



# Early Middle College

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APPLICANT NAME: \_\_\_\_\_

## Application Instructions:

Cedar Springs Early Middle College is an innovative public school partnership between Cedar Springs Public Schools and Grand Rapids Community College. The CSEMC is available to qualifying students who attend Cedar Springs Public Schools. CSEMC students attend high school and college classes on the campus of Cedar Springs High School and are engaged in a rigorous college-preparatory experience.

A major goal of CSEMC is to increase access to post-secondary opportunities, blurring the line between high school and college and recognizing that a post-secondary education is crucial for a person's independence. As a result, the utilization of dual enrollment opportunities at CSEMC is an integral part of the school. Students have the opportunity, after five years, to graduate with a high school diploma (Michigan Merit Curriculum), up to 60+ transferable college credits or an Associate in Arts Degree. Provided successful passing of all courses, this is provided at no out of pocket cost to the student or family.\*

With an emphasis on future careers our students are afforded the opportunity to experience 21st century education through innovative educational and professional experiences. The focus on college and career readiness ensures our students the opportunity for a good paying, stable job upon graduation or be prepared to continue their education at a four year university.

*\*See Tuition reimbursement page for details*



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## EMC COHORT 11 APPLICATION PACKET

2024-2025 School Year

Application deadline is January 12, 2024

Return this application to the Academic Services office

### **Please read thoroughly:**

By submitting an application, you are requesting that your son or daughter enter Cedar Springs Early Middle College (CSEMC) and attend through grade 13. Students who are successful will graduate with a high school diploma, up to 60 college credits, an associate's degree, or any combination of these.

The purpose of the CSEMC is to provide an opportunity to students who have a genuine interest in college preparedness. Students must be willing, ready, and able to succeed at the college level. Any information that is found to be incorrect or misleading may result in the student's dismissal from the CSEMC. Please note that the ability to attend CSEMC is reviewed yearly.

By signing this form you are requesting we review your son's/daughter's application.

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)

Be sure to submit your completed application as soon as possible

# APPLICATION REQUIREMENTS AND PROCESS

Applications may be typed or handwritten and must be signed by the student and parent(s)/guardian(s).

STATEMENTS OF CONFIRMATION Student— Please declare your intent to enroll in the CSEMC Parent/Guardian — Please declare your support for student's enrollment in the CSEMC PERSONAL INFORMATION 1. Application— Please complete and sign 2. Student and Parent information 3. Student questions and writing sample-may be typed or handwritten 4. FERPA Consent Form Completed	Due January 12, 2024
Following the paper screening, qualified candidates may be contacted to schedule a personal interview	January 22- January 26
GRCC Accuplacer Test: ACCUPLACER is an assessment designed to evaluate students' skills in reading, writing, and mathematics to assess student preparedness for college courses.	Pending GRCC Date TBD
EMC acceptance letters sent out	First week of February
Accepted students and parents will attend an EMC orientation	May 2024

## QUESTIONS? PLEASE CONTACT:

Rebecca Kooi, EMC Counselor <a href="mailto:rebecca.kooi@csredhawks.org">rebecca.kooi@csredhawks.org</a> Phone: 616-696-1200 X 7952	Madeline Johnson, Academic Services <a href="mailto:madeline.mcdonnell@csredhawks.org">madeline.mcdonnell@csredhawks.org</a> Phone: 616-696-1200 X 7903
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**Notice of Non-Discrimination** :The Cedar Springs Public Schools does not discriminate on the basis of race, color, religion, national origin, sex, age, height, weight, marital status, political belief, disability or handicap in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination process: Human and Community Services Director, 204 E Muskegon Street, Cedar Springs, MI, 49319, (616) 696-1204.

## Student Statement of Confirmation

The Cedar Springs Early Middle College (CSEMC) is a unique educational opportunity that will provide you with the opportunity to graduate with a high school diploma, transferable college credits, an Associate Degree, or any combination of these. The CSEMC is designed to prepare students for post-secondary study and/or employment.

Students who are admitted to the CSEMC must meet the following expectations:

### **Students must commit to all five years of the program**

- Attend school regularly and consistently; notify the school in the event of an absence
- Devote *additional* time to studying daily, recognizing that college classes expect more outside of class work/learning than most high school classes.
- Keep your/legal guardians aware of your academic progress
- Complete all of your Michigan Merit graduation requirements
- Behave in a professional manner that shows you have respect for yourself, classmates, high school, and college.
- Fully understand that CSEMC is a 5-year public school option which provides the opportunity to finish high school and gain college credits
- Follow the handbook rules and regulations of the CSEMC, Cedar Springs Public Schools, and Grand Rapids Community College (GRCC).
- Meet with your designated mentor regularly to discuss academic progress.
- Understand you may or may not be able to participate in extracurricular activities offered by the community college and will not be able to participate in high school athletics during the 5<sup>th</sup> year.
- Understand that the CSEMC is a privilege and in order to graduate, persistence, focus, and dedication will be required. A criminal history or pending charges may prevent you from successfully graduating.

Your signature indicates your commitment, understanding, and agreement to meeting these expectations.

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(Student Signature)

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(Date)

## Parent Statement of Confirmation

The Cedar Springs Early Middle College (CSEMC) is a unique educational opportunity that will provide your child with the opportunity to graduate with a high school diploma, transferable college credits, an Associate Degree, or any combination of these. The CSEMC is designed to prepare students for post secondary study and/or employment.

The parents/guardians are critical to the success of students. Parents/Guardians of those admitted to the CSEMC should be fully aware of and agree to the following:

### Students must commit to all five years of the program

- o Support the attendance policy and notify the school in the event of an absence
- o Provide time each day for the student to study in a quiet environment
- o Review student progress regularly via PowerSchool (CSHS) and Blackboard (GRCC).
- o Communicate with Cedar Springs Public Schools and/or CSEMC staff if you have any questions or concerns
- o Fully understand that CSEMC is a 5-year public school program which provides the opportunity to finish high school and gain college credits
- o Attend and participate in parent/teacher conferences
- o Understand your child must be registered with your local school district and you must inform CSEMC of any changes in address or contact information
- o The CSEMC is a unique educational opportunity which relies heavily on personal responsibility. EMC classes are on a college schedule and usually don't meet everyday. Your student will not always be closely supervised when attending college courses, on their "off" days, while on lunch break, involved in clubs, etc. You believe that your student will be successful in this environment.
- o Understand that any transportation is the responsibility of the family
- o Fully understand that if your student is on a college campus that he/she will not be supervised before or after school. The student is responsible for his/her behavior
- o Understand that the CSEMC is a privilege. A criminal history or pending charges may prevent your son/daughter from successfully graduating.

Your signature indicates your commitment, understanding, and agreement to meeting these expectations.

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(Parent/Guardian Signature)

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(Date)

## Tuition Reimbursement

### Cedar Springs Public Schools ByLaws and Policies

*If a student participating in the postsecondary (dual) enrollment program fails to successfully complete an eligible course, the student and his/her parents are responsible for reimbursing the District for such charges incurred by the District for such enrollment. In the event reimbursement is not made in a reasonable period of time, the Superintendent is authorized to file a claim against the student and/or his/her parents in Small Claims Court for collection.*

Parents/Guardians by signing below acknowledge understanding of the Cedar Springs Public Schools policy regarding tuition reimbursement. You also agree to reimburse, in its entirety, the tuition cost for any class that, through the failure of the class or withdrawal from the class, results in loss of credit for that class.

**Example:** EMC student John Doe does not pass Math 110, college algebra, during the first semester of his 12th grade year. The 2022 cost of that 4 credit class is \$508 which would then be reimbursed back to CSPA.

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(Parent/Guardian Signature)

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(Date)

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(Parent/Guardian Signature)

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(Date)

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(Student Signature)

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(Date)

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**Student Information (Please Type Information or Print Legibly)**

Student's Name: \_\_\_\_\_

Gender (check one):  Male  Female  Race (optional) \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

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**Parent/Guardian Information (Please type information or print legibly)**

Mother/Guardian Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_  
Home Work cell

Mother/Guardian Education: (please circle the highest level of education achieved):

Some High School High School Graduate Some College Bachelor Degree Masters +

Father/Guardian Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_  
Home Work cell

Father/Guardian Education (please circle the highest level of education achieved):

Some High School High School Graduate Some College Bachelor Degree Masters +

## Student Writing Sample

Please respond to the following questions. You may use additional paper if needed.

Please explain why you are interested in attending Cedar Springs Early Middle College.

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How will your enrollment in the CSHS-GRCC Early Middle College program allow you to meet your Educational Development Plan goals?

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What are your strengths that will help you succeed in the CSHS-GRCC Early Middle College Program and allow you to meet your educational development goals?

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## Middle College CSHS/GRCC Initial Interview Questions

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

1. Tell us about yourself (who are you, what you like to do, etc.)
2. What extracurricular activities do you participate in?
3. How much time do you spend on homework each day/week?
4. What do you define as success?
5. Why do you want to be part of the Early College Program?
6. What is your ultimate goal?
  - If transferring, where do you plan to go on to from GRCC?
7. Do / will you have Transportation to GRCC during the 5<sup>th</sup> year of the program?
8. What would you like us to know that we have not asked you?



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# FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT (FERPA) CONSENT FORM

Pursuant to the provisions of the Family Educational Rights and Privacy Act (FERPA), 29 CFR Part 99, 1, (name of student) \_\_\_\_\_ hereby authorize Grand Rapids Community College (GRCC) to release my following educational records:

*Early Middle College*

The purpose of this disclosure is to release these records to (name of authorized party)

CEDAR SPRINGS HIGH SCHOOL

for their review and use on my behalf. I also authorize the disclosure and release of my educational records as well as authorize CSPS administrators to contact and discuss my educational records with:

\_\_\_\_\_,  
(print name of parents/guardians)

\_\_\_\_\_  
CSHS Student ID Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Signature of CSPS Staff Witness