

TEAM/COMMITTEE: Health & Safety Committee **Location:** District Office TLC

Date/Time: 1/20/2017 11:00 - 12:00

PRESENT: Members in Attendance: Wade Miller __ Scott George __ Jim Engen __ Rachel Bender __ Tami Kugler __ John Heid __ Angi Johnson __ Denise Gehlhausen __ Lisa Raiter __ Jeremy Bosquez __ Deb Clark __ Jen Schachenmeyer __ Jim Kocherer __

Excused:

Guest(s):

Time	Topic	Summary of Discussion	Outcome/Action/Person Responsible
11:00	Opening of Meeting	• Call to Order • Approve 11.7.16 minutes	• MM called to order, JH seconded • JH approved minutes SG seconded
11:05	Review of Old Business	• Handrail quotes for HS Gym bleachers will be distributed. Will be brought forward during LTFM budgeting • HS Ag Room Ventilation update on order • District Crisis Plan Update • Tree removal by HS Ag department - will be resolved with Greenhouse construction • Press Box Wiring discussion - not eligible for Health & Safety Funding • Stools for Elementary School - not eligible for Health and Safety Funding, building will have to allocate funds for purchase • MSDS to Safety Data Sheets - still in process will be completed by February 2017	Update handed out Press box is considered a construction code issue so not H& S eligible Stools/step ladders are classroom so they are not H&S Funding JB asked additional follow questions regarding, Safety Data sheets, requesting to see if the sheets could be digital to pull by outside entities if need be

11:30	New Business	• Update from Jen Schachenmeyer on tuck and carries • HS SPED restroom converted to RR / Changing room • Discussion on going through lunch room for fire and tornado drills and unplanned drills • Jeremy Bosquez - Chemical Hygiene Officer training and requirements	• JS not safe for staff to use evac chairs, by using tuck and carry could reduce potential injuries. Tuck and Carries requires 2-4 staff to try to carry an individual student down. Still working on trying to figure out hiccups in evac plans. Discussion followed regarding staff not being able to lift students, who is eligible to help (training of non-spced staff, Students, etc ..liability issues?) follow up on tuck and carries for Elementary • JB trained on becoming the Chemical Hygiene Officer. Presented on roles and duties. Responsible for labs and any locations where dangerous chemicals are stored and used. What certain proper handling clothing is worn. Brought up
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			Potential health testing of employees on levels of certain toxins in body •
11:45	Building / Department Reports	• OSHA / Incidence Reports - Deb Clark • Facilities / IAQ - Wade Miller • Primary School • Elementary school • Middle School • High School	• WM brought up accident at the Elem school, will add indoor/outdoor carpeting entry area to help prevent water and rubber playground parts from being tracked in building to help prevent future accidents. In long term facilities plan look for future ways to make the building safer in high traffic areas • No complaints on air quality • Primary no complaints • Elementary no complaints • Middle school no complaints • High school no complaints • At evening events, if blood spills/ accidents, custodial staff and site

			supervisors should be the one cleaning up the court. Wade will contact Tom D to let him know
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ADJOURNMENT - JK moved to adjourn and JH seconded

NEXT MEETING: 03.24.2017 11:00 - 12:00 District Office TLC