

Board of Directors' Regular School Board Meeting

Monday, February 25, 2019

6:00 p.m., Watertown City Hall

I. Opening of Meeting: Chair Unowsky

- A. Call to Order: (Time meeting called to order: ___ p.m.)
- B. Welcome to all Visitors, Guests, and Media.
- C. Seating of New Board Members (Ceremonial Oath of Office)
- D. Roll Calls

School Board Roll Call:

Chair Stacy Unowsky ____, Vice Chair Tim Thompson ____, Clerk Kelly Thiemert ____, Treasurer Erika Schulz ____, Jeff Jackson ____, Hunter Feldt ____, Heidi Guetzkow ____,

Administration Roll Call:

Superintendent, Ron Wilke ____, High School Principal, Bob Hennen ____, Middle School Principal, Nick Guertin ____, Elementary Principal, Marnie Pauly ____, Teaching and Learning Director, Allison Arndt ____, SPED Director, Angie Kahle ____, Activities Director, Paul Szymanski ____, CE Director, Rachel Bender ____.

- E. Pledge of Allegiance: (Meeting attendees will recite the Pledge of Allegiance.)
- F. Public Comments:

The Public Comment portion of the meeting enables community members to discuss present issues not on the board agenda.

1. Speakers will be asked to sign in with their contact information and the topic they plan to discuss at least 5 minutes before the published start time of the meeting.
2. Each speaker will be allowed no more than three minutes to address the board unless the time limit is waived by a majority of board members present.
3. The maximum time allotted for the open forum is 30 minutes unless the time limit is waived by a majority of board members present.
4. Undue interruption or other interference with the orderly conduct of school board business will not be allowed. Defamatory or abusive remarks are always out of order. Remarks that violate data privacy laws are out of order. The presiding officer may terminate the speaker's privilege of address if, after being called to order, improper conduct or remarks persist.
5. At a public meeting of the board, no person should orally initiate charges or complaints against individual district employees or challenge instructional materials used by the district. All such charges should be referred to the superintendent or school board chair for investigation.
6. The open forum is meant to be an opportunity for the school board and the superintendent to listen to community members. In most cases, the school board will not comment or respond to the speaker's remarks. However, the superintendent or the appropriate staff member will follow-up with speakers after the meeting if necessary.
7. No action will be taken on any item not considered a part of the agenda on the same evening it is presented unless action is considered necessary by a majority of the board.

II. Discussion / Action: Motion to approve the attached Agenda / Addendum(s):

Motion made by: _____ Motion Seconded by: _____ Support: _____

III: Consent Agenda:

A. School Board Minutes:

Regular Board Meeting – [January 28, 2018](#)

B. [Personnel Consent Agenda](#)

C. [Business Consent Agenda](#)

- Financial Reports
 - [January](#) Financials
- Contracts
- Donations
- Overnight Stay Requests
- [Enrollment](#)

Motion made by: _____ Motion Seconded by: _____ Support: _____

V. Recognitions/Presentations/Showcase:

MSHSL ExCEL Award Nominees: Grace Hertzog and Seth Junczewski

MSHSL AAA Award Nominees: Will Elskamp and Leah Vraspir

VI. Action Items:

- A. Second Reading of District Policies Requiring Annual Review -** Commentary Ron Wilke. The following District Policies reflect revisions recommended by the Minnesota School Boards Association, including those requiring annual reviews. Board approval of the second reading is requested at this time.

[Policy 410](#) FAMILY AND MEDICAL LEAVE POLICY

[Policy 413](#) HARASSMENT AND VIOLENCE

[Policy 414](#) MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

[Policy 415](#) MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

[Policy 506](#) STUDENT DISCIPLINE

[Policy 514](#) BULLYING PROHIBITION POLICY

[Policy 522](#) STUDENT SEX NONDISCRIMINATION

[Policy 524](#) INTERNET ACCEPTABLE USE AND SAFETY POLICY

[Policy 806](#) CRISIS MANAGEMENT POLICY

Motion By: _____ Seconded By: _____ Action: _____

[Strategic Directions All](#)

- B. Second Reading, Watertown-Mayer Schools Portrait of a Graduate** - Commentary, Ron Wilke and Allison Arndt. The attached [Profile of a Watertown-Mayer Graduate](#) is presented for Board approval of a second reading at this time. The Profile represents the culmination of the work of the Profile of a Graduate Committee, as well as work to collect input from school district staff and students. Once approved, the Portrait will be used to guide teaching and learning, and curriculum design work across the district. Please note [supporting document](#) attached.

Motion By: _____ Seconded By: _____ Action: _____
[Strategic Directions: A, B, C](#)

- C. District Branding and Messaging.** Commentary Ron Wilke. This past September work began to develop the District's Brand and Key Messaging in support of District Strategic Direction E.: Engage in marketing and communication that enhances and promotes the image of the district. The work has been supported by the Board's Marketing and Communication Advisory Committee and facilitated by Dehler PR. Superintendent Wilke and Jeff Dehler, from Dehler PR, will present recommendations from the Marketing and Communications Committee for District Branding and Messaging and the plans for the next steps of implementation for Board consideration and approval at this time. Please note [Brand Strategy Plan](#) and [Presentation](#) attached.

Motion By: _____ Seconded By: _____ Action: _____
[Strategic Directions: E](#)

- D. [Referendum Community Engagement and Communications Services Proposal.](#)** Commentary Ron Wilke. The attached proposal from DehlerPR is presented for Board consideration at this time in order to support pre-referendum communication work, and if needed, referendum informational campaign work. The activities proposed are recommended for the community engagement and communications work needed in support of a potential operating levy referendum in November 2019. Board approval of the proposal is requested at this time.

Motion By: _____ Seconded By: _____ Action: _____
[Strategic Directions All](#)

VI: Review/Information Items:

- A. [Referendum Action Plan Update](#)** - Commentary, Ron Wilke. Superintendent Wilke will provide an update on work underway to inform Board decision making on a potential operating levy referendum next November. Please note the [action plan and timelines](#) attached.
[Strategic Directions: All](#)
- B. [Notice of Desire to Negotiate](#)** – The Board is advised that Education Minnesota Watertown-Mayer is requesting to enter into contract negotiations, as the current two-year contract expires on June 30, 2019. No Action Required.
[Strategic Directions A and F](#)

- C. **School Board Webpage Update** – Commentary Ron Wilke. Board members please note updates to the [School Board Webpage](#) to include Committee Meeting Agendas/Minutes.
[Strategic Directions All](#)
- D. **2018-2019 School Year Calendar Make up Days** – Commentary Ron Wilke. At this point the district has had 3 full-day closings due to weather, along with a number of late starts and early releases. As per the Teacher Master Agreement: Art. VII Section 3 Subd. 4. Once the calendar end date is set, it will not change due to two or fewer unexpected cancellations (snow days). Teachers will make up the time through flexible staff development time to be agreed upon with the district administration. Students will not make up the days. In the event the number of cancellations (snow days) are more than 2, alterations to the end date may be made. The Board is advised to begin consideration for options to make up student days as/if needed.
[Strategic Directions B, C F](#)

VII: Administrative Reports.

Bob Hennen	High School Principal
Nick Guertin	Middle School Principal
Marnie Pauly	Elementary School Principal
Allison Arndt	Teaching and Learning Director
Angie Kahle	SPED Director
Rachel Bender	Community Education Director
Paul Szymanski	Activities Director
Mary Miller	Director of Food Services
Ron Wilke	Superintendent

VIII: Board Member Reports

- **Finance Committee**
- **Facilities Committee**
- **Personnel Committee**
- **Policy Committee**
- **Watertown-Mayer Education Foundation Board**
- **Technology Committee**
- **Teaching and Learning**
- **Marketing and Communication**
- **Community Education Advisory Committee**
- **SW Metro Intermediate Board**
- **Minnesota State High School League (MSHSL)**

IX: Adjournment:

Motion to adjourn the school board meeting at _____ p.m.

Motion made by: _____ Motion Seconded by: _____ Support: _____

Next Regular Scheduled Board Meeting Date:

Regular School Board

Monday, March 18, 2019

6:00 p.m. Watertown City Hall