

## Board of Directors' Regular School Board Meeting

### Monday, January 28, 2019

### 6:00 p.m., Watertown City Hall

#### **I.** **Opening of Meeting:** Clerk Kelly Thaemert

- A. Call to Order: (Time meeting called to order: \_\_\_ p.m.)
- B. Welcome to all Visitors, Guests, and Media.
- C. Seating of New Board Members (Ceremonial Oath of Office)
- D. Roll Calls

#### **School Board Roll Call:**

Treasurer Stacy Unowsky \_\_\_\_\_, Clerk Kelly Thaemert \_\_\_\_\_, Jeff Jackson \_\_\_\_\_, Tim Thompson \_\_\_\_\_, Hunter Feldt \_\_\_\_\_, Heidi Guetzkow \_\_\_\_\_, Erika Schulz \_\_\_\_\_.

#### **Administration Roll Call:**

Superintendent, Ron Wilke \_\_\_\_, High School Principal, Bob Hennen \_\_\_\_\_, Middle School Principal, Nick Guertin \_\_\_\_\_, Elementary Principal, Marnie Pauly \_\_\_\_\_, Teaching and Learning Director, Allison Arndt \_\_\_\_\_, SPED Director, Angie Kahle \_\_\_\_\_ Activities Director, Paul Szymanski \_\_\_\_\_, CE Director, Rachel Bender \_\_\_\_\_.

- E. Pledge of Allegiance: (Meeting attendees will recite the Pledge of Allegiance.)
- F. Public Comments:

The Public Comment portion of the meeting enables community members to discuss present issues not on the board agenda.

1. Speakers will be asked to sign in with their contact information and the topic they plan to discuss at least 5 minutes before the published start time of the meeting.
2. Each speaker will be allowed no more than three minutes to address the board unless the time limit is waived by a majority of board members present.
3. The maximum time allotted for the open forum is 30 minutes unless the time limit is waived by a majority of board members present.
4. Undue interruption or other interference with the orderly conduct of school board business will not be allowed. Defamatory or abusive remarks are always out of order. Remarks that violate data privacy laws are out of order. The presiding officer may terminate the speaker's privilege of address if, after being called to order, improper conduct or remarks persist.
5. At a public meeting of the board, no person should orally initiate charges or complaints against individual district employees or challenge instructional materials used by the district. All such charges should be referred to the superintendent or school board chair for investigation.
6. The open forum is meant to be an opportunity for the school board and the superintendent to listen to community members. In most cases, the school board will not comment or respond to the speaker's remarks. However, the superintendent or the appropriate staff member will follow-up with speakers after the meeting if necessary.
7. No action will be taken on any item not considered a part of the agenda on the same evening it is presented unless action is considered necessary by a majority of the board.

**II. Discussion / Action:** Motion to approve the attached Agenda / Addendum(s):

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

**III. REORGANIZATION: 2019 Watertown-Mayer ISD No. 111 School Board**

**A. Election of School Board Officers –**

**Motion to Nominate School Board Chairperson**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

**Motion to Nominate School Board Vice-Chairperson**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

**Motion to Nominate School Board Treasurer**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

**Motion to Nominate School Board Clerk**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

**B. Motion to approve the following 2019 calendar dates and meeting times for the Watertown-Mayer ISD #111 Regular School Board Meetings to be held at the Watertown City Hall as printed below:**

|                   |         |                    |         |
|-------------------|---------|--------------------|---------|
| January 28, 2019  | 6:00 PM | July 22, 2019      | 6:00 PM |
| February 25, 2019 | 6:00 PM | August 26, 2019    | 6:00 PM |
| March 18, 2019    | 6:00 PM | September 23, 2019 | 6:00 PM |
| April 22, 2019    | 6:00 PM | October 28, 2019   | 6:00 PM |
| May 20, 2019      | 6:00 PM | November 25, 2019  | 6:00 PM |
| June 24, 2019     | 6:00 PM | December 16, 2018  | 6:00 PM |

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

**Strategic Directions All**

**C. Motion to the approve the following official designations for FY2018**

1. Official District Newspaper: Carver County News and The Herald Journal
2. Official District Bank Depositories: Bremer Bank and MN Trust/PMA Financial
3. Official Legal Advisors: Kennedy & Graven, Knutson, Flynn and Deans and Hellmuth & Johnson
4. Official Financial Advisors: Springsted Financial and MN Trust/PMA Financial

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

**Strategic Directions E & F**

- D. Motion to approve Superintendent Ron Wilke, Finance Officer Lisa Raiter, and Payroll/Benefits Officer Vicki Braegelmann to initiate, transfer, invest, and authorize district funds and transfers on behalf of WM ISD #111 School District for FY 2019.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

[Strategic Directions F](#)

- E. Motion to approve the School Board compensation for 2019. The 2019 compensation amounts: School Board Meetings - \$50 per meeting plus \$5 additional per hour after five (5) hours; Chairperson, Vice-Chairperson, Clerk and Treasurer - \$150 Annual Stipend.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

[Strategic Directions F](#)

- F. **School Board Committees (Board Chairperson Assigns Board Representative)**-see attached [2019 proposed schedule](#)

1. Finance:
2. Facilities:
3. Personnel:
4. Policy:
5. Education Foundation Board:
6. Technology:
7. Teaching and Learning:
8. Marketing and Communications:
9. Community Ed:
10. SouthWest Metro Educational Cooperative Representative:
11. MN State High School League (MSHSL) Representative:

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

[Strategic Directions All](#)

**IV: Consent Agenda:**

- A. **School Board Minutes:**

Regular Board Meeting – [December 17, 2018](#)

Special Board Meeting – [December 17, 2018](#)

- B. [Personnel Consent Agenda](#)

- C. [Business Consent Agenda](#)

- Financial Reports
  - [December](#) Financials
- Contracts
- Donations
- Overnight Stay Requests
- [Enrollment](#)

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

**V. Recognitions/Presentations/Showcase:**

None at this time

**VI. Action Items:**

- A. **2019-2020 School Year Calendar** – Commentary Ron Wilke. A draft of the 2019-20 School Year Calendar is attached for the Second reading, minor corrections have been made. Board approval of the Second reading of the 2019-2020 School Year Calendar is requested at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_  
**Strategic Directions A, B & C**

- B. **Resolution 19.01** – Commentary Ron Wilke. Board action is requested on Resolution 19.01 directing Administration to make recommendations for adjustments in Curriculum Programs and Staffing for the 2019-2020 school year.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_  
**Strategic Directions A, B, C & F**

- C. **First Reading of District Policies Requiring Annual Review** - Commentary Ron Wilke. The following District Policies reflect revisions recommended by the Minnesota School Boards Association, including those requiring annual reviews. Board approval of the first reading is requested at this time.

**Policy 410** FAMILY AND MEDICAL LEAVE POLICY

**Policy 413** HARASSMENT AND VIOLENCE

**Policy 414** MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

**Policy 415** MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

**Policy 506** STUDENT DISCIPLINE

**Policy 514** BULLYING PROHIBITION POLICY

**Policy 522** STUDENT SEX NONDISCRIMINATION

**Policy 524** INTERNET ACCEPTABLE USE AND SAFETY POLICY

**Policy 806** CRISIS MANAGEMENT POLICY

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_  
**Strategic Directions All**

- D. **Referendum Action Plan** - Commentary, Ron Wilke. As has been noted in Budget and Audit presentations to the Board over the past two years, our District continues to operate with significantly less funding per student when compared to like-size districts, as well as with the majority of districts throughout the State. Recent revenue comparison rankings place Watertown Mayer Schools in the bottom ten percent in per student funding in the State. This lack of funding makes it increasingly difficult to maintain the level of programming currently offered students that includes smaller class sizes at the Elementary School and a wide variety of choices and course offerings and extra-curricular activities at our

Middle and High Schools. As always, the District continues to explore every option possible to identify sources of revenue, as well as to effectively utilize existing funds. One funding option available to school districts in Minnesota is the voter approved operating levy. Many districts in our area have utilized this funding source. Our District currently has a very small voter approved levy in place. The [attached action plan](#) outlines the work and actions needed to inform our District's financial needs into the future and to inform Board decision-making as to whether or not to pursue an increase in that levy. Board approval of the attached Referendum Action Plan is requested at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

[Strategic Directions: All](#)

- E. Survey Proposal** – Commentary, Ron Wilke. The [attached proposal](#) from Springsted to conduct a scientific, random-sample survey of school district residents and the related consultation work is being submitted for Board consideration and approval at this time. This survey process is included in the Referendum Action plan to collect valuable information and data from district residents to inform Board decision making on a potential operating levy referendum. Also note the attached [supporting documentation](#) that provides an example of the survey process and deliverables included in this proposal.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

[Strategic Directions: ALL](#)

- F. First Reading, Watertown-Mayer Schools Portrait of a Graduate** - Commentary, Ron Wilke and Allison Arndt. The attached [Portrait of a Watertown-Mayer Graduate](#) is presented for Board approval of a first reading at this time. The Profile represents the culmination of the work of the Profile of a Graduate Committee, as well as work to collect input from school district staff and students. Once approved, the Portrait will be used to guide teaching and learning, and curriculum design work across the district. Please note [supporting document](#) attached.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

[Strategic Directions: A, B, C](#)

## **VII: Review/Information Items:**

- A. Marketing and Communications Committee Updates** – Commentary Superintendent Wilke. Superintendent Wilke will share a progress report on the branding and messaging work underway in the district.  
[Strategic Directions: E, F](#)
- B. Superintendent Goals Progress Report** – Commentary Ron Wilke. The [Superintendent goals](#) document is attached for review in order to give the Board a progress report on work underway.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

[Strategic Directions: All](#)

**VIII: Administrative Reports.**

|                                       |                                |
|---------------------------------------|--------------------------------|
| <a href="#"><u>Bob Hennen</u></a>     | High School Principal          |
| <a href="#"><u>Nick Guertin</u></a>   | Middle School Principal        |
| <a href="#"><u>Marnie Pauly</u></a>   | Elementary School Principal    |
| <a href="#"><u>Allison Arndt</u></a>  | Teaching and Learning Director |
| <a href="#"><u>Angie Kahle</u></a>    | SPED Director                  |
| <a href="#"><u>Rachel Bender</u></a>  | Community Education Director   |
| <a href="#"><u>Paul Szymanski</u></a> | Activities Director            |
| <a href="#"><u>Mary Miller</u></a>    | Director of Food Services      |
| <a href="#"><u>Ron Wilke</u></a>      | Superintendent                 |

**IX: Board Member Reports**

**X: Adjournment:**

Motion to adjourn the school board meeting at \_\_\_\_\_ p.m.

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

**Next Regular Scheduled Board Meeting Date:**

Regular School Board      Monday, February 25, 2019      6:00 p.m.      Watertown City Hall