



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

WORKSHOP MEETING MINUTES
NOVEMBER 6, 2023

CALL TO ORDER

The November 6, 2023 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Joseph Blumert Ms. Megan Dempsey Mrs. Danielle Esposito
 Mr. Timothy Gitin Mr. Greg MacSweeney Mr. Vincent Pompeo
 Mr. Brian Senyk Mrs. Cara Shenton

ABSENT: Mr. Sam Ciresi

ALSO PRESENT: Michael Portas, Ed. D., Superintendent
 Gordon E. Gibbs, School Business Administrator/Board Secretary
 Dennis McKeever, Esq., Board Attorney

FLAG SALUTE

President's Report – Mr. Brian Senyk

Remarked that there are many exciting things happening in the district including athletic and band successes, as well as academic achievements with the National Merit Commended Students and AP Scholars. Congratulated Brian Silipena on the NIAAA recognition. Announced that ESIP savings can be viewed on the website under each schools' page.

Student Representative Report - Lilliana Fazliu

Reported on activities at PTHS including end of the first marking period, merit scholars, sports teams, marching band, Academy Night, Four Years and Beyond, Allied Health and Aviation Academies, college decisions, fundraisers, Operation Smile.

Student Recognition - National Merit Commended Students

Jacob Anderson
Matthew Bulger

Student Recognition - AP Scholars

Caeris Blakely
Mia DeCumber
Alexander Frame

Student Recognition - AP Scholar with Honors

Thomas McDevitt

Staff Recognition - Tenured Staff

Sharon Felts

Maria Guerrero

Kimberly Hammond

John Larranaga

Jennifer Mocera

Katherine Moore

Superintendent's Report - Dr. Michael Portas

Expressed gratitude to veterans. Announced events at SJG and PV. Mentioned a milk carton shortage. Met with HSA presidents and discussed fundraising events. Commented on a friendly rivalry with Wayne Public Schools for a U.S. News and World Report ranking.

NJSBA Workshop Feedback

Board members provided feedback on interesting course topics including intervention tracking, acronyms for special education programs, scheduling, code of ethics, chain of command, e-sports, Chat GPT, AI technology for the classroom, Zoom lesson modules, school safety, in-house special education programs as a source of revenue, school start times, school security, legislative update, free speech on campus.

School Business Administrator's Report - Mr. Gordon Gibbs

Announced that audit field work for the 2022-2023 school year was completed on October 31st, there were no audit findings or recommendations, and Nisivoccia will give their presentation at the November 20th board meeting. Reported that the 2024-2025 budget season is in full swing and the administrative team is working on their budgets to be reviewed in December and submitted in January 2024. Announced that the sixth Zoning Board of Adjustment meeting will be held on November 8th in the PTHS auditorium regarding the approval of One School Global's new facility.

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

John Nacion of Pompton Plains thanked the Board for educating themselves. He reported that the showcase on October 26th had a successful turnout. He thanked the administration for their help and timely response. He announced that the marching band placed well and upcoming music events will be jazz band, indoor percussion, winter guard, and on the vocal side, a play on November 30th, December 1st, and December 2nd.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to personnel and student matters. Said matters will be made public upon their disposition.

Motion by: Shenton	Second by: Blumert	Roll Call Vote: 8-0-0	Time: 7:48 pm
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The Board reconvened:

Motion by: Shenton	Second by: Pompeo	Roll Call Vote: 8-0-0	Time: 8:09 pm
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

PMC-113-24	Acceptance of Reports - 2023-2024 School Year
PMC-114-24	Accept Resignation - 2023-2024 School Year
PMC-115-24	Approval of Termination - 2023-2024 School Year
PMC-116-24	Approval to Amend Additional Period Assignment - 2023-2024 School Year (PMC-108-24)
PMC-117-24	Approval of Unpaid Absences - 2023-2024 School Year
PMC-118-24	Approval of Additional Period Assignment - 2023-2024 School Year
PMC-119-24	Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
PMC-120-24	Approval to Amend Transportation/Bus Duty Aides - 2023-2024 School Year (PMC-52-24)

RESOLUTION NO. PMC-113-24

ACCEPTANCE OF REPORTS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-114-24

ACCEPT RESIGNATION - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Corbo, Karli	Special Education Aide Pequannock Township School District	10/27/2023

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-115-24

APPROVAL OF TERMINATION - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education upon the recommendation of the Superintendent, approves the termination of the following staff member:

NAME	ASSIGNMENT	EFFECTIVE DATE
Becerra-Avila, Juana	Custodian Pequannock Township School District	1/7/2024

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-116-24**APPROVAL TO AMEND ADDITIONAL PERIOD ASSIGNMENT - 2023-2024 SCHOOL YEAR (PMC-108-24)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends the following personnel for additional period assignment/supervisory duty for the 2023-2024 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Benitez, Rebecca <i>Add'l Period Assignment</i>	Pequannock Valley School & Stephen J. Gerace School	48 minutes/day 1.5 days/week	Music	9/1/2023- 10/27/2024	\$311.25

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-117-24**APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
#5357	11/8/2023, 11/13/2023

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-118-24**APPROVAL OF ADDITIONAL PERIOD ASSIGNMENT - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignment/supervisory duty for the 2023-2024 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Ciavarella, Eileen <i>Add'l Period Assignment</i>	Pequannock Valley School	45 minutes/day 2.5 days/week	Art	10/30/2023- 1/26/2024	\$949.31

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-119-24**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#5387	10/20/2023-11/6/2024	12 days	N/A	N/A	11/7/2023-1/19/2024	1/22/2024

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-120-24**APPROVAL TO AMEND TRANSPORTATION/BUS DUTY AIDES - 2023-2024 SCHOOL YEAR (PMC-52-24)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, amends the appointment of the following aides to be compensated at the hourly rate listed below, not to exceed 5 hours/week, upon submission of timesheets, for transportation to and from school, and bus duty for the 2023-2024 school year.

NAME	ASSIGNMENT	HOURLY RATE
Morello, Sharon	Transportation Aide North Boulevard School	\$18.82

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**Mr. Greg MacSweeney, Chair**

CIS-35-24 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-36-24 Approval of Professional Day Presenters
CIS-37-24 Approval of District Mentors for the 2023-2024 School Year
CIS-38-24 Approval of Student Teacher Placements in District - 2023-2024 School Year

RESOLUTION NO. CIS-35-24**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
Virtual through November	Schmitt, Deirdre	Advancing LLI: Focus on Growth for Skilled Practitioners	\$189.00	\$0	\$0	\$189.00 (Paid w/ESEA II)
11/14/23	Massaro, Jackie	NJASBO/SDA Grant Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29
11/17/23	Ahmed, Lamis	School Safety CCM, Randolph	\$0	\$0	\$0	\$0
11/17/23	Reiner, Matthew	BTAM CCM, Randolph	\$0	\$24.30	\$0	\$24.30
11/20/23	Rosolen-Zmigrodski, Alyce	Integrating Phonics & Vocab into Writing Inst, Paramus	\$300.00	\$8.46	\$150.00	\$458.46 (Paid w/ESEA II)
12/3/23 - 12/5/23	Luppino, Kimberly	NJ Assoc of School Librarians, Atlantic City	\$250.00	\$208.78	\$150.00	\$608.78 (Paid w/ESEA II)

Motion by: MacSweeney

Second by: Dempsey

Roll Call Vote: 8-0-0

RESOLUTION NO. CIS-36-24**APPROVAL OF PROFESSIONAL DAY PRESENTERS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff as workshop presenters for the 2023-2024 school year, as per negotiated Agreement between Pequannock Township Board of Education and the Pequannock Township Education Association, Article 30.A.6.n \$95 for up to four hours and \$190 for more than four hours.

Fitzsimmons, Stephen	Noon, Allison	Scholts, Christopher
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Motion by: MacSweeney	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-37-24**APPROVAL OF DISTRICT MENTORS FOR THE 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2023-2024 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Vasquez, Lauren	Standard/Informal	McBain, Yvette	SJG

Motion by: MacSweeney	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-38-24**APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2023-2024 school year:

NAME	UNIVERSITY	PLACEMENT
Michelle Kim	Rutgers University	Elementary - Physical Therapy

Motion by: MacSweeney	Second by: Dempsey	Roll Call Vote: 8-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

FFA-51-24 Approval of Settlement Agreement for Student #2650579

RESOLUTION NO. FFA-51-24

APPROVAL OF SETTLEMENT AGREEMENT FOR STUDENT #2650579

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #2650579.

Motion by: Blumert	Second by: MacSweeney	Roll Call Vote: 8-0-0
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OTHER

O-04-24 Approval of HIB Investigation Decisions

RESOLUTION NO. O-04-24

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
SJG-2-24

Motion by: Pompeo	Second by: Shenton	Roll Call Vote: 8-0-0
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WORKSHOP DISCUSSION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

Staffing Update

Dr. Portas reported that, despite districts with staffing shortages, we are fully staffed. He talked about programs that help employees obtain teacher certifications.

School Start Time Committee Progress

Dr. Portas reported that the team's presentation had a good turnout and that the next presentation will be held in January or February.

Action Items for November 20, 2023 Regular Business Meeting:

PMC-121-24

PMC-xxx-24	Approval of Unpaid Absences - 2023-2024 School Year
PMC-xxx-24	Approval of Appointment of Security Staff - 2023-2024 School Year
PMC-xxx-24	Approval of the Statement of Assurance - Regarding School Safety and Security Plan Annual Review - 2023-2024 School Year
PMC-xxx-24	Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
PMC-xxx-24	Approval of Interscholastic Sports Stipend Positions - 2023-2024 School Year
PMC-xxx-24	Approval of Extracurricular Stipend Positions - 2023-2024 School Year
PMC-xxx-24	Approval of Salaries for Extracurricular Positions - 2023-2024 School Year
PMC-xxx-24	Approval to Amend Sidebar Letter of Agreement Between the Pequannock Township Board of Education and the Pequannock Township Education Association (PMC-88-24)
PMC-xxx-24	Approval of Equivalency Application and Submission - 2023-2024 School Year

RESOLUTION NO. PMC-xxx-24

APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
XXXXXX	XXXXXX
XXXXXX	XXXXXX

RESOLUTION NO. PMC-xxx-24

APPROVAL OF APPOINTMENT OF SECURITY STAFF - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District for the 2023-2024 school year, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES	SALARY
XXXXXX	XXXXXX	XXXXXX	XXXXXX
XXXXXX	XXXXXX		

RESOLUTION NO. PMC-xxx-24**APPROVAL OF THE STATEMENT OF ASSURANCE - REGARDING SCHOOL SAFETY AND SECURITY PLAN ANNUAL REVIEW - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Statement of Assurance regarding School Safety and Security Plan Annual Review for the 2023-2024 school year for submission to the Executive County Superintendent by November 30, 2023.

RESOLUTION NO. PMC-xxx-24**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-24**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following district personnel as coaches/volunteers for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Winter, 2023-2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Assistant Girls Basketball Coach	PTHS	M	\$6,031
XXXXX	XXXXX	Assistant Winter Cheer Coach	PTHS	N/A	\$2,056

RESOLUTION NO. PMC-xxx-24**APPROVAL OF EXTRACURRICULAR STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

Pequannock Valley School

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
XXXXX	XXXXX	Chorus	PVS	\$475.10 (prorated)
XXXXX	XXXXX	Drama Director	PVS	\$1,389
XXXXX	XXXXX	Play	PVS	\$1,389

RESOLUTION NO. PMC-xxx-24**APPROVAL OF SALARIES FOR EXTRACURRICULAR POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the extracurricular salaries of the following out of district personnel for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
XXXXX	XXXXX	Winter Guard	PTHS	\$2,855

RESOLUTION NO. PMC-xxx-24**APPROVAL TO AMEND SIDEBAR LETTER OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION AND THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION (PMC-88-24)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, amends the Sidebar Letter of Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association for Unified Sports coaching stipends (see attached).

RESOLUTION NO. PMC-xxx-24**APPROVAL OF EQUIVALENCY APPLICATION AND SUBMISSION - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Equivalency Application and submission for the evaluation of highly effective staff for the period July 1, 2023 through June 30, 2026.

CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Discussion:

Curriculum Revisions and Access

Dr. Portas explained that curriculum writing will be a longer process to help staff solicit ideas without rushing. The process will be streamlined to be precise and concise, with standards clearly delineated. Mrs. Esposito asked for clarification as to if current curriculum is on the district website and Dr. Portas responded that yes, it is.

Evaluation Cycle and Walkthroughs

Dr. Portas spoke of evaluations for non-tenured staff and how walkthroughs show gains that students have made.

Action Items for November 20, 2023 Regular Business Meeting:

CIS-39-24

- CIS-xx-24 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-24 Approval of Out-of-State Student Field Trip
- CIS-xx-24 Approval of Student Field Trips
- CIS-xx-24 Approval of Student Teacher Placements in District 2023-2024 School Year
- CIS-xx-24 Approval of New and Revised Curriculum Writing and Payment to Writers for 2024-2025 School Year

RESOLUTION NO. CIS-xx-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
12/11/23	Abrams, Oona	NJAI Literacy Summit Old Tappan, NJ	\$0	\$0	\$0	\$0
12/12/23	Kirkland, Chris	AP Statistics Roundtable Mahwah High School	\$0	\$17.57	\$75.00	\$92.57 (Paid w/ESEA II)
2/15/24	Massaro, Jackie	NJASBO/Food Service Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29

5/21/24	Colicchio, Margaret	NJASBO/Admin Assist Whippany, NJ	\$125.00	\$14.29	\$0	\$139.29
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RESOLUTION NO. CIS-xx-24

APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
1/24/24	Mutter Museum Philadelphia, PA	Valverde, Ariel	PTHS/12/51	Vaccines History for Capstone Research Projects	\$60.00	\$150.00
2/3/24	Adelphi University Garden City, NY	Arnold, Bill	PTHS/9-12/15	Sing Strong - A Cappella Competition	\$100.00	\$0

RESOLUTION NO. CIS-xx-24

APPROVAL OF STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
12/5/23	Mount Olive High School, Flanders	Silipena, Brian	PTHS/9-11/5	NJAC Sportsmanship Summit	\$0	\$0
3/14/24	Liberty Science Center, Jersey City	Martinez, Sharon	SJG/3/64	Enhance Science Curriculum	\$37.00	\$0
3/27/24	South Orange Performing Arts	Zerden, Kristin	SJG/1/41	Covering Math Standards & Advanced Topics	\$9.00	\$0
4/16/24	Yogi Berra Museum, Little Falls	Rodeiro, Christine	SJG/5/63	5th Grade Humanities	\$18.00	\$0
5/23/24	Waterloo Village Stanhope, NJ	Lyon, Samantha	SJG/4/44	Examine Early Exploration	\$17.00	\$0

RESOLUTION NO. CIS-xx-24

APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2023-2024 school year:

NAME	UNIVERSITY	PLACEMENT
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Margaret Segedin	Fairleigh Dickinson University	PTHS - Mathematics / Crocco, Galina
Lindsey Acker	William Paterson University	PV - Phys Ed/Health / Goodwin, Maryann
Reham Al-Atiyat	William Paterson University	Elementary / Teacher
Jessica Lanni	William Paterson University	SJG / Warner, Lisa

RESOLUTION NO. CIS-xx-24

APPROVAL OF NEW AND REVISED CURRICULUM WRITING AND PAYMENT TO WRITERS FOR THE 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised curriculum writing and payment to writers as follows, per PTEA Article 30.6.m. \$183 per diem:

TITLE	TOTAL PAYMENT
Science - PTHS - Grade 11/12 - Geophysical	Diglio, Luke (6 days) \$1,098.00
Science - PTHS - Grade 11/12 - Geophysical	Khalil, Zaid (6 days) \$1,098.00
Science - Grade 7	Donch, Denise (6 days) \$1,098.00
Social Studies Grade 7 - Civics	Hackett, Phil (6 days) \$1,098.00
Social Studies - Grade 8 H	Gennarelli, Joe (6 days) \$1,098.00
Social Studies - Grade 8 H	Kaye, Allen (6 days) \$1,098.00
STEM - AP Computer Science Principles	Froehlich, Barbara (6 days) \$1,098.00
STEM - Game Design	Froehlich, Barbara (6 days) \$1,098.00
Reading - Grade 3	TBD (2 days) \$366.00
Reading - Grade 4	Muzzio-Rentas, Jessica (2 days) \$366.00
Reading - Grade 5	Muzzio-Rentas, Jessica (2 days) \$366.00
Writing - Grade 3	TBD (2 days) \$366.00
Writing - Grade 4	Muzzio-Rentas, Jessica (2 days) \$366.00
Writing - Grade 5	Muzzio-Rentas, Jessica (2 days) \$366.00
Math - Grade 3	TBD (2 days) \$366.00
Math - Grade 4	TBD (2 days) \$366.00
Math - Grade 5	TBD (2 days) \$366.00

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Discussion:

Digital Hall Passes

A discussion ensued regarding the value of having digital hall passes and how data can be gathered for intervention when students are out of the classroom and losing instructional time.

Facility Naming

The Board is in favor of naming a gym in honor of Ruth Kellett, who contributed much to the district.

Action Items for November 20, 2023 Regular Business Meeting:

FFA-52-24

- FFA-xx-24 Transfer of Funds for October 2023
- FFA-xx-24 Payment of Bills - October 17, 2023 to November 20, 2023
- FFA-xx-24 Approval of Financial Reports/Monthly Certification for September 2023
- FFA-xx-24 Monthly Reports from Schools and Programs for September 2023
- FFA-xx-24 Approval to Accept Donations to the Pequannock Township School District
- FFA-xx-24 Declaration of Obsolete Equipment
- FFA-xx-24 Approval of Catering Contract with the Legacy Castle for PTHS Senior Prom 2025
- FFA-xx-24 Approval to Renew Contract with Chilton Occupational Health Center for 2024
- FFA-xx-24 Approval to Accept and Submit School Bus Emergency Evacuation Drill Reports
- FFA-xx-24 Approval of Overnight Trip to Attend State Wrestling Tournament
- FFA-xx-24 Approval of Overnight Trip to Attend State Swimming Tournament
- FFA-xx-24 Approval of Out-of-State Trip to Attend Penn Relays
- FFA-xx-24 Approval of 2023-2024 Comprehensive Maintenance Plan Report and Annual Maintenance Budget Worksheet (Form M-1)
- FFA-xx-24 Approval of Contract with Brown and Brown Benefit Advisors for 2024
- FFA-xx-24 Approval of Revised School Lunch Prices for 2023-2024 (FFA-12-24) (FFA-30-24)
- FFA-xx-24 Approval of Agreement with Securly
- FFA-xx-24 Acceptance of 2022-2023 Annual Comprehensive Financial Report and Auditor's Management Report

RESOLUTION NO. FFA-xx-24

TRANSFER OF FUNDS FOR OCTOBER 2023

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2023-2024 budget from October 2023, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-24

PAYMENT OF BILLS – OCTOBER 17, 2023 - NOVEMBER 20, 2023

RESOLVED, that the Board of Education approves the Bills List, from October 17, 2023 to November 20, 2023, submitted by the School Business Administrator/Board Secretary, as attached:

FUND		AMOUNT
General	Funds 10, 20, 40	
Capital Projects	Fund 30	
Food Service	Fund 6x	

RESOLUTION NO. FFA-xx-24

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR SEPTEMBER 2023

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for September 2023.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2023, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xx-24

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR SEPTEMBER 2023

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of September 2023 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Chartwells.

RESOLUTION NO. FFA-xx-24

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$4,780.00 for Health Office Supplies	District Nurses	Chilton Medical Center ICU Team
Sound Equipment Value \$6,677.00	PTHS	PTHS Association of Music Parents

RESOLUTION NO. FFA-xx-24

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

RESOLUTION NO. FFA-xx-24

APPROVAL OF CATERING CONTRACT WITH THE LEGACY CASTLE FOR PTHS SENIOR PROM 2025

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the catering contract with The Legacy Castle, Pompton Plains, NJ, for the PTHS Senior Prom on May 22, 2025, in an amount not to exceed \$19,500.00, to be paid by the students through the Student Activities Account.

RESOLUTION NO. FFA-xx-24

APPROVAL TO RENEW CONTRACT WITH CHILTON OCCUPATIONAL HEALTH CENTER FOR 2024

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to renew the professional services contract with Atlantic Health System Chilton Occupational Health Center, to provide employee physicals, employee drug-testing, and employer related health services for 2024.

RESOLUTION NO. FFA-xx-24

APPROVAL TO ACCEPT AND SUBMIT SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and School Business Administrator, approves to accept and submit the school bus emergency evacuation drill reports as per attached.

RESOLUTION NO. FFA-xx-24

APPROVAL OF OVERNIGHT TRIP TO ATTEND STATE WRESTLING TOURNAMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an overnight trip to attend the State Wrestling Tournament in Atlantic City, NJ, from February 29, 2024 through March 2, 2024, subject to student-athlete qualification, at a cost not to exceed \$3,600.00.

RESOLUTION NO. FFA-xx-24

APPROVAL OF OVERNIGHT TRIP TO ATTEND STATE SWIMMING TOURNAMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an overnight trip to attend the State Swimming Championship in Sewell, NJ, from March 2, 2024 through March 3, 2024, subject to student-athlete qualification, at a cost not to exceed \$2,600.00.

RESOLUTION NO. FFA-xx-24

APPROVAL OF OUT-OF-STATE TRIP TO ATTEND PENN RELAYS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an out-of-state trip to attend the Track - Penn Relays at the University of Pennsylvania, on April 25 - 26, 2024, subject to student-athlete qualification, at a cost not to exceed \$2,500.00.

RESOLUTION NO. FFA-xx-24

APPROVAL OF 2023-2024 COMPREHENSIVE MAINTENANCE PLAN REPORT AND ANNUAL MAINTENANCE BUDGET WORKSHEET (FORM M-1)

RESOLVED, that the Board of Education certifies that the district's required maintenance activities are reasonable to keep its school facilities open and safe for use; and approves the submission of the Comprehensive Maintenance Plan Report for the years 2022-2023 Actual, 2023-2024 Budgeted, 2024-2025 Planned; and Annual Maintenance Budget Worksheet (Form M-1) as per attachments.

RESOLUTION NO. FFA-xx-24

APPROVAL OF CONTRACT WITH BROWN AND BROWN BENEFIT ADVISORS FOR 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a contract with Brown and Brown Benefit Advisors as the district's School Employees' Health Benefits Program (SEHBP) Medical/Prescription consultant, for the period January 1, 2024 through December 31, 2024, for a fee of \$ _____ per month.

RESOLUTION NO. FFA-xx-24

APPROVAL OF REVISED SCHOOL LUNCH PRICES FOR 2023-2024 (FFA-12-24) (FFA-30-24)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves revised school lunch prices for Pequannock Township High School, Pequannock Valley School, and Hillview, North Boulevard, and SJG Elementary Schools for the 2023-2024 school year, per attachment.

RESOLUTION NO. FFA-xx-24

APPROVAL OF AGREEMENT WITH SECURLY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with Securly for online filter software, to comply with CIPA and COPPA laws protecting students from inappropriate content, for a term of January 1, 2024 through June 30, 2025, in the amount of \$28,873.60.

RESOLUTION NO. FFA-xx-24

ACCEPTANCE OF 2022-2023 ANNUAL COMPREHENSIVE FINANCIAL REPORT AND AUDITOR'S MANAGEMENT REPORT

RESOLVED, that the Board of Education accepts the "Annual Comprehensive Financial Report" and the "Auditors' Management Report on Administrative Findings – Financial Compliance and Performance for the Fiscal Year Ended June 30, 2023," as well as approve the CAP, according to the audit program, which was submitted by Nisivoccia, LLP, the district's auditors, having been presented and reviewed at the public meeting on November 20, 2023. A copy of the Audit Synopsis, which was distributed at the meeting, shall be attached to and made a part of the record of this meeting. (There were no audit findings.)

POLICY

Ms. Megan Dempsey, Chair

Discussion:

Review of Policies for First Reading and Abolishment

Ms. Dempsey reviewed policies to be abolished and suggested policies for first reading. A discussion of policy 5111 ensued regarding staff sending their children to the district and that tuition would need to be negotiated.

Bylaws Updates

A discussion ensued regarding chain of command and how issues should be communicated to the Board President through the Board Chairs. The Board would like to see chain of command formalized in bylaws.

Action Items for November 20, 2023 Regular Business Meeting:

P-06-24

P-XX-24 Approval of New and Revised Board Policies and Regulations for First Reading

P-XX-24 Approval to Abolish Policies and Regulations

RESOLUTION NO. P-XX-24

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Programs</i>	2270 - Religion in the Schools
<i>Teaching Staff Members</i>	3161 - Examination of Cause
	3212 - Attendance (M)
	3212R - Attendance (M)
	3324 - Right of Privacy
<i>Support Staff Members</i>	4161 - Examination for Cause
	4212 - Attendance (M)
	4212R - Attendance (M)
	4324 - Right of Privacy
<i>Students</i>	5111 - Eligibility of Resident/Nonresident Students (M)
	5111R - Eligibility of Resident/Nonresident Students (M)
	5116 - Education of Homeless Children and Youths
	5116R - Education of Homeless Children and Youths
<i>Operations</i>	8500 - Food Services (M)

RESOLUTION NO. P-XX-24**APPROVAL TO ABOLISH POLICIES AND REGULATIONS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to abolish the following policies and regulations as they are either no longer relevant or no longer required:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5460.02 - Bridge Year Pilot Program (M)
	5460.02R - Bridge Year Pilot Program (M)
<i>Operations</i>	8540 - School Nutrition Programs (M)
	8550 - Meal Charges/Outstanding Food Service Bill (M)

OTHER

O-05-24

O-xx-24 Approval of HIB Investigation Decisions

RESOLUTION NO. O-05-24

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
XXXXX

BOARD EFFECTIVENESS COMMITTEE

Mr. Timothy Gitin, Chair

Discussion:

Progress towards Carole E. Larsen Master Board Certification

Mr. Gitin reported that the Board has earned 16.5 credits towards certification with 9.5 credits outstanding for a total of 26 credits. One credit will be earned through training in January with Charlene Peterson. Mr. Blumert asked if credit could be achieved by the majority of Board members attending Workshop. Mr. Senyk would like to see certification earned by the summer.

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

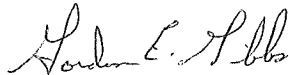
BOARD MEMBER ANNOUNCEMENTS

Mr. Pompeo congratulated all recognized tonight as well as the girls' soccer team and coaches. He attended Four Years and Beyond and Academy Night which he noted are strong programs. He spoke of the Morris County Tech academies and remarked that they are very different. Mr. MacSweeney suggested a mental health day for students to take a break to do an activity. Mr. Senyk thanked Ms. Ringen at PV for the People's Picnic Table Project to support mental health. He attended the SEPAC meeting where Mr. Foglio was introduced. Mrs. Esposito attended the band show, the school start time meeting, and the NJSBA Workshop. She congratulated all recipients as well as the girls' soccer team. She wished the veterans a Happy Veterans' Day. Mr. Blumert encouraged everyone to vote tomorrow.

ADJOURNMENT OF PUBLIC MEETING

Motion by: MacSweeney	Second by: Esposito	Voice Vote: 8-0-0	Time: 9:14 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Monday, November 20, 2023	Regular Business Meeting	7:00 P.M.	PTHS
Monday, December 11, 2023	Workshop/Regular Business Meeting	7:00 P.M.	PTHS