



Watertown Mayer
Public Schools

Board of Directors' Regular School Board Meeting
Monday, June 26, 2023
6:00 p.m., Watertown City Hall

I. Opening of Meeting: Chair Hunter Feldt

- A. Call to Order: (Time meeting called to order: __p.m.)
- B. Welcome to all Visitors, Guests, and Media.
- C. Roll Calls

School Board Roll Call:

Chair Hunter Feldt____, Vice Chair Jim Burns____, Clerk Katy Jo Danielson____, Treasurer Erika Schulz____, Heidi Guetzkow____, Lisa Neaton____, Jeff Onell____.

Administration Roll Call:

Superintendent, Darren Schuler____, High School Principal, Bob Hennen____, Middle School Principal, Nick Guertin____, Elementary Principal, Katie O'Connell____, SPED Director, Deanna Gronseth____, CE Director, Amy Dimmler____, Director of Teaching & Learning, Joe Vieau____, Activities Director, Paul Szymanski____.

- D. Pledge of Allegiance: (Meeting attendees will recite the Pledge of Allegiance.)
- E. Public Comments:

The Public Comment portion of the meeting enables community members to discuss present issues not on the board agenda.

1. Speakers will be asked to sign in with their contact information and the topic they plan to discuss at least 5 minutes before the published start time of the meeting.
2. Each speaker will be allowed no more than three minutes to address the board unless the time limit is waived by a majority of board members present.
3. The maximum time allotted for the open forum is 30 minutes unless the time limit is waived by a majority of board members present.
4. Undue interruption or other interference with the orderly conduct of school board business will not be allowed. Defamatory or abusive remarks are always out of order. Remarks that violate data privacy laws are out of order. The presiding officer may terminate the speaker's privilege of address if, after being called to order, improper conduct or remarks persist.
5. At a public meeting of the board, no person should orally initiate charges or complaints against individual district employees or challenge instructional materials used by the district. All such charges should be referred to the superintendent or school board chair for investigation.
6. The open forum is meant to be an opportunity for the school board and the superintendent to listen to community members. In most cases, the school board will not comment or respond to the speaker's remarks. However, the superintendent or the appropriate staff member will follow up with speakers after the meeting if necessary.
7. No action will be taken on any item not considered a part of the agenda on the same evening it is presented unless action is considered necessary by a majority of the board.

II. Discussion / Action: Motion to approve the attached Agenda / Addendum(s):

Motion made by: _____ Motion Seconded by: _____ Support: _____

III. Consent Agenda:

A. School Board Minutes:

Regular Board Meeting - [May 22, 2023](#)

B. [Personnel Consent Agenda](#)

C. [Business Consent Agenda](#)

- Financial Reports
 - o **May** Financials
- Contracts
- Donations
- Overnight Stay Requests
- [Enrollment](#)

D. [2023-2024 School District Calendar Update](#) - New District Calendar reflects Juneteenth

Motion made by: _____ Motion Seconded by: _____ Support: _____

IV. Recognitions/Presentations/Showcase:

- A. State Softball Team Recognition-** Bethany Loether
Paige Kosmatka; Kallie Jackson; Jada Kosmatka; Clara Mandt; Payton Hecksel; Eleanor Rundell; Mackenna Bisek; Ella Guetzkow; Miranda Stifter; Amanda Derner; Hailey Sinnen; Abby Otterness; Natalie Boersma; Alia Leuthner; Isabella Hilgers; Isabelle Neaton; Asst. Coaches: Kinsie Stifter; Grace Carlin; Emily Tschida; Manager: Julia Otto
- B. Section 5AA Coach of the Year** - Bethany Loether
- C. State Track & Field Qualifier** - Mallory Czinano
- D. State Boys Golf Qualifier** - Luke Maas
- E. Paul Szymanski** - [Program Review](#) - Athletics/ Activities

V. Action Items:

- A. First and Only Read of New District Policy Requiring Review** - Commentary Superintendent Schuler. The following District Policy reflects requirements by the Minnesota Department of Education. Request Board Approval of the first and only read of the following policy and form is requested at this time.

[Policy 516.5](#) OVERDOSE MEDICATION
[Policy 516.5 F](#) - NALOXONE ADMINISTRATION CHARTING

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: E,F](#)

- B. First Reading of District Policy Requiring Review** - Commentary Superintendent Schuler. The following District Policies reflect revisions recommended by the Minnesota School Boards Association. Board approval of the first reading is requested at this time.

Policy 208	DEVELOPMENT, ADOPTION, & IMPLEMENTATION OF POLICIES	Policy 534	SCHOOL MEALS POLICY
----------------------------	---	----------------------------	---------------------

Policy 102	EQUAL EDUCATIONAL OPPORTUNITY	Policy 601	SCHOOL DISTRICT CURRICULUM & INSTRUCTION GOALS
Policy 418	DRUG-FREE WORKPLACE/ DRUG-FREE SCHOOL	Policy 602	ORGANIZATION OF SCHOOL CALENDAR & SCHOOL DAY
Policy 419	TOBACCO-FREE ENVIRONMENT	Policy 603	CURRICULUM DEVELOPMENT
Policy 424	LICENSE STATUS	Policy 604	INSTRUCTIONAL CURRICULUM
Policy 425	STAFF DEVELOPMENT	Policy 613	GRADUATION REQUIREMENTS
Policy 504	STUDENT DRESS & APPEARANCE	Policy 616	SCHOOL DISTRICT SYSTEM ACCOUNTABILITY
Policy 506	STUDENT DISCIPLINE	Policy 618	ASSESSMENT OF STUDENT ACHIEVEMENT
Policy 507	CORPORAL PUNISHMENT & PRONE RESTRAINT	Policy 620	CREDIT FOR LEARNING
Policy 509	ENROLLMENT OF NONRESIDENT STUDENTS	Policy 621	LITERACY & THE READ ACT
Policy 513	STUDENT PROMOTION, RETENTION, & PROGRAM DESIGN	Policy 624	ONLINE INSTRUCTION
Policy 514	BULLYING PROHIBITION POLICY	Policy 708	TRANSPORTATION OF NONPUBLIC SCHOOL STUDENTS
Policy 524	INTERNET ACCEPTABLE USE & SAFETY POLICY	Policy 709	STUDENT TRANSPORTATION SAFETY POLICY
Policy 532	USE OF PEACE OFFICERS & CRISIS TEAMS	Policy 806	CRISIS MANAGEMENT POLICY

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: E,F](#)

- C. **2023-2024 Parent/ Student Handbooks** - Commentary Darren Schuler and Administrative Team. approval of the following 2022-2023 Handbooks is requested at this time.

[Elementary School Parent/ Student Handbook - Notes of Significant Changes](#)

[Watertown-Mayer Early Childhood Programs Family Handbook -](#)

[Notes for Significant Changes for BOTH ECFE and Young Royals Preschool Handbooks](#)

[Watertown-Mayer Child Care Family Handbook - Notes of Significant Changes](#)

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: All](#)

- D. [FY23 Revised Budget](#) - Commentary Lisa Raiter. Please note the FY22 Revised Budget attachment. The budget presentation is also attached. Board approval is recommended at this time.

2022-2023 Revised Budget

	<u>Revenues</u>	<u>Expenditures</u>
Fund 1	\$19,934,447	\$22,231,342
Fund 2	\$901,486	\$932,860
Fund 4	\$2,159,689	\$1,974,339
Fund 6	\$38,000	\$3,500,000
Fund 7	<u>\$4,861,534</u>	<u>\$4,508,500</u>
Total	\$38,922,522	\$52,661,901

Motion By: _____ Motion Seconded By: _____ Support: _____
[Strategic Directions: All](#)

- E. [FY24 Preliminary Budget](#) - Commentary Lisa Raiter. Please note the FY23 Preliminary Budget attachment. The budget presentation is also attached. Board approval is recommended at this time.

2023-2024 Budget

	Revenues	Expenditures
Fund 1	\$21,792,568	\$20,700,915
Fund 2	\$869,644	\$965,599
Fund 4	\$2,125,191	\$2,036,134
Fund 6	\$8,000,000	\$5,000,000
Fund 7	<u>\$4,886,942</u>	<u>\$4,761,500</u>
Total	\$37,674,345	\$33,464,148

Motion By: _____ Motion Seconded By: _____ Support: _____
[Strategic Directions: All](#)

- F. [Long Term Facility Maintenance Plan](#) - Long Term Facility Maintenance Plan - Commentary Lisa Raiter and Darren Schuler. Please note supporting documents outlining revenues and expenditures for FY24-FY34 as part of the District's 10 Year Long Term Facility Maintenance Plan as required by MDE. Board approval of the Watertown-Mayer LTFM Plan is requested at this time.

Motion By: _____ Motion Seconded By: _____ Support: _____
[Strategic Directions: F](#)

- G. [SW Metro Long Term Facility Maintenance Resolution](#) - Commentary Lisa Raiter and Darren Schuler. As a member of SW Metro, our district is responsible for supporting a proportionate share of the Intermediate School District's Long Term Facility Maintenance plan. Board approval of the SW Metro Long Term Facility Maintenance Resolution is requested at this time.

Motion By: _____ Motion Seconded By: _____ Support: _____
[Strategic Directions: F](#)

- H. [SW Metro Safe Schools Resolution](#) - Commentary Lisa Raiter and Darren Schuler. As a member of SW Metro, our district is responsible for supporting a proportionate share of the Intermediate School District's Safe Schools Plan. Board approval of the SW Metro Safe Schools Resolution is requested at this time.

Motion By: _____ Motion Seconded By: _____ Support: _____
[Strategic Directions: F](#)

- I. [District Official with Authority](#) - Commentary Darren Schuler. Each year it is required the District designate/ recertify the Identified Official with Authority (IOwA) to authorize users access to MDE secure websites for the district. Board approval to recertify Heather Heun to act as the District Official is requested at this time.

Motion made by: _____ Motion Seconded by: _____ Support: _____

[Strategic Directions: D, F](#)

- J. [MSHSL Resolution](#) - Commentary Darren Schuler. Board approval of the attached resolution for District continued membership in the Minnesota State High School League is requested at this time. The resolution also requires school boards in MSHSL member districts to review the following [MSHSL More than Membership Partnership Video](#)

Motion By: _____ Motion Seconded By: _____ Support: _____

[Strategic Directions: A](#)

VI: Review/Information Items:

- A. **Bond Referendum Projects Update** – Commentary ICS Representative Chris Ziemer.
[Strategic Directions All](#)
- B. [MTSS Year Two Review](#) - Commentary Teaching & Learning Director Vieau, and Supt. Schuler
[Strategic Directions A, B, C, F](#)

VII. Administrative Reports

Bob Hennen	High School Principal
Nick Guertin	Middle School Principal
Katie O'Connell	Elementary School Principal
Joe Vieau	ES Report/ Teaching and Learning Director
Amy Dimmler	Community Education Director
Deanna Gronseth	Special Education Director
Paul Szymanski	Activities Director
Darren Schuler	Superintendent

VIII. Board Member Reports

- Finance Committee
- Facilities Committee
- Personnel Committee
 - June 29, 2023 - Teacher Negotiations
 - July 10, 2023- Teacher Negotiations
 - July 20, 2023- Teacher Negotiations
 - July 26, 2023- Teacher Negotiations
 - July 31, 2023- Teacher Negotiations
- Policy Committee
- Watertown-Mayer Education Foundation Board
- Technology Committee
- Teaching and Learning
- Marketing and Communication
- Community Education Advisory Committee
- SW Metro Intermediate Board
- Minnesota State High School League (MSHSL)

IX: Adjournment:

Motion to adjourn the school board meeting at _____ p.m.

Motion made by: _____ Motion Seconded by: _____ Support: _____

Next Regular Scheduled Board Meeting Date:

Regular School Board

Monday, July 24, 2023

6:00 p.m. Watertown City Hall