



**Board of Directors' Regular School Board Meeting**  
**Monday, November 28, 2022**  
**6:00 p.m., Watertown City Hall**

**I Opening of Meeting: Chair Hunter Feldt**

- A.** Call to Order: (Time meeting called to order: \_\_p.m.)
- B.** Welcome to all Visitors, Guests, and Media.
- C.** Roll Calls

**School Board Roll Call:**

Chair Hunter Feldt\_\_\_\_, Vice Chair Tim Thompson \_\_\_\_\_, Clerk Jim Burns \_\_\_\_\_, Treasurer Erika Schulz \_\_\_\_\_, Heidi Guetzkow \_\_\_\_\_, Katy Jo Danielson \_\_\_\_\_

**Administration Roll Call:**

Superintendent, Darren Schuler \_\_\_\_\_, High School Principal, Bob Hennen \_\_\_\_\_, Middle School Principal, Nick Guertin \_\_\_\_\_, Elementary Principal, Katie O'Connell \_\_\_\_\_, SPED Director, Deanna Gronseth \_\_\_\_\_, CE Director, Amy Dimmler \_\_\_\_\_, Director of Teaching & Learning, Joe Vieau \_\_\_\_\_, Activities Director, Paul Szymanski \_\_\_\_\_,

- D.** Pledge of Allegiance: (Meeting attendees will recite the Pledge of Allegiance.)
- E.** Public Comments:

The Public Comment portion of the meeting enables community members to discuss present issues not on the board agenda.

1. Speakers will be asked to sign in with their contact information and the topic they plan to discuss at least 5 minutes before the published start time of the meeting.
2. Each speaker will be allowed no more than three minutes to address the board unless the time limit is waived by a majority of board members present.
3. The maximum time allotted for the open forum is 30 minutes unless the time limit is waived by a majority of board members present.
4. Undue interruption or other interference with the orderly conduct of school board business will not be allowed. Defamatory or abusive remarks are always out of order. Remarks that violate data privacy laws are out of order. The presiding officer may terminate the speaker's privilege of address if, after being called to order, improper conduct or remarks persist.
5. At a public meeting of the board, no person should orally initiate charges or complaints against individual district employees or challenge instructional materials used by the district. All such charges should be referred to the superintendent or school board chair for investigation.
6. The open forum is meant to be an opportunity for the school board and the superintendent to listen to community members. In most cases, the school board will not comment or respond to the speaker's remarks. However, the superintendent or the appropriate staff member will follow-up with speakers after the meeting if necessary.
7. No action will be taken on any item not considered a part of the agenda on the same evening it is presented unless action is considered necessary by a majority of the board.

**II. Discussion / Action:** Motion to approve the Agenda / Addendum(s):

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

**III. Consent Agenda:**

**A. School Board Minutes:**

Special School Board Meeting - [October 24, 2022](#)  
Special School Board Meeting- [November 17, 2022](#)  
Regular Board Meeting- [October 24, 2022](#)

**B. [Personnel Consent Agenda](#)**

**C. [Business Consent Agenda](#)**

- Financial Reports
  - [November Financials](#)
- Contracts
- Donations
- Overnight Stay Requests
- [Enrollment](#)
- [Annual Budget Publication](#)

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

**IV: Recognitions/ Presentations/ Showcase:**

- LEEA Recipients - Administrators
  - Hannah Vogel - High School
  - Karen Veches - Middle School
  - Donna Steuernagel - Elementary School
  - Jayne Unglaub - Community Learning Center
- ESS Recipients - Administrators
  - Mike Yantes - High School
  - Jeremy Gesinger - Middle School
  - Nikki Hunkins - Elementary School
  - Janine Knutson - Community Learning Center

**V: Action Items:**

- A. [2021-2022 Audit](#)** - Commentary Lisa Raiter and Matt Mayer- Government Audit Partner Bergen KDV. The Board is asked to approve the 2021-2022 Watertown-Mayer Independent School District No. 0111-01 [communication letter](#) and [financial audit](#) by Bergen KDV - 200 Park Ave. S., St. Cloud, MN 56301. Board approval of the 2021-2022 audit is requested at this time.

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

**[Strategic Directions: F](#)**

- B. [First and Only Read of District Policy Requiring Review](#)** - Commentary Superintendent Schuler. The following District Policy reflects revisions recommended by the Minnesota School Boards

Association. Request Board Approval of the first and only read of the following policies due to non-substantive and/or legal reference changes are requested at this time.

<a href="#"><u>Policy 206</u></a>	PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS
<a href="#"><u>Policy 207</u></a>	PUBLIC HEARINGS
<a href="#"><u>Policy 209</u></a>	CODE OF ETHICS
<a href="#"><u>Policy 210</u></a>	CONFLICT OF INTEREST - SCHOOL BOARD MEMBERS
<a href="#"><u>Policy 211</u></a>	CRIMINAL OR CIVIL ACTION AGAINST SCHOOL DISTRICT, SCHOOL BOARD MEMBER, EMPLOYEE OR STUDENT
<a href="#"><u>Policy 212</u></a>	SCHOOL BOARD MEMBER DEVELOPMENT
<a href="#"><u>Policy 213</u></a>	SCHOOL BOARD COMMITTEES
<a href="#"><u>Policy 214</u></a>	OUT OF STATE TRAVEL BY SCHOOL BOARD MEMBERS
<a href="#"><u>Policy 534</u></a>	UNPAID MEAL CHARGES

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

[Strategic Directions: All](#)

- C. Second Read of District Policy Requiring Review** - Commentary Superintendent Schuler. The following District Policy reflects revisions recommended by the Minnesota School Boards Association. Request Board Approval of the second and final read of the following policies are requested at this time.

<a href="#"><u>Policy 403</u></a>	DISCIPLINE, SUSPENSION, AND DISMISSAL OF SCHOOL DISTRICT EMPLOYEES
<a href="#"><u>Policy 418</u></a>	DRUG-FREE WORKPLACE/DRUG-FREE SCHOOL
<a href="#"><u>Policy 416</u></a>	DRUG AND ALCOHOL TESTING
<a href="#"><u>Policy 417</u></a>	CHEMICAL USE AND ABUSE
<a href="#"><u>Policy 722</u></a>	PUBLIC DATA AND DATA SUBJECT REQUESTS

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

[Strategic Directions: All](#)

- D. January Board Meeting Date** – Commentary Darren Schuler. The board will need to set a date for the Reorganizational Meeting/First Board Meeting in January. Selecting January 9, 2023 for the Reorganizational Meeting and the First Board Meeting in January as January 23, 2023 at 6:00 PM will keep the dates in line with regular scheduled meetings. Board approval of January 9, 2023 and January 23, 2023 meeting dates at 6:00 PM is requested at this time.

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

[Strategic Directions: All](#)

- E. World's Best Workforce (WBWF) Annual Report** – Commentary Joe Vieau. The MN Dept. of Education requires all districts to submit an annual WBWF Report documenting student achievement goals established for the previous school year, the strategies and initiatives the district engaged in to meet the goals and subsequent progress made on these goals by years' end. Districts are also required to conduct an annual public meeting to report on the WBWF goals, actions and results. Please note the attached [slideshow](#) information was presented and discussed at the Teaching and Learning Advisory Committee (TLAC) that took place on Tuesday, September 20, 2022.

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

[Strategic Directions: A, B, C,D and E](#)

**VI: Review/ Information Items:**

- A. **Bond Referendum Project Updates** - Commentary, Darren Schuler.  
[Strategic Directions: All](#)

**VII: Administrative Reports**

Verbal Administrative Reports to be given by Administration in **bold**:

<b>Bob Hennen</b>	High School Principal
<b>Nick Guertin</b>	Middle School Principal
<b>Katie O'Connell</b>	Elementary School Principal
<b>Amy Dimmler</b>	Community Education Director
Joe Vieau	Teaching & Learning Director
<b>Deanna Gronseth</b>	SPED Director
<b>Paul Szymanski</b>	Activities Director
<b>Darren Schuler</b>	Superintendent

**VIII: Board Member Reports**

- **Finance Committee**
- **Facilities Committee**
- **Personnel Committee**
- **Policy Committee**
- **Watertown-Mayer Education Foundation Board**
- **Technology Committee**
- **Teaching and Learning**
- **Marketing and Communication**
- **Community Education Advisory Committee**
- **SW Metro Intermediate Board**
- **Minnesota State High School League (MSHSL)**

**IX. Adjournment:**

Motion to adjourn school board meeting at \_\_\_\_\_ p.m.

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

**Next Regular Scheduled Board Meeting Date:**

Regular School Board

Monday, December 19, 2022

6:00 p.m. Watertown City Hall