

Health and Safety Committee Notes 09/03/15
Location: High School Main Office Conference room

Members present: Jeremy B., Dave Hoffman, Jim Kocherer, Jen Schachenmeyer, Deb Clark, Kelly Maas, Wade Miller, Rich Winter

Members absent: Tamie Kugler, Steve

Meeting called to order at 1:30 pm

Introductions

The Health & Safety Committee...its purpose, its function

The purpose of the health and safety committee is to determine safety needs throughout the district and propose solutions and ideas to the district. The district then makes the decision to act on recommendations.

Motion to dispense with the reading of the minutes from the last meeting (distributed via email prior to meeting: Dave Hoffman Second by: Debbie Clark

Old business:

- **Handrails report for the bleachers in the HS gym (Dave H.)**

Unofficially approved, referred to custodians for input. Possibly new Tech could build? Has Tim been informed? Action carried out?

- o Kocherer will take issue to Tim

- **HS Ag Rm Ventilation project update.**

Second small unit submitted to the HS Capital (Hennen). Action carried out? Results? (Kocherer)

- o Submitted to capital and not approved
- o Dave Hoffman will take to superintendent

- **Emergency Buckets report, motion to bring from the table or postpone indefinitely.**

- o No source of money to purchase buckets
- o 5 gallon buckets will be collected from Wade for use.
- o Deb motion to postpone indefinitely
- o 2nd by Wade Miller

- **Counters in the corner hallway of HS tech Wing, motion to bring from the table or postpone indefinitely.**

- o Wade motion to postpone indefinitely
- o 2nd by Dave Hoffman

- **District Crisis plan update status. Tornado Drill Day Procedures. Evac. Plan updates to the book. Progress report? (Dave H.)**

- o Recommendation to add 2 additional evacuation routes was turned down
- o Sped concern – safety of mobility of 7 students
- o Suggestion to move the evacuation chair from the ES to the HS

- o Deb, Jen, and Wade will work together to get plan worked out as far as to where to install the evacuation chair in the HS
 - o Suggestion: Order Tuck & Carries
- **Tree Removal by the HS Dumpster/Tech Parking? Action Taken? (Kocherer)**
 - o Miller will look at tree and we will revisit at next meeting
- **Press Box Wiring update? Observations? (Jeremy)**
 - o Tom Dasovich – just order new setup, no repairs can be done to fix it
 - o Submit work order
- **Stools for the Elem update? Prices delivered to Marnie? (Allison and John)**
 - o Allison will revisit with Marnie
 - o Wade would like to have more discussion regarding requirements, safety concerns, moving tack strips, etc.
- **MSDS to Safety Data Sheets...Has that transition begun in WM? (Wade and Steve)**
 - o Online copies (discs) that are live updates
 - o Paper copies are not needed

New business:

Building/Department reports:

- OSHA/Incidence Report (Debbie C.): no reports
 - o Question regarding River City Theater
 - o Suggested that this should be an administration team discussion
- Facilities/IAQ Report (Wade and Steve): no reports
- District Level (Admin): no admin present
- Chemical Officer Report (Dave):

--Annual Hygiene officer training. 1st week of October: Jeremy will be attending
- Primary (Kelly M): no reports
- Elementary (Allison A.): no reports
- Middle School (Rich W.): no reports
- High School (Jeremy B.):
 - o Safety updates with Tim, New HS Tech guy. Auto stop table saw requests.
 - Submit request to Hennen to get a stop added
 - Wade will connect with Steve about doing a walkthrough of the shop to see what safety needs there may be

- o Risers in the Music Program
 - New risers have been looked at and prices estimated
 - Getting language to see if this can be pushed through Health & Safety
- Other: (Kocherer):
 - o Attendance expectations: attend all meetings if you are able. Let lead know if you are not able to attend. If not able to attend regularly then new representative will be assigned.
 - o Keep meetings during staff development days
 - o Move meeting location to District Office
 - o Jim will pull together an overview of focus of the group

Motion to Adjourn by Dave Hoffman

Second by Rich Winter

Meeting adjourned @ 2:28