

**INDEPENDENT SCHOOL DISTRICT NO. 111
WATERTOWN-MAYER PUBLIC SCHOOLS
BOARD OF EDUCATION POLICY**

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order and roll call
2. Open Forum (See Policy 206)
3. Consideration of the agenda
4. Consent agenda(s), including approval of minutes of previous meeting(s), treasurer's report, contracts, personnel items, and other routine business items.
5. Recognitions
6. Action Items
7. Review/Information Items
8. Administrative Reports
9. Board Member Reports
10. Adjournment

B. Items in this order may be considered as part of a consent agenda.

- C. The school board may depart from the order of business with the consent of the majority of members present.

Adopted/Revised/Reviewed:

Adopted: February 26, 2001
Revised: May 23, 2011
Revised: April 24, 2017
Revised: November 26, 2018
Reviewed: May 18, 2020
Reviewed: September 26, 2022

Legal References:

Minn. Stat. § 123B.09, Subd. 7 (School Board powers)

Cross References:

Independent School District #111 Policy 203 (Operation of the School Board - Governing Rules)
Independent School District #111 Policy 203.5 (School Board Meeting Agenda)
Independent School District #111 Policy 203.6 (Consent Agendas)