

**TEAM/COMMITTEE:** Health & Safety Committee    **Location:** District Office TLC

**Date/Time:** January 19 - 11:00 - 12:00 pm

**PRESENT: Members in Attendance:** Bob Dressel X Scott George X Jim Engen\_\_\_ Rachel Bender X Tami Kugler\_\_\_ John Heid\_\_\_ Angi Johnson\_\_\_ Denise Gehlhausen X Lisa Raiter X Jeremy Bosquez X\_\_\_ Melissa Brandts X\_\_\_ Jen Schachenmeyer\_\_\_

**Guest(s):** None

| Time  | Topic                  | • Summary of Discussion                                                                                                                                                                                                               | Outcome/Action/Person Responsible                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| 10:30 | Opening of Meeting     | <ul style="list-style-type: none"><li>• Call to Order</li><li>• Approve 11/6/17 minutes</li></ul>                                                                                                                                     | <ul style="list-style-type: none"><li>• <u>SG</u> Called to order</li><li>• <u>LR</u> Seconded</li><li>• <u>RB</u> Approved minutes</li><li>• <u>SG</u> Seconded</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 11:05 | Review of Old Business | <ul style="list-style-type: none"><li>• HS Gym bleachers - update from Bob Dressel</li><li>• SDS to Safety Data Sheets -update from Jeremy Bosquez</li><li>• Chemical Hygiene Officer training - update from Jeremy Bosquez</li></ul> | <ul style="list-style-type: none"><li>• Bob did get a quote and gave quote to Paul. It will be placed on the Capital Outlay plan as a budget item</li><li>• Inventory has been done. We are at the place of getting the Safety Data sheets. Should be complete in the next couple weeks. District does have a hard copies. Jeremy suggested that the hard copies be scanned and put put on the web-site. Plan is that once the district does have all the sheets, they will be given to Jeremy. He will scan them and Denise will get them on the web-site. Update on process next meeting.</li><li>• Jeremy did not attend, but will find out when he can attend next year. Scott will get</li></ul> |

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|  |  | <ul style="list-style-type: none"> <li>• Fire Extinguisher in HS Aux Gym - update from Bob Dressel &amp; Scott George</li> <li>• MS Front Door Handicap Accessibility - update from Bob Dressel</li> <li>• HS doors - update from Melissa Brandt</li> <li>• Hep B forms - update from Melissa Brandt</li> <li>• Lead Testing legislative change - update from Scott George</li> <li>• HS Work Experience employees - update from Bob Dressel</li> </ul> | <ul style="list-style-type: none"> <li>• Scheduled to be here end of January. Will update us next meeting.</li> <li>• Have not received quote yet. This quote is also for HS office.</li> <li>• Still sometime they work and sometime they don't. Bob Reported Door 8 someone deactivated the button on the door. Door 6 is figured out and working. Update at next meeting.</li> <li>• Not much has been done. Melissa may be going to a training which may shed some light to this issue. She will report next meeting.</li> <li>• Scott received some information last week. Any potential drinking source for students will need to be tested. Recommendation are made and then it is up to the district to determine what will be tested. Current criteria is acceptable - 20 parts per million there is another study that states 5 parts per million. Action level is also determined by the district. July 1 2018 has to have a plan in place and start implementation. Scott will work on a tentative written plan, The plan will be taken to the Facility Committee for approval. Testing is H&amp;S funded and we will get the tests scheduled.</li> <li>• Training has been completed. Everything has been signed off so all is good.</li> </ul> |
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| 11:30 | New Business                  | <ul style="list-style-type: none"> <li>• Jeremy -The drains and neutralization pit in the HS science department are backing up. Bob worked on this this week and it does seem to be working. The neutralization pit does need to be cleaned every couple of years, Bob is aware of this. Custodial is on top of this. Will check in next meeting.</li> <li>• Rachel - Primary Building. The basketball hoop is broken and a hazard. Wondering if this can be removed.</li> <li>• Door #8 lock is not working and has been replaced and is at the end i=of its life. Bob will get a quote for a new lock for the door. Would like to get a key access. This will be looked into with the progression of the development of the Primary.</li> </ul> |                                                                                                                                                                                                                                                                                                                                                                                         |
| 11:45 | Building / Department Reports | <ul style="list-style-type: none"> <li>• OSHA / Incidence Reports - Melissa Brands</li> <li>• Facilities / IAQ - Bob Dressel</li> <li>• Primary School</li> <li>• Elementary school</li> <li>• Middle School</li> <li>• High School</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>• One incident of an employee at the HS. All other incidents were minor.</li> <li>• Nothing to report</li> <li>• Nothing to report. There was a fire alarm pull in the building over the weekend.</li> <li>• Nothing - Bob is handling all the items that need to be fixed.</li> <li>• Nothing to report</li> <li>• Nothing to report</li> </ul> |

**ADJOURNMENT at - RB moved to adjourn and JB seconded**  
**NEXT MEETING: 4/2/2018 11:00am - District Office TLC**