



Book	Policy Manual
Section	900 Community
Title	Citizen Advisory Committees
Code	905
Status	Active
Adopted	June 28, 2004
Last Revised	January 27, 2020

Purpose

Citizen advisory committees and citizens serving on Board Standing Committees can be useful in keeping the Board and administration informed with regard to community opinion and in representing the community in the study of specific school issues.

It is Board policy that the Board shall, where feasible, utilize the skills, talents and expertise of citizens of Derry Township School District to assist in the development of information required by the Board to make sound decisions in the operation of the District and in such other functions as may be desired.

Authority

Recommendations of advisory committees and/or Board Standing Committees shall not affect the ultimate decision-making responsibility of the Board, which shall be free to accept or reject the recommendations.

Meetings of an advisory committee are not regular meetings of the Board and shall be open to the public only upon invitation of the committee.

Standing Committee meetings; however, are regular meetings of the Board and shall be open to the public.

Delegation of Responsibility

For advisory committees, at the discretion of the superintendent, resident citizens may be invited to serve on an advisory committee of school personnel and members of the Board when in his/her opinion the presence of such persons will be productive to the assignment of the committee. The superintendent may also request the help of an advisory committee when desirable. Such committees shall be ad hoc in appointment, and be discharged with thanks when its task has been completed.

For citizen advisors to Board Standing Committees, it will be the Board's responsibility to appoint citizen advisors through a majority vote of the Board.

Guidelines

Up to four (4) citizen advisors will be appointed to serve on each Board Standing Committee, with the exception of the Human Resources Standing Committee, due to the obligation to preserve legal confidentiality in regard to personnel matters.

Terms for citizen advisors will be two (2) school years in length, commencing upon majority vote of the Board and ending June 30th of the second school year, with no more than two (2) citizen advisors being appointed annually unless a vacancy has occurred. Resident citizens will be invited to apply annually.

Following a review of applications for citizen advisor, the Human Resources Standing Committee of the Board will make a recommendation to the full Board for approval through a majority vote.

Citizen Advisors who are absent from two (2) consecutive meetings or four (4) non-consecutive meetings without valid reason or notice to Committee Chair during the period of one (1) school year will be considered as having resigned his/her committee assignment and the vacancy created will be filled during the annual application process. Citizen advisor vacancies that occur more than six (6) months from the conclusion of a citizen advisor's term, shall be filled following the process utilized to appoint citizen advisors.