



Board of Directors' Regular School Board Meeting
Monday, June 24, 2019
6:00 p.m., Watertown City Hall

I. Opening of Meeting: Chair Unowsky

- A.** Call to Order: (Time meeting called to order: ___p.m.)
- B.** Welcome to all Visitors, Guests, and Media.
- C.** Roll Calls

School Board Roll Call:

Chair Stacy Unowsky ____, Vice Chair Tim Thompson ____, Clerk Kelly Thaemert ____, Treasurer Erika Schulz ____, Jeff Jackson ____, Hunter Feldt ____, Heidi Guetzkow ____,

Administration Roll Call:

Superintendent, Ron Wilke ____, High School Principal, Bob Hennen ____, Middle School Principal, Nick Guertin ____, Elementary Principal, Marnie Pauly ____, Teaching and Learning Director, Allison Arndt ____, SPED Director, Angie Kahle ____, Activities Director, Paul Szymanski ____, CE Director, Rachel Bender ____.

E. Pledge of Allegiance: (Meeting attendees will recite the Pledge of Allegiance.)

F. Public Comments:

The Public Comment portion of the meeting enables community members to discuss present issues not on the board agenda.

1. Speakers will be asked to sign in with their contact information and the topic they plan to discuss at least 5 minutes before the published start time of the meeting.
2. Each speaker will be allowed no more than three minutes to address the board unless the time limit is waived by a majority of board members present.
3. The maximum time allotted for the open forum is 30 minutes unless the time limit is waived by a majority of board members present.
4. Undue interruption or other interference with the orderly conduct of school board business will not be allowed. Defamatory or abusive remarks are always out of order. Remarks that violate data privacy laws are out of order. The presiding officer may terminate the speaker's privilege of address if, after being called to order, improper conduct or remarks persist.
5. At a public meeting of the board, no person should orally initiate charges or complaints against individual district employees or challenge instructional materials used by the district. All such charges should be referred to the superintendent or school board chair for investigation.
6. The open forum is meant to be an opportunity for the school board and the superintendent to listen to community members. In most cases, the school board will not comment or respond to the speaker's remarks. However, the superintendent or the appropriate staff member will follow-up with speakers after the meeting if necessary.
7. No action will be taken on any item not considered a part of the agenda on the same evening it is presented unless action is considered necessary by a majority of the board.

II. Discussion / Action: Motion to approve the attached Agenda / Addendum(s):

Motion made by: _____ Motion Seconded by: _____ Support: _____

III: Consent Agenda:

A. School Board Minutes:

Regular Board Meeting – [May 20, 2019](#)

B. [Personnel Consent Agenda](#)

C. [Business Consent Agenda](#)

- Financial Reports
 - [May](#) Financials – will be shared once available
- Contracts
- Donations
- Overnight Stay Requests
- [Enrollment](#)

Motion made by: _____ Motion Seconded by: _____ Support: _____

IV. Recognitions/Presentations/Showcase:

Courtney Lueschen – 71st place at State in Golf

Ailsa Gilbert – 5th in Long Jump; 2nd in Triple Jump; State Champ in 100m Hurdles

V. Action Items:

- A. Second Reading of District 800 - 1000 Series Policies** - Commentary Ron Wilke. The following District 800 - 1000 Series Policies reflect revisions recommended by the Minnesota School Boards Association, including those requiring annual reviews. Board approval of the second reading is requested at this time.

Policy 801	Equal Access to School Facilities
Policy 802	Disposition of Obsolete Equipment and Material
Policy 805	Waste Reduction and Recycling
Policy 806	Crisis Management Policy
Policy 807	Health and Safety Policy
Policy 899	Unmanned Aerial Vehicles/Drones
Policy 901	Community Education
Policy 902	Use of School District Facilities and Equipment
Policy 903	Visitors to School District Buildings and Sites
Policy 904	Distribution of Materials on School District Property by Nonschool Persons
Policy 905	Advertising
Policy 906	Community Notification Of Predatory Offenders
Policy 907	Rewards
Policy 1001	Non-Public and Homeschools

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions All](#)

- B. FY20 Food Service Pricing** – Commentary Lisa Raiter. The following recommendation on pricing for school lunch and breakfast for the 2019-20 school-year is presented for Board action at this time:

Lunch Prices	2018 -19	2019 -20
Grades 5- 12	\$ 3.05	\$ 3.10
Grade K -4	\$ 2.80	\$ 2.85
Adult	\$ 4.15	\$ 4.20
Breakfast Prices		
Grades 5- 12	\$ 1.65	\$ 1.65
Grade K -4	\$ 1.65	\$ 1.65
Adult	\$ 2.05	\$ 2.05

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: A, F](#)

- C. FY19 Revised Budget** – Commentary Lisa Raiter. Please note the FY19 Revised Budget attachment. The [budget presentation](#) is also attached. Board approval is recommended at this time.

<u>19REV</u>	<u>Revenues</u>	<u>Expenditures</u>
Fund 01	17,065,243	16,957,921
Fund 02	723,413	728,772
Fund 04	1,588,633	1,524,148
Fund 07	4,729,777	4,598,338
Fund 08	2,287	37,808
Total	24,109,353	23,846,987

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: All](#)

- D. FY20 Preliminary Budget** – Commentary Lisa Raiter. Please note the FY20 Preliminary Budget attachment. The [budget presentation](#) is also attached. Board approval is recommended at this time.

<u>20BUD</u>	<u>Revenues</u>	<u>Expenditures</u>
Fund 01	17,534,551	17,824,098
Fund 02	710,433	702,919
Fund 04	1,616,718	1,656,744
Fund 07	4,716,618	4,596,975
Fund 08	0	0
Total	24,578,320	24,681,736

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: All](#)

- E. Long Term Facility Maintenance Plan** – Commentary Lisa Raiter and Ron Wilke. Please note supporting documents outlining [revenues](#) and [expenditures](#) for FY19-FY28 as a part of the District's 10 Year Long Term Facility Maintenance Plan as required by MDE. Board approval of the Watertown-Mayer LTFM Plan is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: F](#)

F. SW Metro Long Term Facility Maintenance Plan - Commentary Lisa Raiter and Ron Wilke. As a member of SW Metro, our district is responsible for supporting a proportionate share of the Intermediate School District's Long Term Facility Maintenance expenditure budget. Board approval of the [SW Metro LTFM Allocations](#) and [SW Metro LTFM Resolution](#) is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: F](#)

G. SW Metro Safe Schools Program and Budget Resolution - Commentary Lisa Raiter and Ron Wilke. As a member of SW Metro, our district is responsible for supporting a proportionate share of the Intermediate School District's Safe Schools Program and budget. Board approval of the [SW Metro Safe Schools Resolution](#) is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: F](#)

H. Workers Compensation - Commentary Lisa Raiter. Board approval of the district workers compensation contract with [Arthur J. Gallagher & Co.](#) is requested for the 2019-2020 budget year.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: F](#)

I. Property Insurance - Commentary Lisa Raiter. Board approval of the district coverage with MIST (Minnesota Insurance Scholastic Trust) is requested for the 2019-2020 budget year.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: F](#)

J. Life and LTD Insurance Coverage - Commentary Lisa Raiter. Board approval of the district Life and LTD Insurance contract with [National Insurance](#).

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: F](#)

K. Transportation Services Contract - Commentary Lisa Raiter. Board approval of the district transportation contract with Koch Bus Service is requested.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: F](#)

L. Vantage Financial Lease Proposal - Commentary Lisa Raiter. The attached lease agreement is recommended for Board approval. The lease will be integrated into the District's ongoing technology hardware and buildings & grounds equipment replacement cycle.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: D, F](#)

M. Resolution to combine polling places. Commentary Ron Wilke. Board approval of the attached resolution to combine polling places is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: E, F](#)

N. District Official with Authority - Commentary Ron Wilke. Each year it is required the District designate/recertify the Identified Official with Authority to authorize users access to MDE secure websites for the district. Board approval to recertify Colleen Hoffman to act as the District Official is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

O. [2019-20 Kids' Company Parent/Student Handbook](#) - Commentary Rachel Bender. Approval of the First Reading of the 2019-20 Kids' Company Parent/Student Handbook is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: All](#)

P. [2019-20 Young Royals Parent/Student Handbook](#) - Commentary Rachel Bender. Approval of the First Reading of the 2019-20 Young Royals Parent/Student Handbook is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: All](#)

Q. [2019-20 Elementary School Parent/Student Handbook](#) - Commentary Marnie Pauly. Attached is a [pdf of changes](#) made to the 2019-2020 handbook. Approval of the First Reading of the 2019-20 Elementary School Parent/Student Handbook is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: All](#)

R. [2019-20 Middle School Parent/Student Handbook](#) - Commentary Nick Guertin. Attached is a [pdf of changes](#) made to the 2019-2020 handbook. Approval of the First Reading of the 2019-20 Middle School Parent/Student Handbook is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: All](#)

S. [2019-20 High School Parent/Student Handbook](#) - Commentary Bob Hennen. Attached is a [pdf of changes](#) made to the 2019-2020 handbook. Approval of the First Reading of the 2019-20 High School Parent/Student Handbook is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: All](#)

T. [Resolution Adopting District Population Count](#) - Commentary Rachel Bender. Census data is used to calculate funding for the district's Community Education program. Board approval of the attached resolution to update the school district's population count is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: F](#)

U. [MSHSL Resolution](#) - Commentary Ron Wilke. Board approval of the attached resolution for District continued membership in the Minnesota State High School League is requested at this time. The resolution also requires school boards in MSHSL member districts to review the following Why We Play video:

<https://vimeo.com/128275166>

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: A](#)

- V. [2019-2021 Education Minnesota Watertown-Mayer Teachers Contract](#) - Commentary Ron Wilke and the School Board Personnel Committee. Teachers have ratified the 2019-2021 Teachers Master Contract. The teacher contract [settlement information](#) is attached. Board approval of the 2019-2021 Teachers Master Contract is requested at this time.

Motion By: _____ Seconded By: _____ Action: _____

[Strategic Directions: F](#)

- W. [Substitute Teaching Agreement](#) - Commentary Ron Wilke. The attached substitute teaching agreement for teachers retiring from the district after June 1, 2019 is presented for Board approval at this time.

Motion By: _____ Seconded By: _____ Action: _____

[Strategic Directions: F](#)

VI: Review/Information Items:

- A. [Referendum Planning Update](#) - Commentary, Ron Wilke. Reports will be shared from the Board Finance and Facilities Committees in support of continued discussion and consideration of potential operating levy and bond referendums.
[Strategic Directions: All](#)
- B. [Superintendent and School Board Member Evaluation](#) - Commentary, Stacy Unowsky. Board Chair Unowsky will provide information on the Superintendent and Board Member evaluation process.
[Strategic Directions: All](#)
- C. [Name Change for Primary School](#) - Commentary Ron Wilke. Given the changes in programming at the Community Ed/Primary School Building, Board discussion of a potential name change for the Primary School Building is requested at this time.
[Strategic Directions: E](#)

VII: Administrative Reports.

Bob Hennen	High School Principal
Nick Guertin	Middle School Principal
Marnie Pauly	Elementary School Principal
Allison Arndt	Teaching and Learning Director
Angie Kahle	SPED Director
Rachel Bender	Community Education Director
Paul Szymanski	Activities Director
Mary Miller	Director of Food Services
Ron Wilke	Superintendent

VIII: Board Member Reports

- Finance Committee
- Facilities Committee
- Personnel Committee
- Policy Committee
- Watertown-Mayer Education Foundation Board
- Technology Committee
- Teaching and Learning

- **Marketing and Communication**
- **Community Education Advisory Committee**
- **SW Metro Intermediate Board**
- **Minnesota State High School League (MSHSL)**

IX: Adjournment:

Motion to adjourn the school board meeting at _____ p.m.

Motion made by: _____ Motion Seconded by: _____ Support: _____

Next Regular Scheduled Board Meeting Date:

Regular School Board Monday, July 22, 2019 6:00 p.m. Watertown City Hall