

**INDEPENDENT SCHOOL DISTRICT NO. 111
WATERTOWN-MAYER PUBLIC SCHOOLS
BOARD OF EDUCATION POLICY**

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Adopted/Revised/Reviewed:

Adopted: March 26, 2001
Reviewed: May 23, 2011
Revised: August 21, 2014
Reviewed: June 26, 2017
Reviewed: June 22, 2020

Legal References:

Minn. Stat. § 123B.143 (Superintendent)

Cross References:

MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)
MSBAIMASA Model Policy 214 (Out-of-State Travel by School Board Members)
MSBAIMASA Model Policy 301 (School District Administration)
MSBA/MASA Model Policy 303 (Superintendent Selection)
MSBA/MASA Model Policy 304 (Superintendent Contract, Duties, and Evaluation)
MSBAIMASA Model Policy 305 (Policy Implementation)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBAIMASA Model Policy 412 (Expense Reimbursement)
MSBAIMASA Model Policy 510 (School Activities)
MSBAIMASA Model Policy 511 (Student Fundraising)
MSBAIMASA Model Policy 513 (Student Promotion, Retention, and Program Design)
MSBAIMASA Model Policy 602 (Organization of School Calendar and School Day)
MSBAIMASA Model Policy 605 (Alternative Programs)
MSBAIMASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBAIMASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBAIMASA Model Policy 802 (Disposition of Obsolete Equipment and Material)
MSBAIMASA Model Policy 903 (Visitors to School District Buildings and Sites)
MSBAIMASA Model Policy 905 (Advertising)
MSBAIMASA Model Policy 906 (Community Notification of Predatory Offenders)
MSBAIMASA Model Policy 907 (Rewards)
MSBA Service Manual, Chapter 3, Superintendent of Schools