

To Be Approved  
 Mayor and Selectmen's Meeting  
 November 20, 2023  
 Also, via Zoom:  
 Meeting ID# 852 2589 0040

TOPIC	DISCUSSION		
PRESENT:	Mayor Seney, Deputy Mayor Simmons, Selectman Hayes, Selectman Rawson, Selectwoman Marion, Selectman Pempek, and Selectman Paquin.		
ABSENT:			
1.	Call to Order	Called to order by Mayor Seney at 7:00 PM	
2.	Pledge of Allegiance	Led by Mayor Seney	
3.	Public Comment		3 Minute Maximum per person  None
4.	Approval of the minutes	A	Minutes from November 6, 2023, Board of Selectmen Meeting  Selectwoman Marion made a motion to approve the minutes from the November 6, 2023, Board of Selectmen Meeting as presented. The motion was seconded by Selectman Pempek and passed with Selectman Hayes abstaining.
5.	Petitions & Communications		None
6.	Reports of Special Committees		None
7.	Reports of Standing Committees	A.	General Government Committee
8.	Town Administrator Report		Town Administrator Elaine Sistare reviewed her report with the Board.
9.	Unfinished Business	A.	Sticker program – revenue update  The Mayor and Selectmen reviewed the revenue report from the Sticker Program.

		<p>B. Trash program and update –</p> <p>Discussion ensued regarding the upcoming changes to the trash program. Prices and details will need to be decided soon so that public information sessions can be scheduled.</p> <p>C. NDDH</p> <p>Town Administrator Sistare stated the NDDH Board have decided not to renew the contract for Ms. Starkey. The Board is concerned that the Board did nothing about issues that face NDDH are the responsibility of the NDDH Board and should be investigated. A decision of whether to opt out of NDDH will be made at the next Mayor and Board of Selectmen meeting.</p>
10.	Grant Considerations and updates	<p>Town Administrator Sistare informed the Board that a grant application was recently submitted for Brownfield research in the amount of \$500,000.00.</p> <p>EMPG Grant</p> <p>Deputy Mayor Simmons made a motion to approve the submission of the EMPG Grant. The motion was seconded by Selectman Pempek and passed unanimously.</p>
11.	New Business	<p>A. Consider the appointment of John Dignam as a Library Trustee to the Library Board, with a term to expire 12/4/29.</p> <p>Selectwoman Marion made a motion not appoint John Dignam to the Library Board as a Trustee with a term to expire 12/4/29. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>B. Consider the appointment of Bruce Fitzback as the Town of Putnam Zoning Enforcement Officer.</p> <p>Selectman Pempek made a motion to appoint Bruce Fitzback as the town of Putnam Zoning Enforcement Officer. The motion was seconded by Selectwoman Marion and passed unanimously.</p> <p>C. Consider the appointment of David Sullivan to the Putnam Arts Council, with a term to expire 11/30/28.</p> <p>Deputy Mayor Simmons made a motion to appoint David Sullivan to the Putnam Arts Council, with a term to expire 11/30/28. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>D. EMPG Grant</p> <p>The EMPG Grant was approved under the item Grant Considerations and Updates.</p> <p>E. Consider Resolutions for Board of Education Projects and set the date for a Special Town Meeting adjourned to Referendum.</p> <p>Deputy Mayor Simmons made a motion to approve item 1 of the HVAC IAQ Grant resolution for the Elementary School. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>Deputy Mayor Simmons made a motion to approve item 2 of the HVAC IAQ</p>

		<p>Grant resolution for the Elementary School. The motion was seconded by Selectwoman Marion and passed unanimously.</p> <p>Deputy Mayor Simmons made a motion to approve item 3 of the HVAC IAQ Grant for the Elementary School. The motion was seconded by Selectwoman Marion and passed unanimously.</p> <p>Deputy Mayor Simmons made a motion to approve items 1, 2 and 3 of the HVAC IAQ grant for the Middle School. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>Selectwoman Marion made a motion to approve items 1, 2 and 3 of the Putnam Elementary School Roof Replacement Resolution. The motion was seconded by Deputy Mayor Simmons and passed unanimously.</p> <p>Deputy Mayor Simmons made a motion to set the date for a Special Town Meeting on December 11, 2023, adjourned to referendum on December 19, 2023. The motion was seconded by Selectman Pempek and passed unanimously.</p>
12.	Public Comment	<p>3 Minute maximum per person</p> <p>David Pomes – 257 Sabin Street echoed what Selectwoman Marion stated regarding NDDH and the need to hold the Board responsible.</p> <p>23 Sunnyside Avenue – Questions regarding the trash program and renters</p> <p>Jay Gerhart – Lamont Street asked if there were better ways to balance the costs for landlords with multiple properties.</p>
13.	Adjournment	<p>Deputy Mayor Simmons made a motion to adjourn at 8:17 PM. The motion was seconded by Selectman Pempek and passed unanimously.</p>



