



**Board of Directors' Regular School Board Meeting**  
**Monday, June 22, 2020**  
**6:00 p.m., District Office**

Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, all meetings of Watertown-Mayer Public Schools (ISD 111) school board will be conducted in accordance with Minnesota Statute 13D.021 - Meetings by Telephone or Other Electronic Means - until further notice.

Consistent with the federal and state guidance, the board chair has determined that an in-person meeting is not practical or prudent because of the current pandemic.

As a result, the June 22, 2020 Watertown-Mayer Public Schools (ISD 111) school board meeting will take place at 6:00 pm at the district office, 1001 Hwy 25 NW, Watertown, MN, with one or more board members possibly participating by telephone or other electronic means.

In accordance with Minnesota Statute 13D.021, members of the public are not permitted to attend this meeting due to the current health pandemic. People may monitor this meeting from a remote location by visiting the live stream at:

<https://stream.meet.google.com/stream/8ca24376-6de3-4528-9c03-aa5eee3911b6>

UN = wmguest@wm.k12.mn.us

PW = 111Royals

The meeting will also be available on our district's website following the meeting.

**I.**

- A. Call to Order: (Time meeting called to order: \_\_\_p.m.)
- B. Welcome to all Visitors, Guests, and Media.
- C. Roll Calls

**School Board Roll Call:**

Chair Stacy Unowsky \_\_\_\_, Vice Chair Tim Thompson \_\_\_\_, Clerk Kelly Thaemert \_\_\_\_,  
Treasurer Erika Schulz \_\_\_\_, Julie Sweeney \_\_\_\_, Hunter Feldt \_\_\_\_, Heidi Guetzkow \_\_\_\_,

**Administration Roll Call:**

Superintendent, Ron Wilke \_\_\_\_, High School Principal, Bob Hennen \_\_\_\_, Middle School  
Principal, Nick Guertin \_\_\_\_, Elementary Principal, Marnie Pauly \_\_\_\_, Teaching and Learning  
Director, Allison Arndt \_\_\_\_, SPED Director, Angie Kahle \_\_\_\_, Activities Director, Paul  
Szymanski \_\_\_\_, CE Director, Rachel Bender \_\_\_\_, Director of Information and Learning  
Technology, Natasha Monsaas-Daly \_\_\_\_.

- D. Pledge of Allegiance: (Meeting attendees will recite the Pledge of Allegiance.)

**E. Public Comments:**

For the duration of remote Board meetings, public comments can be submitted in writing to [board.public@wm.k12.mn.us](mailto:board.public@wm.k12.mn.us) prior to 5:00 pm on the day of the board meeting, for board consideration.

**II. Discussion / Action:** Motion to approve the attached Agenda / Addendum(s):

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

**III: Consent Agenda:**

**A. School Board Minutes:**

Regular Board Meeting - [May 18, 2020](#)

Special Meeting - [June 1, 2020](#)

Special Meeting - [June 10, 2020](#)

**B. [Personnel Consent Agenda](#)**

**C. [Business Consent Agenda](#)**

- Financial Reports
  - [May](#) Financials
- Contracts
- Donations
- Overnight Stay Requests
- Enrollment

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

**IV. Recognitions/Presentations/Showcase:**

None at this time

**V. Action Items:**

- A. [Profile of a Superintendent Survey Results](#)** - Commentary, Toni Johns and Ken Dragseth. Board approval of the attached profile of a superintendent is recommended at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

**[Strategic Directions: All](#)**

- B. [Resolution for Approval of the Watertown Mayer Bond Referendum Building Improvement Projects](#)** - Design Phase - Commentary, Ron Wilke. Board approval of the attached resolution and supporting [design presentation](#) is recommended at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
 Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

**Strategic Directions: All**

- C. Second Reading of the 300 Series Policies** - Commentary Ron Wilke. The following District 300 Series Policies reflect revisions recommended by the Minnesota School Boards Association. Board approval of the second reading is requested at this time.

<a href="#">Policy 301</a>	SCHOOL DISTRICT ADMINISTRATION
<a href="#">Policy 302</a>	SUPERINTENDENT
<a href="#">Policy 303</a>	SUPERINTENDENT SELECTION
<a href="#">Policy 304</a>	SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION
<a href="#">Policy 305</a>	POLICY IMPLEMENTATION
<a href="#">Policy 306</a>	ADMINISTRATOR CODE OF ETHICS

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
 Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

**Strategic Directions: All**

- D. FY21 Food Service Pricing** - Commentary Lisa Raiter. The following recommendation on pricing for school lunch and breakfast for the 2020-21 school-year is presented for Board action at this time:

<b>Lunch Prices</b>	<b>2019 -20</b>	<b>2020 -21</b>
Grades 5- 12	\$ 3.10	3.15
Grade K -4	\$ 2.85	2.90
Adult	\$ 4.20	4.25
<b>Breakfast Prices</b>		
Grades 5- 12	\$ 1.65	1.70
Grade K -4	\$ 1.65	1.70
Adult	\$ 2.05	2.10

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
 Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

**Strategic Directions: A, F**

- E. FY20 Revised Budget** - Commentary Lisa Raiter. Please note the FY20 Revised Budget attachment. The [budget presentation](#) is also attached. Board approval is recommended at this time.

<u>20REV</u>	<u>Revenues</u>	<u>Expenditures</u>
Fund 01	18,003,171	18,104,165
Fund 02	667,467	706,908
Fund 04	1,552,016	1,697,722
Fund 06	25,683,210	770,281
Fund 07	4,716,618	4,596,975
Fund 08	(58,045)	0.00
<b>Total</b>	<b>50,564,437</b>	<b>25,876,051</b>

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
 Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

**Strategic Directions: All**

- F. **FY21 Preliminary Budget** - Commentary Lisa Raiter. Please note the FY21 Preliminary Budget attachment. The [budget presentation](#) is also attached. Board approval is recommended at this time.

<u>21BUD</u>	<u>Revenues</u>	<u>Expenditures</u>
Fund 01	18,207,248	18,004,223
Fund 02	770,400	759,033
Fund 04	1,788,668	1,671,573
Fund 06	450,000	6,336,101
Fund 07	4,677,332	4,595,795
<b>Total</b>	<b>25,893,648</b>	<b>31,366,725</b>

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
 Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

[Strategic Directions: All](#)

- G. **SW Metro Long Term Facility Maintenance Plan** - Commentary Lisa Raiter and Ron Wilke. As a member of SW Metro, our district is responsible for supporting a proportionate share of the Intermediate School District's Long Term Facility Maintenance expenditure budget. Board approval of the [SW Metro LTFM Allocations](#) and [SW Metro LTFM Resolution](#) is requested at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
 Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

[Strategic Directions: F](#)

- H. **SW Metro Safe Schools Program and Budget Resolution** - Commentary Lisa Raiter and Ron Wilke. As a member of SW Metro, our district is responsible for supporting a proportionate share of the Intermediate School District's Safe Schools Program and budget. Board approval of the [SW Metro Safe Schools Resolution](#) is requested at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
 Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

[Strategic Directions: F](#)

- I. **Property Insurance** - Commentary Lisa Raiter. Board approval of the district coverage with MIST (Minnesota Insurance Scholastic Trust) is requested for the 2020-2021 budget year.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
 Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

[Strategic Directions: F](#)

- J. **District Official with Authority** - Commentary Ron Wilke. Designation of an Identified Official with Authority for Education Identity Access Management The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity

and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Director recommends the Board authorize add Colleen Hoffman, [choffman@wm.k12.mn.us](mailto:choffman@wm.k12.mn.us), choffman1033 to act as the Identified Official with Authority (IOWA) for Watertown-Mayer Public Schools, ISD #111

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

- K. [MSHSL Resolution](#)** – Commentary Ron Wilke. Board approval of the attached resolution for District continued membership in the Minnesota State High School League is requested at this time. The resolution also requires school boards in MSHSL

member districts to review the following Why We Play video:

<https://vimeo.com/128275166>

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

[Strategic Directions: A](#)

- L. [Resolution for the Dissolution of Cooperative Sponsorship Agreement for Girls Gymnastics](#)** – Commentary Paul Szymanski. Approval Resolution for Dissolution of Cooperative Sponsorship Agreement for Girls Gymnastics between Watertown-Mayer/Mound-Westonka/Mielke Home School/Cooper Home School is requested at this time

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

[Strategic Directions A, E](#)

- M. [Resolution for Cooperative Sponsorship Agreement for Girls Gymnastics](#)** - Commentary Paul Szymanski. Approval of Resolution for Cooperative Sponsorship Agreement for Girls Gymnastics between Watertown-Mayer/Westonka is requested at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_

[Strategic Directions A, E](#)

- N. [2020-2022 Contracts](#)** - Commentary Ron Wilke and the School Board Personnel Committee. The following groups have ratified the 2020-2022 Contract. Board approval of the 2020-2022 Contracts is requested at this time.

- [Principals](#)
- [Director of Technology Operations](#)
- [Director of Community Education](#)
- [Director of Finance](#)
- [Director of Teaching and Learning](#)
- [Managers](#)

▪ [Secretaries](#)

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_  
[Strategic Directions: F](#)

- O. [Notice of General Election](#) – Commentary Ron Wilke. It is necessary for the school district to hold its general election for the purpose of electing 4 (four) school board members for terms of four (4) years each. Please note the attached Resolution Relating to the Election of School Board Members and Calling the School District General Election. Board approval of the School District General Election is requested at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_  
[Strategic Directions: E](#)

- P. [Notice of Filing Dates](#) – Commentary Ron Wilke. Please note the attached Notice of Filing Dates. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 111 shall begin on July 28, 2020, and shall close at 5:00 o'clock p.m. on August 11, 2020. Board approval of the period for filing affidavits of candidacy is requested at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_  
[Strategic Directions: E](#)

- Q. [Resolution to combine polling places](#). Commentary Ron Wilke. Board approval of the attached resolution to combine polling places is requested at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_  
Roll Call: JS\_\_\_ HG\_\_\_ HF\_\_\_ TT\_\_\_ ES\_\_\_ KT\_\_\_ SU\_\_\_  
[Strategic Directions: E, F](#)

**VI: Review/Information Items:**

**VII: Administrative Reports.**

<a href="#">Bob Hennen</a>	High School Principal
<a href="#">Nick Guertin</a>	Middle School Principal
<a href="#">Marnie Pauly</a>	Elementary School Principal
<a href="#">Allison Arndt</a>	Teaching and Learning Director
<a href="#">Angie Kahle</a>	SPED Director
<a href="#">Rachel Bender</a>	Community Education Director
<a href="#">Paul Szymanski</a>	Activities Director
<a href="#">Natasha Monsaas-Daly</a>	Information and Technology Director
<a href="#">Ron Wilke</a>	Superintendent

**VIII: Board Member Reports**

- Finance Committee
- Facilities Committee
- Personnel Committee
- Policy Committee
- Watertown-Mayer Education Foundation Board
- Technology Committee
- Teaching and Learning
- Marketing and Communication
- Community Education Advisory Committee
- SW Metro Intermediate Board
- Minnesota State High School League (MSHSL)

**IX: Adjournment:**

Motion to adjourn the school board meeting at \_\_\_\_\_ p.m.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: JS\_\_\_\_ HG\_\_\_\_ HF\_\_\_\_ TT\_\_\_\_ ES\_\_\_\_ KT\_\_\_\_ SU\_\_\_\_

**Next Regular Scheduled Board Meeting Date:**

Regular School Board      Monday, July 27, 2020 6:00 p.m.    Location TBD