

INDEPENDENT SCHOOL DISTRICT NO. 111

WATERTOWN, MINNESOTA 55388

BOARD OF EDUCATION

Regular Meeting

January 28, 2019

I. The regular meeting of the Watertown-Mayer School Board in the Watertown City Hall on Monday, January 28, 2019 was called to order at 6:00 PM by clerk Thaemert. Board members present: Thaemert, Thompson, Unowsky, Jackson, Feldt, Guetzkow and Schulz. Absent: None. Administration team members present: Superintendent Wilke, HS Principal Hennen, MS Principal Guertin, ES Principal Pauly, T&L Director Arndt, AD Syzmanski and CE Director Bender.

II. **Visitor requests and consideration of agenda.** MMS (Motion made and Seconded by) Jackson and Thaemert to approve the agenda as amended. Passes 7-0.

III. Reorganization

A. Election of board officers

1. Nominations for Chair – Motion was made by Jackson to nominate Stacy Unowsky for Board Chairperson. Unowsky accepted the nomination. The motion passed unanimously. No other nominations were received. Thaemert declared the nominations closed and declared Stacy Unowsky elected as Board Chairperson by acclamation of the Board.

2. Nominations for Vice-Chair – Motion was made by Jackson to nominate Tim Thompson for Board Vice-Chairperson. Thompson accepted the nomination. The motion passed unanimously. No other nominations were received. Unowsky declared the nominations closed and declared Tim Thompson elected as Board Vice-Chairperson by acclamation of the Board.

3. Nominations for Treasurer – Motion was made by Thompson to nominate Erika Schulz for Board Treasurer. Schulz accepted the nomination. The motion passed unanimously. No other nominations were received. Unowsky declared the nominations closed and declared Erika Schulz elected as Board Treasurer by acclamation of the Board.

4. Nominations for Clerk – Motions made by Schulz to nominate Kelly Thaemert for Board Clerk. Thaemert accepted the nomination. The motion passed unanimously. No other nominations were received. Unowsky declared the nominations closed and declared Kelly Thaemert elected as Board Clerk by acclamation of the Board.

B. MMS Guetzkow and Thaemert to approve the 2019 calendar dates and meeting times for the Watertown-Mayer Regular School Board meetings to be held at the Watertown City Hall.

January 28, 2019	6:00 PM	July 22, 2019	6:00 PM
February 25, 2019	6:00 PM	August 26, 2019	6:00 PM
March 18, 2019	6:00 PM	September 23, 2019	6:00 PM
April 22, 2019	6:00 PM	October 28, 2019	6:00 PM
May 20, 2019	6:00 PM	November 25, 2019	6:00 PM
June 24, 2019	6:00 PM	December 16, 2018	6:00 PM

Passes 7-0.

C. MMS Schulz and Thompson to the approve the following official designations for FY2019

1. Official District Newspaper: Carver County News and The Herald Journal
2. Official District Bank Depositories: Bremer Bank and MN Trust/PMA Financial
3. Official Legal Advisors: Kennedy & Graven, Knutson, Flynn and Deans and Hellmuth & Johnson
4. Official Financial Advisors: Springsted Financial and MN Trust/PMA Financial

Passes 7-0.

- D. MMS Guetzkow and Thaemert to approve Superintendent Ron Wilke, Finance Officer Lisa Raiter, and Payroll/Benefits Officer Vicki Braegelmann to initiate, transfer, invest, and authorize district funds and transfers on behalf of WM ISD #111 School District for FY 2019. Passes 7-0.
- E. MMS Thompson and Thaemert to approve the School Board compensation for 2019. The 2019 compensation amounts: School Board Meetings - \$50 per meeting plus \$5 additional per hour after five (5) hours; Chairperson, Vice-Chairperson, Clerk and Treasurer - \$150 Annual Stipend. Passes 7-0.
- F. MMS Feldt and Schultz to approve the School Board Committees as presented. Passes 7-0.
1. Finance: Unowsky, Feldt, Schulz
 2. Facilities: Thompson, Jackson, Thaemert
 3. Personnel: Thompson, Thaemert, Schulz
 4. Policy: Unowsky, Thaemert, Schulz
 5. Education Foundation Board: Unowsky
 6. Technology: Thompson, Jackson, Feldt
 7. Teaching and Learning: Jackson, Guetzkow, Schulz
 8. Marketing and Communications: Jackson, Feldt, Guetzkow
 9. Community Ed: Feldt
 10. SouthWest Metro Educational Cooperative Representative: Schulz
 11. MN State High School League (MSHSL) Representative: Unowsky

IV. Consent Agenda

MMS Thompson and Jackson to approve the following consent agenda items: Minutes of the Regular Board Meeting of December 17, 2018 and the Minutes of the Special Board Meeting of December 17, 2018; Personnel consent agenda; and Business consent agenda; and Enrollment. Passes 7-0.

December Disbursements = \$911,723.09

Wire Payment #'s - 43568, 43592, 43601, 43602, 43689, 43691-43697, 43704, 43708, 43739, 43748-43754, 43816-43825, 43854-43857, 43861, 43862

Check # - 549601-54729

Misc Payroll - \$5,161.43

V. Recognitions/Presentations/Showcase:

None

VI. Action Items –

- A. MMS Feldt and Guetzkow to approve the Second reading of the 2019-2020 School Year Calendar is requested at this time. Passes 7-0.
- B. MMS Thompson and Thaemert to approve the Resolution 19.01 directing Administration to make recommendations for adjustments in Curriculum Programs and Staffing for the 2019-2020 school year. Passes 7-0.
- C. MMS Guetzkow and Thompson to approve the First Reading of District Policies Requiring Annual Review. Passes 7-0.

- Policy 410 FAMILY AND MEDICAL LEAVE POLICY
- Policy 413 HARASSMENT AND VIOLENCE
- Policy 414 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE
- Policy 415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS
- Policy 506 STUDENT DISCIPLINE
- Policy 514 BULLYING PROHIBITION POLICY
- Policy 522 STUDENT SEX NONDISCRIMINATION
- Policy 524 INTERNET ACCEPTABLE USE AND SAFETY POLICY
- Policy 806 CRISIS MANAGEMENT POLICY

- D. MMS Thaemert and Schulz to approve the Referendum Action Plan as presented. Passes 7-0.
- E. MMS Jackson and Thaemert to approve the contract for Springsted to conduct a scientific, random-sample survey of school district residents and related consultant work for the referendum. Passes 7-0.
- F. MMS Guetzkow and Jackson to approve the Portrait of a Watertown-Mayer Graduate as presented. Passes 7-0.

VI. Review/Information Items -

- A. Superintendent Wilke presented the Board with a progress report on the Branding and Messaging work underway. Work is also underway to prepare the Brand Identity/Visual Package.
- B. Superintendent Wilke presented his Superintendent Goals document for the Board review.

VII. Administrative Reports

Administrative reports were submitted by Hennen, Guertin, Pauly, Arndt, Kahle, Bender, Szymanski and Miller. Superintendent Wilke talked about the recent school closings due to the weather.

VIII. Discussion of issues or open comments by School Board Directors.

Personnel committee will be setting up times to begin negotiation discussions.

Next Scheduled Meeting

Regular Board Meeting Monday, February 25, 2019 6:00 PM Watertown City Hall

IX. MMS Schulz and Guetzkow to adjourn the meeting at 7:25 PM and was duly passed.

Chair

Clerk