

Adopted: 1998
Revised: 6/17/2008

Saint Paul Public Schools Policy

210.00

210.00 CONFLICT OF INTEREST

Members of the Board of Education and employees of Saint Paul Public Schools shall avoid situations that could be viewed to affect the independence of their judgment in the performance of their School District duties.

PROHIBITIONS

1. Purchasing

A member of the Board of Education or a school district employee having any direct or indirect voluntary personal financial or beneficial interest in any contract, sale or lease for goods, property or services furnished to or used by the School District shall not with respect to such contract, sale or lease:

- Approve or recommend for approval the contract, sale or lease;
- Directly or indirectly influence the purchasing decision by establishing requirements or evaluating services or products; or
- Otherwise have any involvement in the purchasing process.

2. Gifts

A member of the Board of Education or a School District employee shall not directly or indirectly accept anything of more than nominal value from any source given in the course of, or because of, his or her School District duties, office or employment unless the source is provided in return consideration of equivalent value.

DISCLOSURE AND APPROVAL

1. If a member of the Board of Education or Superintendent questions application of this policy to any contemplated transaction, he or she shall advise the Chair of the Board of Education who shall approve or disapprove the transaction. Should the Chair of the Board of Education have a question on the application of this policy, it shall be referred to the Vice Chair.
2. If an employee questions application of this policy to any contemplated transaction he or she shall advise his or her immediate superior who shall approve or disapprove the transaction.
3. The administration of the Saint Paul Public Schools shall develop and publish procedures to assist in the implementation and observance of this policy.
4. Members of the Saint Paul Public Schools' Board of Education shall sign a statement annually certifying they have acted in compliance with the Conflict of Interest policy.

LEGAL REFERENCES:

Minn. Stat. §§ 471.87-.88

CROSS REFERENCES: