



## **RISD #21-51**

### **Roof Repairs**

Issue Date: 2/12/2022

Questions Deadline: 3/15/2022 10:00 AM (CT)

Response Deadline: 3/15/2022 10:00 AM (CT)

### **Contact Information**

Contact: Pedro Alaniz  
Address: 608 North Garcia Street  
P.O. Box 187  
Roma, TX 78584  
Phone: (956) 849-1377  
Email: [palaniz@romaisd.com](mailto:palaniz@romaisd.com)

## Event Information

Number: RISD #21-51  
Title: Roof Repairs  
Type: Request for Proposal  
Issue Date: 2/12/2022  
Question Deadline: 3/15/2022 10:00 AM (CT)  
Response Deadline: 3/15/2022 10:00 AM (CT)  
Notes:

### REQUEST FOR PROPOSAL

Roma Independent School District invites you to submit a Proposal for:

Roof Repairs

RISD #21-51 Roof Repairs

Response must be delivered by: March 15, 2022 at 10:00 am  
CST

Response must be delivered to: Roma Independent School  
District

Attn: Pedro O. Alaniz, Chief Financial  
Officer

608 N. Garcia St., Roma, TX 78584

Estimated Contract Period: April 1, 2022 to March 31, 2023

Vendors must login to register, view specifications, and submit their response at the following link: <https://risd.ionwave.net>.

For further information, please submit questions via the Ionwave or email to: Jose E. Rodriguez, Operations Director, at [jerodriguez@romaisd.com](mailto:jerodriguez@romaisd.com).

If hand delivering sealed proposals, please include bid number RISD #21-51 Roof Repairs.

The District will evaluate each bid received and make award(s) based on the criteria enumerated in Texas Education Code 44.031(b).

Roma Independent School District reserves the right to reject any and all proposals and to accept the proposal the District considers most advantageous.

## PART I: GENERAL INFORMATION

RISD #21-51 Roof Repairs.

## **PURPOSE:**

Roma ISD is looking for proposals to repair roof leaks at Roma Middle School and RT Barrera Elementary. A walkthrough of the two schools will be required to identify the problematic areas of the building. Proposals are to be submitted addressing the leaking issues that were observed during the walkthrough. Please include in the proposal the proposed services that will be provided and the cost for each of the two projects. Please contact Mr. Jose Edgar Rodriguez to schedule a walkthrough of the buildings.

## **BACKGROUND INFORMATION:**

The District provides a full range of educational services appropriate to grade levels Pre-K through 12. These include regular and enriched academic education, special education for students with disabilities, gifted and talented classes and many individualized programs, such as specialized instruction for at-risk students and those with limited English proficiency. These basic programs are supplemented by a wide variety of offerings in career and technology, fine arts, and athletics. The District encompasses approximately 490 square miles in western Starr County along the U.S. Mexico border. The District has projected enrollment of 5,900 students for the 2021-2022 school year. All campuses are fully accredited by the TEA. The District tailors its instructional programs to enrich and expand student learning and exposure to the tenets of responsible citizenship. District leaders believe this philosophy is instrumental in keeping the completion rate high and the District's number of college-bound students high. The Board constitutes the governing body elected from seven single-member districts and sets the tone for instruction and service to students and patrons with its mission statement and goals.

## **SUBMISSION/SCOPE SPECIFICATIONS:**

Due Date: March 15, 2022 at 10:00 a.m. (CST) Request for Proposal RISD #21-51

Project Name: Roof Repairs

Vendors must login to register, view specifications, and submit their response at the following link: <https://risd.ionwave.net> . If hand-delivering sealed proposals please include bid number RISD #21-51 Roof Repairs and submit to 608 N. Garcia St. Roma, Texas 78584.

Roma Independent School District reserves the right to reject any and all proposals and to accept the proposal the District considers most advantageous.

## **Bid Attachments**

**RFP21-51 Roof Repairs.pdf**

Scope of Specifications

[View Online](#)

## **Part V Submittal Checklist.pdf**

Submittal Checklist

[View Online](#)

## **Part IV - Price Sheet.pdf**

Price Sheet

[View Online](#)

## **Part VII Proposal Acknowledgement.pdf**

Proposal Acknowledgement

[View Online](#)

## **Contractor Criminal Background SB9 Certification Form.pdf**

SB9 Contractor Criminal Background Form

[View Online](#)

## **FORM 1295.pdf**

Please fill out this form.

[View Online](#)

## **SB 252 Form.pdf**

SB 252 Form

[View Online](#)

## **House Bill 89 Verification Form.pdf**

Please fill out this form.

[View Online](#)

## **Felony Conviction Notice Form.pdf**

Please fill out this form.

[View Online](#)

## **CIQ FORM.pdf**

Please fill out this form.

[View Online](#)

## **Non Collusion Statement Form.pdf**

Please fill out this form.

[View Online](#)

## **SB 13 VERIFICATION FORM.pdf**

SB 13 Verification Form  
Does not boycott certain energy companies

[View Online](#)

## **SB 19 VERIFICATION FORM.pdf**

SB 19 Verification FORM  
Does not discriminate against the firearm or ammunition industries

[View Online](#)

## **Debarment Form.pdf**

Certification Regarding Debarment Form

[View Online](#)

## **Bidders Certification Form.pdf**

Bidders Certification Form

[View Online](#)

## **No Deviation Form.pdf**

No Deviation Form

[View Online](#)

## **EDGAR Certification Form.pdf**

Please fill out this form.

[View Online](#)

## **W9 FORM.pdf**

Please fill out this form.

[View Online](#)

## **Requested Attachments**

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### **Bid package**

*(Attachment required)*

### **Part V Submittal Checklist**

*(Attachment required)*

### **Part VII Proposal Acknowledgement**

*(Attachment required)*

**SB9 Criminal History**

*(Attachment required)*

**Form 1295 Texas Ethics Commission**

*(Attachment required)*

**SB 252 Form Regarding Terrorist Organizations**

*(Attachment required)*

**HB 89 Form Regarding Boycotting of Israel**

*(Attachment required)*

**Felony Conviction Notification Form**

*(Attachment required)*

**Conflict of Interest Form**

*(Attachment required)*

**Affidavit of Non-Collusion**

*(Attachment required)*

**SB 13 Form Regarding Boycotting Certain Energy Companies**

*(Attachment required)*

**SB19 Form Regarding Firearm and Ammunition Industries**

*(Attachment required)*

**Certification Form Regarding Debarment & Suspension**

*(Attachment required)*

**Bidder's Certification**

*(Attachment required)*

**No Deviation Form**

*(Attachment required)*

**Edgar Certification Form (not required)**

**W9 Form**

*(Attachment required)*

**Certificate of Insurance**

*(Attachment required)*

**Bid Attributes**

<b>1</b>	<b>Company Name</b> <hr/> <hr/> <hr/> <p><i>(Required: Maximum 1000 characters allowed)</i></p>
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<b>2</b>	<b>Company Address</b> <hr/> <hr/> <hr/> <p><i>(Required: Maximum 100 characters allowed)</i></p>
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<b>3</b>	<b>City</b> <hr/> <hr/> <hr/> <p><i>(Required: Maximum 20 characters allowed)</i></p>
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**4 State**

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*(Required: Maximum 10 characters allowed)*

**5 Zip Code**

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*(Required: Maximum 1000 characters allowed)*

**6 Taxpayer ID#**

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*(Required: Maximum 12 characters allowed)*

**7 Website Address:**

*(Optional: Enter URL)*

**8 Telephone #**

()  -  ext:

*(Required)*

**9 Fax #**

()  -  ext:

*(Optional)*

**10 E-mail address**

*(Required: Email address)*

**11 Remit Address if different from above:**

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*(Optional: Maximum 100 characters allowed)*

**12 Authorized Representative Name**

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*(Required: Maximum 50 characters allowed)*

**13** **Discount % (if any)**  
 %  
*(Optional)*

**14** **Company's home office location (if different from above)**  
\_\_\_\_\_  
\_\_\_\_\_  
*(Optional: Maximum 100 characters allowed)*

**15** **Legal Company Name (If different from above)**  
\_\_\_\_\_  
\_\_\_\_\_  
*(Optional: Maximum 100 characters allowed)*

**16** **Number of years in business:**  
\_\_\_\_\_  
\_\_\_\_\_  
*(Required: Maximum 3 characters allowed)*

**17** **Do you currently do business with Roma ISD?**  
 Yes  
 No  
*(Required: Check all that apply)*

**18** **Is your principal place of business located in Texas?**  
 Yes  
 No  
*(Required: Check all that apply)*

**19** **Does your business employ more than 500 people in Texas?**  
 Yes  
 No  
*(Required: Check all that apply)*

**20** **Does your business have ecommerce (online ordering) capabilities?**  
 Yes  
 No  
*(Required: Check all that apply)*

**21** **Does your company accept purchase orders?**  
 Yes  
 No  
*(Required: Check all that apply)*

**2**  
**2** **Did you provide a certificate of insurance with your response?**  
 Yes  
 No  
*(Required: Check all that apply)*

**2**  
**3** **Is your company a minority, or woman-owned business enterprise?**  
 Yes  
 No  
*(Required: Check all that apply)*

**2**  
**4** **Is your company a member of a purchasing cooperative?**  
 Yes  
 No  
*(Required: Check all that apply)*

**2**  
**5** **Please check the purchasing cooperative you are a member of if any or check none?**  
 Buyboard  
 OMNIA  
 TIPS  
 Region One Purchasing Coop  
 PACE  
 Choice Partners  
 PCA  
 DIR  
 Other Purchasing Coop  
 None  
*(Required: Check all that apply)*

**2**  
**6** **Please include purchasing coop contract # and expiration date.**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Required: Maximum 1000 characters allowed)*

**2**  
**7** **Reference #1 Name**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Required: Maximum 50 characters allowed)*

**2**  
**8** **Reference #1 Address**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Required: Maximum 50 characters allowed)*

**29 Reference #1 Email**  
  
*(Required: Email address)*

**30 Reference #1 Phone #**  
 (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext:   
*(Required)*

**31 Reference #2 Name**  
  
  
  
*(Required: Maximum 50 characters allowed)*

**32 Reference #2 Address**  
  
  
  
*(Required: Maximum 50 characters allowed)*

**33 Reference #2 Email**  
  
*(Required: Email address)*

**34 Reference #2 Phone #**  
 (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext:   
*(Required)*

**35 Reference #3 Name**  
  
  
  
*(Required: Maximum 50 characters allowed)*

**36 Reference #3 Address**  
  
  
  
*(Required: Maximum 50 characters allowed)*

**37 Reference #3 Email**  
  
*(Required: Email address)*

**38 Reference #3 Phone #**  
 (\_\_\_\_) \_\_\_\_ - \_\_\_\_ ext:   
*(Required)*

<b>3 9</b>	<b>Company Name</b>
	<hr/> <hr/>
	<i>(Required: Maximum 1000 characters allowed)</i>

<b>4 0</b>	<b>Company Address</b>
	<hr/> <hr/>
	<i>(Required: Maximum 100 characters allowed)</i>

<b>4 1</b>	<b>City</b>
	<hr/> <hr/>
	<i>(Required: Maximum 20 characters allowed)</i>

<b>4 2</b>	<b>State</b>
	<hr/> <hr/>
	<i>(Required: Maximum 10 characters allowed)</i>

<b>4 3</b>	<b>Zip Code</b>
	<hr/> <hr/>
	<i>(Required: Maximum 1000 characters allowed)</i>

<b>4 4</b>	<b>Taxpayer ID#</b>
	<hr/> <hr/>
	<i>(Required: Maximum 12 characters allowed)</i>

<b>4 5</b>	<b>Website Address:</b>
	<input type="text"/> <i>(Optional: Enter URL)</i>

<b>4 6</b>	<b>Telephone #</b>
	<input type="text"/> (____) ____ - ____ ext: <input type="text"/> <i>(Required)</i>

<b>4 7</b>	<b>Fax #</b>
	<input type="text"/> (____) ____ - ____ ext: <input type="text"/> <i>(Optional)</i>

4 8	<b>E-mail address</b>
	<input type="text"/>

*(Required: Email address)*

4 9	<b>Remit Address if different from above:</b>
	<input type="text"/> <input type="text"/>

*(Optional: Maximum 100 characters allowed)*

5 0	<b>Authorized Representative Name</b>
	<input type="text"/> <input type="text"/>

*(Required: Maximum 50 characters allowed)*

5 1	<b>Discount % (if any)</b>
	<input type="text"/> %

*(Optional)*

5 2	<b>Company's home office location (if different from above)</b>
	<input type="text"/> <input type="text"/>

*(Optional: Maximum 100 characters allowed)*

5 3	<b>Legal Company Name (If different from above)</b>
	<input type="text"/> <input type="text"/>

*(Optional: Maximum 100 characters allowed)*

5 4	<b>Number of years in business:</b>
	<input type="text"/> <input type="text"/>

*(Required: Maximum 3 characters allowed)*

5 5	<b>Do you currently do business with Roma ISD?</b>
	<input type="checkbox"/> Yes <input type="checkbox"/> No

*(Required: Check all that apply)*

5 6	<b>Is your principal place of business located in Texas?</b>
	<input type="checkbox"/> Yes <input type="checkbox"/> No

*(Required: Check all that apply)*

**57 Does your business employ more than 500 people in Texas?**

Yes

No

*(Required: Check all that apply)*

**58 Does your business have ecommerce (online ordering) capabilities?**

Yes

No

*(Required: Check all that apply)*

**59 Does your company accept purchase orders?**

Yes

No

*(Required: Check all that apply)*

**60 Did you provide a certificate of insurance with your response?**

Yes

No

*(Required: Check all that apply)*

**61 Is your company a minority, or woman-owned business enterprise?**

Yes

No

*(Required: Check all that apply)*

**62 Is your company a member of a purchasing cooperative?**

Yes

No

*(Required: Check all that apply)*

**63 Please check the purchasing cooperative you are a member of if any or check none?**

Buyboard

OMNIA

TIPS

Region One Purchasing Coop

PACE

Choice Partners

PCA

DIR

Other Purchasing Coop

None

*(Required: Check all that apply)*

**64** Please include purchasing coop contract # and expiration date.

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*(Required: Maximum 1000 characters allowed)*

**65** Reference #1 Name

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*(Required: Maximum 50 characters allowed)*

**66** Reference #1 Address

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*(Required: Maximum 50 characters allowed)*

**67** Reference #1 Email

*(Required: Email address)*

**68** Reference #1 Phone #

()  -  ext:

*(Required)*

**69** Reference #2 Name

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*(Required: Maximum 50 characters allowed)*

**70** Reference #2 Address

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*(Required: Maximum 50 characters allowed)*

**71** Reference #2 Email

*(Required: Email address)*

**72** Reference #2 Phone #

()  -  ext:

*(Required)*

**7  
3** Reference #3 Name

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*(Required: Maximum 50 characters allowed)*

**7  
4** Reference #3 Address

---



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*(Required: Maximum 50 characters allowed)*

**7  
5** Reference #3 Email

*(Required: Email address)*

**7  
6** Reference #3 Phone #

()  -  ext:

*(Required)*

## Bid Lines

**1** Describe services to be provided (in the add notes section) and estimated total price for Roma Middle School roof repair.  
*(Response required)*

Rate: \$  Total: \$

Supplier Notes: \_\_\_\_\_

\_\_\_\_\_

No bid  
 Additional notes  
*(Attach separate sheet)*

**2** Describe services to be provided (in the add notes section) and estimated total price for RT Barrera Elementary School roof repair.  
*(Response required)*

Rate: \$  Total: \$

Supplier Notes: \_\_\_\_\_

\_\_\_\_\_

No bid  
 Additional notes  
*(Attach separate sheet)*

