CORPORATION, 7203 East U.S. Highway 36, Avon, IN 46123 and copy to [MDSullivan@avon-schools.org](mailto:MDSullivan@avon-schools.org) All proposals received after that time will not be considered and returned to that submitter.

All work and services for each project shall be performed under one or more contracts with the School. Respondents must submit a financial statement, statement of experience, proposed plan or plans for performing the work, and the resources, labor, technology, materials, supplies, and equipment Respondent has available for the performance of the work.

Discussions may be conducted with, and best and final offers obtained from, responsible offerors submitting proposals determined to be reasonably susceptible of being selected for award. Following evaluation of best and final offers, School may select for final contract negotiations/execution the offers which are most advantageous to School, considering price and the evaluation factors in the Request for Proposals (“RFP”). Contracts may be made with more than one offeror whose proposals are determined to be advantageous to School, taking into consideration price and other evaluation factors set forth in the Request for Proposals (RFP).

The RFP is on file at School’s principal office and may also be accessed via <https://www.avon-schools.org/> All offerors must comply with the requirements of federal and state laws applicable to School and as outlined in the RFP. Offerors must also be able to meet all requirements found in applicable federal and state purchasing, beverage, and contract statutes and regulations.

Prior to approval and execution of School’s contracts, the responsible offeror who submits proposals determined to be reasonably susceptible of being selected for award must furnish satisfactory evidence showing evidence of financial responsibility, and it can faithfully perform the contract obligations.

School expects to award the contract(s) for the Services at its December 11, 2023 Board meeting to the responsible offeror(s) whose proposal is determined in writing to be the most advantageous to School, taking into consideration price and the other evaluation factors set forth in the RFP. School reserves the right to hold proposals, including any alternates, for up to 60 days from the date of the opening. School reserves in its sole discretion the right to cancel the solicitation, reject any and all proposals in whole or part, delay the opening, ask for new proposals, is not obligated to accept the lowest or any other proposal, and may waive any irregularities, discrepancies, omissions, variances or informalities in the request for proposal procedure.

Questions regarding the Services or requests for fair and equal treatment, can be directed in writing to Dr. Michael Sullivan, AVON COMMUNITY SCHOOL CORPORATION, 7203 East U.S. Highway 36, Avon, IN 46123 and copy to [MDSullivan@avon-schools.org](mailto:MDSullivan@avon-schools.org)

**\*\*Publish on School website by November 23, publish in local newspaper on November 23 & 30, and distribute to anyone interested\*\***