

**MARLBOROUGH BOARD OF EDUCATION**  
**Regular Business Meeting Minutes**  
**Thursday, November 16, 2023 @6:00 p.m.**  
**Elmer Thienes-Mary Hall Elementary School – Library**

**1. Call to Order and Roll Call**

Kerri Barella, Interim Vice Chairperson, called the meeting to order at 6:00pm

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present:           Dr. Holly Hageman, Superintendent  
  Dan White, Principal  
  Kim Kelley, Assistant Principal  
  John Mercier, Director of Operations

**2. Pledge of Allegiance**

**3. Celebrations**

Dr. Holly Hageman welcomed new Board Members Amy Kuhrt and Jean Wilson.

**4. Public Comments - None**

**5. Election of Officers**

**Sue Stolfi moved that the Superintendent chair the meeting for the sole purpose of electing a Chairperson, seconded by Linda Earley. Unanimously approved. MOTION CARRIED**

Dr. Holly Hageman asked for nominations from the Board for the 2023-24 Chairperson.

**Sue Stolfi made a motion to elect Kerri Barella as Chairperson, seconded by Angela Colantonio.**

**Sue Stolfi, Kerri Barella, Linda Early, Angela Colantonio and Amy Kuhrt were in favor of the motion to elect Kerrie Barella as Chairperson. Jean Wilson abstained and Chip Morris was opposed to the motion. Vote 5-1-1. MOTION CARRIED**

Kerri Barella presided as Chair of the meeting to continue the elections of Vice Chair and Secretary.

**Chip Morris moved that the Board elect Linda Earley as Vice Chairperson, seconded by Jean Wilson.**

**Amy Kuhrt moved that the Board elect Sue Stolfi as Vice Chairperson, seconded by Angela Colantonio.**

**Chip Morris and Linda Earley were in favor of the motion to elect Linda Earley as Vice Chairperson.**

**Sue Stolfi, Kerri Barella, Angela Colantonio and Amy Kuhrt were in favor of the motion to elect Sue Stolfi as Vice Chairperson.**

**Jean Wilson abstained from voting for a Vice Chairperson.**

**Vote 4-2-1 in favor of electing Sue Stolfi as Vice Chairperson. MOTION CARRIED.**

**Kerri Barella made a motion that the Board elect Linda Earley as Secretary, seconded by Sue Stolfi. Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris and Amy Kuhrt approved. Jean Wilson abstained. Vote 6-0-1 MOTION CARRIED.**

**6. Appointment of Board members to the Policy Committee and liaisons to the School Safety Committee, the Board of Finance, AHM, and SAC, and discussion regarding creation of a Communications Committee.**

Dr. Holly Hageman suggested holding off the appointment of Board members to committees and liaison roles until the December BOE meeting. Dr. Holly Hageman suggested the delay allows members more time to decide what committees they would like to join and also helps the Chair to be as helpful as possible in member assignments. Dr. Holly Hageman reviewed bylaws: 9200, 9110, 9120, 9121, 9122, 9123, 9130, 9132, 9133 and 9321.2.

**Chip Morris made a motion to move Agenda item #6 to the December Board meeting, seconded by Sue Stolfi. Unanimously approved. MOTION CARRIED**

**7. Additions to the Agenda - None**

**8. Consent Agenda**

- 8.1 Minutes of 10/26/23 Regular Business meeting and 10/26/23 Community Forum
- 8.2 Personnel Actions – none;
- 8.3 Reports – receive and file the following document: monthly enrollment report;
- 8.4 Approval of Policy Revisions  
**(REFERENCE: October 26, 2023 Agenda, Encl. 9.1)**

**Linda Earley moved that the Board approve the consent agenda items 8.1-8.4., seconded by Angela Colantonio. Unanimously approved. MOTION CARRIED.**

**9. Oral Reports**

**9.1 Advisory Groups**

- **PTO** – Dan White reported PTO held a meeting on 11/14/23 and recapped the success of Trunk or Treat, 6th Grade Haunted House fundraiser, Election Day Bake Sale and the fall Scholastic Book Fair. The Parent-Teacher Conference dinner for staff was held that night, Thursday, November 16th. Last day for Wolf Pack tickets is this Friday for

the December 1<sup>st</sup> game. Upcoming events discussed; next author visit options, CCMC PJ Day and Yard Goat baseball game scheduled for June 14<sup>th</sup>.

- **SAC** – Dan White mentioned there was not a SAC meeting in November. Next SAC meeting will be held in December.
- **Operations, Wellness & Safety** – Dan White stated Chef Melissa has joined the committee meetings. Dan also updated new Board members regarding security upgrades. John Mercier reported on actions related to the facilities study; seven firms submitted proposals for the RFQ, two firms returned for interviews and the team selected Antinozzi Associates. John Mercier also reported that one boiler in the building has a crack in one section, however the repair and replacement is covered by insurance.
- **Board of Finance Liaison** – No Report
- **AHM** – Kerri Barella reported that AHM currently has a 50 person waiting list for services and is in the process of hiring an additional therapist. SOAR has 5 students involved with Peer Helpers at RHAM and the groups handed out “I Appreciate You” bracelets. The National Drug Take Back Day was a success. “Just Breathe” signs have been posted in Marlborough, Hebron, RHAM, Columbia and soon to be in Andover.

## 9.2 Subcommittees

- **Policy** – No report; next meeting is on January 25, 2024.

## 9.3 Chairperson

- Kerri Barella reported the CABA/CAPSS Convention will be held November 17-18. Kerri Barella, Sue Stolfi and Dr. Holly Hageman will attend.
- Kerri Barella also mentioned that the CABA New Board Member Orientation/Leadership Conference will be held December 6<sup>th</sup> and recommended Board Members attend if possible.

## 9.4 Superintendent and Administrative Team

- **Proposal for Board Retreat – Roles and Responsibilities:** Dr. Holly Hageman proposed that the Board hold a retreat on November 30<sup>th</sup> to review Roles and Responsibilities and other key functions. Board members agreed and the retreat will be from 6:30-8:30pm as a Special Meeting on November 30<sup>th</sup>.
- **Kindergarten Start Age Beginning 2024-2025:** Dr. Holly Hageman conveyed the state legislature passed a law stating, beginning next school year, the start age for kindergarten will be 5 yrs old by September 1<sup>st</sup>. Dr. Holly Hageman also stated that the legislation includes a waiver process if a family would like their child to be considered for enrollment if their child’s birthday comes after the September 1<sup>st</sup> cut-off date. The district will communicate with all entering kindergarten families and area preschools through several outreach methods.

## 10. Unfinished Business - None

## 11. New Business

### 11.1 Approval of Board Meeting Dates for Calendar Year 2024

**Amy Kuhrt moved that the Board approve the meeting dates for calendar year 2024 as presented in enclosure 11.1, seconded by Angela Colantonio. Unanimously approved. MOTION CARRIED.**

**11.2 Review November Financial Report**

Dr. Hageman reviewed the monthly financial report.

**12. Public Comments - None**

**13. Communications**

13.1 **Staff Vacancy Summary** - Submitted

**14. Future Meetings & Topics**

- CABE New Board Member Orientation/Leadership Conference, Wednesday, December 6, 2023
- Regular Business meeting, Thursday, December 14, 2023, 6:00 p.m.
- Policy Subcommittee meeting, Thursday, January 25, 2024, 5:30 p.m.

Kerri Barella reminded Board Members to notify her by 12:00 noon on Thursday, December 7, 2023 if there are any agenda suggestions for the next business meeting or if members would like to volunteer for any committees and/or liaison positions.

**15. Adjournment**

**A. Colantonio made a motion to adjourn the meeting at 7:45 pm. Seconded by Amy Kuhrt. Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,

Carmela Monte