

TEAM/COMMITTEE: Health & Safety Committee **Location:** District Office TLC

Date/Time: 11/6/17 11:00 - 12:00

PRESENT: Members in Attendance: Bob Dressel X Scott George X Jim Engen Rachel Bender Tami Kugler
Heid Angi Johnson Denise Gehlhausen X Lisa Raiter X Jeremy Bosquez Melissa Brandts X
Schachenmeyer

John
Jen

Guest(s): None

Time	Topic	• Summary of Discussion	Outcome/Action/Person Responsible
10:30	Opening of Meeting	• Call to Order • Approve 8-29-17 minutes	• <u> LR </u> Called to order • <u> BH </u> Seconded • <u> SG </u> Approved minutes • <u> MB </u> Seconded
11:05	Review of Old Business	• HS Gym bleachers • SDS to Safety Data Sheets - still in process will be completed by February 2017 - update • Follow up on tuck and carry evacuation process • Update on Chemical Hygiene Officer training	• Bob is getting a quote for rails up the middle of the bleachers and to fix some seats. He will report back at the next meeting. • Scott has worked on the custodians Safety Data Sheets and are all done. Jeremy will give an update at the next meeting. • This issue has been resolved. Jill Peters has a plan for each student at the HS. She is having a training on 11.7.17 to go over safety plans. • Jeremy will give an update at the next meeting.

11:30	New Business		• MB - According to the AED replacement plan, one replacement is due in 2018. She will get a quote and an order for supplies. The order will be placed before May 30, 2018 • MB - Question about if a Fire Extinguisher is needed in the Aux gym. The company who does annual check is coming in January and Bob will inquire. Scott is thinking it is not needed due to the school has sprinklers. Update at the next meeting. • MB - Bob will be getting a quote for making the MS front doors handicap accessible. This will go on the LFTM budget. Also looking at the getting a quote for the HS Office door. • MB - HS door #6 & #8 are not syncing correctly with school open times. She is working with Dustin to correct. • MB - Employee Hepatitis B forms have not been kept up to date. Melissa will check over current staff files and determine what information is missing. Upon hire of a new employee, HR will obtain a Hep B form and forward to the Nurse's office. Bloodborne Pathogen training

			is done through Safe Schools. Files will be kept in the nurse's office. • SG - There was a legislative law change regarding lead testing in schools. The specifics have not been released yet. Scott will hopefully have more detail at the next meeting. • BD - Questions on the new student Work Experience employees. The new employees will not be using custodial machinery. Bob will make sure this is communicated to the correct people. Scott also indicated that the students, since they are minors, need to sign off on training with the chemical that they are working with. Bob will make sure this is completed.
11:45	Building / Department Reports	• OSHA / Incidence Reports - Melissa Brands • Facilities / IAQ - Bob Dressel • Primary School • Elementary school • Middle School • High School	• None this period • None • None - no one from the building in attendance • None - no one from the building in attendance • None • None

ADJOURNMENT at - DG moved to adjourn and MB seconded
NEXT MEETING: January 19 - 11:00 - 12:00 pm - District Office TLC