



## Big Woods PTO Meeting Minutes

Sept. 11, 2023

### Introductions/ Welcome new members!

**Principal Report** – Jesse - Last week was A+. All went well. Everything is ahead of schedule compared to years past. Kids are having fun on the playground, the zipline is a hit and going well. Walking supervisors have had their timing adjusted to account for staffing needs. An email with a map and times have been sent out with an updated schedule.

### General PTO housekeeping- Trina

- Our organization
- Member list info
- PTO calendar of events
- Committee sign up
- How voting works - **10 board members elected to vote. All members are included to give input**
- Background checks - **Please make sure to have background checks in asap so you are able to participate in volunteer activities.**
- Facebook pages - Big Woods PTO & Big Woods PTO Members - **If you aren't in the private member group, friend Trina on Facebook so she can get you added.**

### Board Report

#### Treasurer Report – Rebecca

- Budget update - **Touch base with Rebecca to view the budget. Committee leads should touch base to find out budget amounts for their event.**
- Zeffy - **No charges to use. If anyone has used this, do you have feedback on how it works? There have been some users already for sock sales and a donation.**

#### Back to School Orientation follow up – Trina

Thank you to everyone that staffed the orientation table and helped with setup or clean up!

**First Day School Supplies follow up** - Trina - **Should we sign again to use this service. The other elementary buildings and the primary also use this service. We haven't heard of any issues.**

There were about 150 boxes ordered for this school year. We get \$5 per box. We'll include something on how the PTO receives money for boxes ordered with next year's advertising.

### **2023-24 Fundraiser 10/4-10/12**– Tami and Jesse A.

- Goal of \$50,000!
- Right now we have the reason we are raising money as: to support the education of Big Woods Students and add on to the playground
- Not marking laps but adding more FUN to the fun run! Does anyone have any inflatable adult costumes that could be used?
- Will need volunteers each day for prize distribution - watch for sign up to come out

**-Kickoff is 10/4 and the run is Thursday 10/12. We're looking for inflatable costumes to borrow for the day of the race. We'll need volunteers to help distribute prizes leading up to the run and shortly after.**

### **Family Art Night 10/6 - Rachel**

- We will need as many PTO members as possible at this event. Please mark your calendar.- **"Reach for the Stars" theme. We'll have a hand drawing and star art to have displayed in the cafeteria after the event. We'll need many volunteers to help make this another successful night. Last year we had about 300 students. Concessions will be available.**

**Big Woods Garden** – Amy -Sunflowers are coming up. Pumpkins may or may not be up in time. Still watching to see how they do. Some teachers really use the garden area.

### **Culver's Nights**

- We have a Culver's Dining Night this week (9/13) that we still need to cover volunteer shifts for! - **This is another great fundraising night for us and we need many volunteers to help. It's a ton of fun and very easy to do just running orders. They are great to work with (and often get a coupon for free ice cream afterwards 😊)**

### **Grandparents' Week 10/23-25 & 27**

- Not a PTO event but we help with volunteers and usually sell socks - **A sign up link will be sent out to assist with the lunch. This is not a PTO event but we help out to keep things moving**

### **Conference Meals 10/26 - Nicole & Christina**

### **Harvest Party - Nicole**

- Need date from school yet - **10/27 is the date for the 1st & 2nd grade Harvest parties. We will need new face paint and tattoos to replenish what's been used. Nicole will review to start getting items ordered.**

**Happy Birthday month to:** Jessica Chamberlain, Kristina, Tami, Teresa

**Open comments/suggestions/questions**

**Next meeting is Oct. 2nd**

**Adjourn**

Members Present: Trina, Rebecca, Amy, Teresa, Ashly L, Jessica B, Linda, Nicole S, Amber H, Kristina, Alyssa, Christine, Tami, Christa, Jesse, Rachel

Virtual: Christina, Tara

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This meeting will be held in the Big Woods Media Center.

*Culvers Night 9/13*  
*Custodial workers recognition day 10/2*  
***PTO Meeting 10/2***  
*Fundraiser 10/4-10/12 with the kickoff event on the first day and the final event on the last day*  
*Family Activity/Art Night 10/6*  
*Grandparents Week 10/23-25 & 10/27*  
*Fall Conference Meals 10/26*  
*Harvest Party TBD – 10/27*

***PTO Meeting 11/13***  
*Culvers Night 11/15*  
*Garage Sale 12/8*  
***PTO Meeting 12/11***  
*Garage Sale Shopping Day 12/15*  
***PTO Meeting 1/8***  
*Culvers Night 1/10*  
*Family Bingo Night 1/26*  
***PTO Meeting 2/12***  
*Culvers Night 2/14*  
*Talent Expo 2/1*

*Spring Conference Meals 2/1*  
***PTO Meeting 3/11***  
*Culvers Night 3/13*  
***PTO Meeting 4/8***  
*Culvers Night 4/10*  
*Admin. Professionals Day 4/24*  
*School Principal day 5/1*  
*Staff/Teacher apprec. week 5/6-10*  
***PTO Meeting 5/13***  
*Culvers Night 5/15*  
*Big Woods PTO Bash TBD 5/17?*